

ANNUAL REPORTS for HART'S LOCATION, NH



School Year Ending June 30, 2019
Town Year Ending December 31, 2019

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**TOWN OF HART'S LOCATION
ELECTED OFFICERS...2019**

MODERATOR (2 year term)

Leslie E.Schoof Term Expires 2020

BOARD OF SELECTMEN (3 year term)

Mark Dindorf, Chair Term Expires 2021

Guy Putnam Term Expires 2022

John Gallagher Term Expires 2020

TOWN CLERK (3 year term)

Katie Landry Term expires 2021

SUPERVISORS OF THE CHECKLIST (3 year term)

Nancy Ritger Term Expires 2020

Christine Glinski Term Expires 2021

Susan Wilder Term Expires 2022

TRUSTEE OF FUNDS (1 year term)

Michael Glinski Term Expires 2020

ROAD AGENT (1 year term)

Rick Greenwood Term Expires 2020 (1 year term)

**2020 Hart's Location Town Warrant
State of New Hampshire**

To the inhabitants of the Town of Hart's Location in the County of Carroll, State of New Hampshire, qualified to vote in town affairs: You are hereby notified to meet at the Hart's Location Town Hall, 979 US Route 302, Hart's Location, NH on Tuesday, March 10, 2020 at 5:00pm to act on the following:

Articles 1 & 3 will be by ballot vote. Polls will be open for this purpose on Tuesday March 10, 2020 at 8:00 am at the Notchland Inn at 2 Morey Road and will not close before 4:00pm. Voting between the hours of 4:00 pm and 5:00 pm will take place at Town Hall.

Article 1: To choose all necessary town officers for the coming year. Ballot Vote

Article 2: To see if the town will vote to raise and appropriate the sum of \$49,300.00 for general municipal operations.

a. Town Officers' Stipends	12,500
b. Financial Administration	8500
c. Fire/Rescue	5000
d. Ambulance	500
e. Solid Waste Collection	7500
f. Highway Expenses	7500
g. Town Insurance	1650
h. Advertising & Regional Associations	1250
i. Town Building Electric/Gas/Telephone	3000
j. Revaluation / Cyclical Assessment	1900
Total Proposed Budget	\$49,300.00

Recommended by Board of Selectmen (3,0,0). (Majority vote required)

Article 3: To see if the town will vote to raise and appropriate the sum of \$75,000.00 for the purpose of conducting Flood Plain Mapping within the Town of Hart's Location in accordance with the NHDES CWSRF Loan Principal Forgiveness Program and to authorize the issuance of not more than \$75,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; Recommended by Board of Selectmen (3,0,0) (2/3 ballot vote required)

Article 4: To see if the town will vote to approve the agreement between the Towns of Bartlett, Jackson & Hart's Location allowing residents and property owners of Hart's Location use of the Bartlett Jackson Transfer Station for a minimum of 10 years and to raise and appropriate \$5000.00 for infrastructure at the Transfer Station. The intent is that if this article passes that \$1000 will be included in the operating budget beginning in 2021 through 2025, representing a total of \$10,000 for infrastructure at the Transfer Station. Recommended by Board of Selectmen (3,0,0)


Article 5: To see if the Town will vote to raise and appropriate the sum of \$5000.00 to be added to the Town Hall Capital Reserve Fund, previously established.

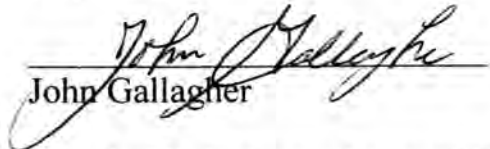
Recommended by the Board of Selectmen (3,0,0). (Majority vote required.)

Article 6: To conduct any other business that may legally come before the town.

A TRUE COPY OF THE WARRANT, ATTEST


Mark Dindorf


Guy Putnam


John Gallagher

Board of Selectmen, Town of Hart's Location, NH

Board of Selectmen Report - March 2020

Important Information for Voters - Please read before voting!

Regarding Article 3: Flood Plain Mapping

Our town is one of six towns in NH that has been selected for pre-approval of a NHDES CWSRF Loan Forgiveness Award in the amount of \$75,000 for the purpose of completing the stormwater planning project titled *Upper Saco Floodplain Mapping and Threat Analysis* in our community. The State of NH Department of Environmental Services has approved our pre-application to conduct flood plain mapping and stormwater threat analysis within the town and has granted us pre-approval for a loan principal forgiveness award in the amount of \$75,000.00 towards that objective. **It is a requirement of the program that the town vote to approve a warrant article authorizing the Board of Selectmen to borrow the full amount, regardless of the fact that the principal will be forgiven.** In addition, **we have an anonymous donor who has agreed to contribute up to \$5000 to cover any interest accrued** on the loan while the project is taking place. **This is a win-win for the town.** We will have the opportunity to expand flood plain mapping within the town so that we are able to enforce the provisions of our existing District Floodplain Ordinance. We will have a greater understanding of the threat to our community from Stormwater events. **This is a great opportunity for our town and THERE WILL BE NO IMPACT ON THE TAX RATE AND NO COST TO OUR TAXPAYERS.** This article is required to be by ballot vote, which means there will be no discussion prior to the vote. **The Board of Selectmen recommend (3,0,0) that you vote in support of Article 3.** If you have any questions or concerns, please contact Mark Dindorf at 603 374-6644 or 603 986-5156, or contact any of the Selectmen for further explanation. ***Please refer to pages 30-39 in the Annual Town Reports to see the award letters from the NHDES and the pre-application for this loan principal forgiveness program.***

Regarding Article 4: Approval of Transfer Station Agreement.

After years of effort by the Board of Selectmen to provide the town with a full range of waste disposal opportunities, including recycling and fee disposal opportunities for construction materials, mattresses, box springs & other home furnishings, electronics, appliances, tires, metal, yard waste and more; the town of Hart's Location reached an agreement with the Towns of Bartlett & Jackson in September of 2019 allowing our community full use of the Bartlett-Jackson Transfer Station. ***(see pages 40-43 for the agreement between the three towns and a letter to residents about this opportunity)***. Article 4 requires support of the Town to approve the agreement between the three towns and an infrastructure investment in the Transfer Station in the amount of \$10,000.00 in exchange for a minimum of ten years access to the facilities at the Transfer Station, which is to be paid in an initial appropriation of \$5,000.00 and \$1,000.00 per year for the ensuing five years in the operating budget from 2021 through 2025.

We realize that the move to waste disposal at the Transfer Station may seem like an inconvenience to some of our residents and property owners. **Please note that we cannot return to the previous arrangement of a dumpster at town hall if this vote does not pass.** While it was convenient to many of our residents to have a dumpster closer to our homes, **the dumpster at Town Hall did not comply with state regulations for municipal waste disposal.** If this article does not pass, we will lose our access to the Transfer Station and the full range of waste disposal options that it offers and we will still have to make a comparable infrastructure investment just to bring a trash disposal option back to the town hall, without any of the other recycling or fee disposal options.

To our residents who are inclined to vote against this article, we urge you to reconsider. We understand that change is hard. We understand that the dumpster at town hall may have been more convenient. We understand that you now have to sort your trash and drive further to dispose of it. We all live in Hart's Location by choice despite the lack of easy access to food and supplies. We have all made a commitment to make it work for our households by travelling to neighboring communities for the food and supplies we require to sustain our lives and livelihood. Travelling to the Bartlett Jackson Transfer Station is really no different. We have to fit it into our lifestyle to reap the maximum benefit. If it is so inconvenient to you that you just can't get to the transfer station during their open hours there are other options. There are private trash haulers that can pick up your trash at your home when it is convenient for you and bring it to the Transfer Station for a fee. The Recycle Mobile run by Rob Clark of Bartlett will come to your home and pick up and dispose of your recyclables for a fee. Please contact the Board of Selectmen or our Town Clerk for referrals for these options. **As an added benefit to the town, we will now be able to participate in the Annual Household Hazardous Waste Collection Days.**

It has taken us years to be able to offer our community the full range of waste disposal options that the Transfer Station Agreement offers. The Board of Selectmen unanimously recommend that you vote in favor of Article 4.

Regarding Article 5: Town Hall Capital Reserve Fund.

After many years of not adding to the Town Hall Capital Reserve Fund, the Board of Selectmen recommends that the town consider appropriating \$5,000 to be added to the Town Hall Capital Reserve Fund. We have a need to make some security updates at the town hall (*see 2019 Highlights below*) that will come out of the existing fund, and feel that it is important to keep enough funds in reserve for future capital outlays as they become required. (*See Page 21 for Capital Reserve Fund Balances*).

2019 Highlights:

In 2019 we passed the **Model Ground Water Protection Ordinance** and set a precedent for other communities within the Saco River Watershed to do the same. Similar ordinances are on the ballot this year in Jackson and Albany NH. Selectmen Mark Dindorf has been appointed as the town representative to the **Saco & Swift Rivers Local Advisory Committee**, an extension of the NHDES Rivers Program, and serves in an advisory capacity to NHDES on permits within the Saco and Swift River watersheds. In addition, Mark is also a founding board member of the **Saco Headwaters Alliance**, a coalition of local and regional organizations dedicated to the protection and preservation of a clean and resilient water supply in the Upper Saco headwaters and its tributaries. It was through this collaboration that we became aware of the NHDES CWSRF Loan Forgiveness program, and the opportunities it represents for our community (See Article 3).

The Carroll County Broadband Initiative continues to build momentum towards providing reliable high speed internet to all the communities in Carroll County. Selectmen John Gallagher has been our representative at the Broadband Coalition meetings and is participating to ensure that Hart's Location has the same opportunities as all the other communities in Carroll County when it comes to affordable and reliable high speed internet for all our residents.

Security at Town Hall: Our Town Clerk, Katie Landry, participated in the Annual Association of Town Clerks and Tax Collectors meeting where there was a feature presentation about security at municipal facilities. The presentation revealed that there are opportunities for us to improve the security at town hall and the safety of

our municipal officials. Katie followed up with consultations with representatives from the Carroll County Sheriff's Office and town resident Mike Glinski, a former police official during his years in Connecticut. The Board of Selectmen acknowledge that we have an obligation to provide a greater level of security for our town officials than currently exists at town hall, and that reasonable measures can be taken that maintain the ambience of our town hall and offer additional security for town officials while conducting town business at town hall. These measures include, but are not limited to, higher counters for the Town Clerk, Treasurer and Selectmen's desk, a wireless surveillance camera mounted on the satellite internet pole with real time monitoring, improved lighting and emergency egress. The Board of Selectmen acknowledge the importance of these measures and intend to implement them in the coming year, utilizing funds from the Town Hall Capital Reserve Fund. It is for this reason that the Board recommends Article 5, an additional appropriation of \$5,000 to the Town Hall Capital Reserve Fund, to maintain a balance of funds for future capital outlays at town hall.

We have contracted with Kevin Bennett, of Jackson, as our **Building and Safety Code Inspector**. Kevin is a licensed code inspector with several years of experience providing his services to the Town of Jackson. We welcome his knowledge and expertise in providing these services to our community. Kevin will be providing building and safety code inspections for new construction within the community. His fees will be reimbursed by the building permit applicants seeking certificates of occupancy for their new homes and additions.

2020 Midnight Primary Vote: Once again, our community voted first in the nation at midnight on the eve of the NH Primary. We joined Millsfield and Dixville Notch as the three communities in NH to vote first in the nation. Hart's Location had live television coverage by MSNBC and CSPAN, as well as representatives from several other media outlets including the NH Union Leader and the Conway Daily Sun. Mark Dindorf relayed the results to the AP, and several other national media outlets. Tom Eastman of the Conway Daily Sun was once again our honorary timekeeper. Ed Butler utilized the "One For All" accessible voting system, a first for the midnight vote. The opportunity to vote first in the nation is a privilege that our town does not take for granted, we pride ourselves in mustering a high percentage of our registered voters and we look forward to voting at midnight on the eve of the General Elections in November. Our thanks to Moderator, Les Schoof, Katie Landry, and the Supervisors of the Checklist for their exemplary job conducting and tabulating the results of the midnight vote.

2020 is a Town Revaluation year. The state mandates that towns update their property assessments every five years to keep property assessments in line with current market values. We have a five year contract with Purvis & Associates to maintain and update assessment values within the community. Their field assessor, Gary Fournier, has visited most properties within the last four years as part of our cyclical assessment program. 2020 is the statistics & analysis year in which the cyclical measuring and listing along with sales analysis from the last five years contribute towards revalued property assessments for all parcels within our community. All property owners will be notified later this year of any changes to their property valuation and there will be an opportunity for a hearing on the new valuations.

These are just some of the highlights of the past year (and the year ahead) in municipal government. We appreciate your support in our endeavors to represent the best interests of our community and its residents.

Respectfully Submitted,

Mark Dindorf, Chair, Board of Selectmen



Proposed Budget
Hart's Location

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 24, 2020

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Mark Dindorf	Chair, Board of Selectmen	
Guy Potnam	Selectman	
John Gallagher	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2020
MS-636

Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$11,450	\$11,000	\$12,500	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0
4150-4151	Financial Administration	02	\$8,461	\$7,250	\$8,500	\$0
4152	Revaluation of Property	02	\$1,900	\$1,900	\$1,900	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0
4194	General Government Buildings	02	\$2,742	\$3,000	\$3,000	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0
4196	Insurance	02	\$1,621	\$1,800	\$1,650	\$0
4197	Advertising and Regional Association	02	\$1,462	\$1,250	\$1,250	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$27,636	\$26,200	\$28,800	\$0
Public Safety						
4210-4214	Police		\$0	\$0	\$0	\$0
4215-4219	Ambulance	02	\$500	\$500	\$500	\$0
4220-4229	Fire	02	\$5,000	\$5,000	\$5,000	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$5,500	\$5,500	\$5,500	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$8,120	\$8,000	\$7,500	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$8,120	\$8,000	\$7,500	\$0



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Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	02	\$7,500	\$7,500	\$7,500	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$7,500	\$7,500	\$7,500	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0
Welfare						
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$0	\$0	\$0	\$0
Culture and Recreation						
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$0	\$0	\$0	\$0



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Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$0	\$0	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$0	\$0	\$0	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$0	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$49,300	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4909	Improvements Other than Buildings	03 <i>Purpose: Flood Plain Mapping</i>	\$75,000	\$0
4909	Improvements Other than Buildings	04 <i>Purpose: Approval of Transfer Station Agreement.</i>	\$5,000	\$0
4915	To Capital Reserve Fund	05 <i>Purpose: Town Hall Capital Reserve Fund.</i>	\$5,000	\$0
Total Proposed Special Articles			\$85,000	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes	02	\$7,643	\$7,474	\$7,643
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$63	\$25	\$25
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$7,706	\$7,499	\$7,668
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$11,909	\$18,000	\$12,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	02	\$428	\$350	\$400
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$12,337	\$18,350	\$12,400
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$2,232	\$2,203	\$2,232
3353	Highway Block Grant	02	\$2,179	\$2,141	\$2,180
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	02	\$8,113	\$6,636	\$8,113
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$12,554	\$10,980	\$12,525
Charges for Services					
3401-3406	Income from Departments		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	02	\$198	\$200	\$200
3503-3509	Other		\$0	\$0	\$0
Miscellaneous Revenues Subtotal			\$198	\$200	\$200



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	03	\$0	\$0	\$75,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$5,000	\$5,000	\$0
Other Financing Sources Subtotal			\$5,000	\$5,000	\$75,000
Total Estimated Revenues and Credits			\$37,795	\$42,029	\$107,793



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Budget Summary

Item	Period ending 12/31/2020
Operating Budget Appropriations	\$49,300
Special Warrant Articles	\$85,000
Individual Warrant Articles	\$0
Total Appropriations	\$134,300
Less Amount of Estimated Revenues & Credits	\$107,793
Estimated Amount of Taxes to be Raised	\$26,507

Town of Hart's Location Municipal Appropriations Comparison Chart			
	2020 Proposed	2019 Actual	2019 Budget
Town Officers Stipends	\$ 12,500.00	\$ 11,450.00	\$ 11,000.00
Financial Administration	\$ 8,500.00	\$ 8,461.00	\$ 7,250.00
Fire & Rescue	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Ambulance	\$ 500.00	\$ 500.00	\$ 500.00
Damages & Legal	\$ -	\$ -	\$ -
Solid Waste Collection	\$ 7,500.00	\$ 7,495.00	\$ 7,500.00
Highway Expenses	\$ 7,500.00	\$ 8,120.00	\$ 8,000.00
Insurance	\$ 1,650.00	\$ 1,621.00	\$ 1,800.00
Advertising & Regional Associations	\$ 1,250.00	\$ 1,462.00	\$ 1,250.00
Town Building: Electric/Gas/ telephone /Internet	\$ 3,000.00	\$ 2,742.00	\$ 3,000.00
Welfare	\$ -	\$ -	\$ -
Assessment Services	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
Total	\$ 49,300.00	\$ 48,751.00	\$ 47,200.00

4.5% budget increase
1.2% over 2019 actual

3.3% over budget

TREASURER'S REPORT				Page One
12/31/2019				
			Total	
	Balances	Receipts	Balances & Receipts	
Balances on Hand 01/01/2019				
Money Mkt. Acct. 01/01/2019	16306.77			
Town Ckg. Acct. 01/01/2019	4189.87			
Petty Cash 01/01/2019	50.00			
Checks rcvd 2018 deposited 2019	33801.83			
Total Balances on Hand 01/01/2019	54348.47		54348.47	
Receipts Received 2019				
Avitar Refund		97.35		
Bank Interest Money Mkt Acct		197.26		
Dog Licenses		21.50		
Motor Vehicle Permits		11908.50		
Municipal Aid State of NH		46.35		
NH UCC		60.00		
NSF Check Fee		25.00		
PILT (Federal Payment in Lieu of Taxes)		7643.00		
Property Tax 2018		46126.00		
Property Tax 2019		18509.00		
Property Tax 2019 (Interest Overpayment)		12.91		
Property Tax Interest 2018		62.79		
Qtrly Highway Block Grant		2179.20		
Railroad User Fee paid 2019		8112.84		
Room & Meals Tax Pd. By State 2019		2231.86		
Statewide Checklist		275.00		
Total 2019 Receipts		97508.56	97508.56	
Total Balances on Hand 01/01/2019 & Receipts from 2019			151857.03	
CONTINUED ON NEXT PAGE				

TREASURER'S REPORT					Page Two
12/31/2019					
	2019		Total		Total
	Payments	Subtotals	Payments	Balances	Paymts & Bals
EXPENSES					
Advertsing & Regional Assoc.					
Newspaper/Conway Sun	208.00				
NH Assoc. of Assessing Officials	20.00				
NH City & Town Clerk's Assoc.	20.00				
NH Municipal Association	1071.00				
NH Tax Collector Association	20.00				
North Country Council	122.84				
Total Ads & Regional Assoc.		1461.84			
Assessing & Reval Services					
Reval 2019	1900.00				
Total Assessing & Reval Services		1900.00			
Executive Stipend					
Emergency Manager Guy Putnam	500.00				
Fire Warden Bill King	100.00				
Moderator Les Schoof	100.00				
Selectman Mark Dindorf	3000.00				
Selectman John Gallagher	1000.00				
Selectman Guy Putnam	1000.00				
Tax Collector/Clerk Katy Landry	4425.00				
Treasurer Nancy Hayes	1325.00				
Total Executive Stipend		11450.00			
Financial Administration					
2019 Soc. Sec./Medicare Expense	876.00				
Audit	225.00				
Avitar Prog. Maint. (Tax Coll)	1459.90				
Bank Fees & NSF Check Fee	62.52				
Building Inspection	893.25				
NOTE: Town was reimbursed -					
check deposited 1/30/20					
CAI Tech 03/19/19-03/18/20	2400.00				
Clerk Education	206.00				
Computer Parts & Support	99.99				
Interest Overpayment Corelogic	12.91				
Mileage John Gallagher	255.20				
Mileage Katy Landry	34.80				
NH DMV Rules Book	9.50				
Office Equipment	109.98				
Office Supplies	242.56				
Payroll File W-2's	71.00				
PO Box Rent & Postage	371.38				
Town Report Printing	853.00				
Transfer of property deeds fee	22.00				
Transfer Station Decals	278.44				
Total Financial Administration		8483.43			
CONTINUED ON NEXT PAGE					
TREASURER'S REPORT					Page Three

12/31/2019					
	2018		Total		Total
	Payments	Subtotals	Payments	Balances	Paymts & Bals
EXPENSES CONTINUED					
Fire & Rescue					
2019 Bartlett Emergency Service	5000.00				
2019 Bartlett Jackson Ambulance	500.00				
Total Fire & Rescue		5500.00			
General Government Building					
Clean Town Hall	40.00				
Internet Service	719.76				
Telephone	487.70				
Electric	501.00				
Propane	984.37				
Town Hall Maintenance	9.21				
Total General Gov't Bldg		2742.04			
Highway Expense					
R. Greenwood Plow & Sand	8120.00				
Total Highway Expense		8120.00			
Insurances, Bonds					
Property/Liability Insurance	1293.78				
Workman's Comp Insurance	327.70				
Total Insurances, Bonds		1621.48			
School Assessment 2018/2019		62174.00			
School Assessment 2019/2020		5000.00			
Solid Waste Collection					
Bartlett Jackson Transfer Station	1875.00				
North Conway Incinerator	5620.00				
		7495.00			
Trsr Carroll County		19698.00			
Total Payment 2019		135645.79	135645.79		135645.79
2019 Year End Balances on Hand					
Money Market Account 12/31/2019				15021.66	
Town Checking Account 12/31/2019				1149.58	
Petty Cash 12/31/2019				50.00	
Total Yr End Balances on Hand				16221.24	16221.24
Total 2019 Payments & 12/31/19					
Balances on Hand Equal Total					
Receipts and 01/01/2019					
Balances on Hand					151867.03

TOWN OF HARTS LOCATION
FISCAL YEAR 2019
CLERK'S REPORT

Motor Vehicle Registrations:	\$11,908.50
Dog Licenses:	21.50
Property Taxes 2018:	46126.00
Property Tax 2018 Interest:	62.79
Property Taxes 2019:	18509.00
Property Tax 2019 Interest	12.91
UCC:	60.00
RR User:	8112.84
Highway Block Grants	2179.20
Avitar Refund	97.35
Rooms & Meals Tax 2019:	2,231.86
State of NH Checklist:	275.00
Municipal Aid	46.35
NSF Fee	25.00
TOTAL:	89,668.30

Respectively submitted by Katie Landry, Town Clerk/Tax Collector
12/31/2019

2019 Hart's Location Capital Reserve & Trust Funds

Date of Creation:	1992	1992
Name of Trust Fund:	Town Road	Town Hall
Type of Fund:	Capital Reserve	Expendable Trust
Purpose of Trust:	Road Maintenance	Capital Improvements & Maintenance
How Invested:	Business Savings	Business Savings
Balance 01/01/19	\$ 10,914.46	\$ 9,185.06
Additions:	\$ -	\$ -
Withdrawals:	\$ -	\$ -
Interest Income:	\$ 5.46	\$4.60
Balance 12/31/19	\$ 10,919.92	\$ 9,189.66

2019 Hart's Location School District Capital Reserve & Trust Funds

Date of Creation:	1992	1992
Name of Trust Fund:	School Tuition Reserve	School Special Education
Type of Fund:	Expendable Trust	Expendable Trust
Purpose of Trust:	Tuition	Special Education
How Invested:	Business Savings	Business Savings
Balance 01/01/19	\$ 85,648.13	\$ 38,461.07
Additions:		\$1,500.00
Withdrawals:	\$ -	\$ -
Interest Income:	\$ 42.83	\$ 19.91
Balance 12/31/19	\$ 85,690.96	\$ 39,980.98



Tax Rate Breakdown Hart's Location

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$10,255	\$16,816,271	\$0.61
County	\$19,698	\$16,816,271	\$1.17
Local Education	\$8,778	\$16,816,271	\$0.52
State Education	\$27,837	\$16,406,271	\$1.70
Total	\$66,568		\$4.00

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$66,568
War Service Credits	(\$150)
Village District Tax Effort	
Total Property Tax Commitment	\$66,418

James P. Gerry
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

12/13/2019

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$47,200	
Net Revenues (Not Including Fund Balance)		(\$32,440)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$5,000)
War Service Credits	\$150	
Special Adjustment	\$0	
Actual Overlay Used	\$345	
Net Required Local Tax Effort	\$10,255	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$19,698	
Net Required County Tax Effort	\$19,698	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$36,615	
Net Cooperative School Appropriations		
Net Education Grant		\$0
Locally Retained State Education Tax		(\$27,837)
Net Required Local Education Tax Effort	\$8,778	
State Education Tax	\$27,837	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$27,837	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$16,816,271	\$16,374,686
Total Assessment Valuation without Utilities	\$16,406,271	\$15,945,586
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$16,816,271	\$16,374,686

Village (MS-1V)

Description	Current Year
-------------	--------------

Hart's Location

Tax Commitment Verification

2019 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$66,418
1/2% Amount	\$332
Acceptable High	\$66,750
Acceptable Low	\$66,086

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2019 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
--	--------------

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Hart's Location	Total Tax Rate	Semi-Annual Tax Rate
Total 2019 Tax Rate	\$4.00	\$2.00

Associated Villages

No associated Villages to report

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$103,513
Final Overlay	\$345

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2019 Fund Balance Retention Guidelines: Hart's Location	
Description	Amount
Current Amount Retained (28.13%)	\$29,120
17% Retained <i>(Maximum Recommended)</i>	\$17,597
10% Retained	\$10,351
8% Retained	\$8,281
5% Retained <i>(Minimum Recommended)</i>	\$5,176

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

2019 Hart's Location Town Meeting Minutes State of New Hampshire

In the Town of Hart's Location in the County of Carroll, State of New Hampshire: the Annual Town Meeting was held on **Tuesday, March 12, 2019 at 5:00pm** to act on the following articles, including election of officers.

Present: Les Schoof, Jon & Michele Goodreau, Katie Landry, Mark Dindorf, Nancy Ritger, John Gallagher, Guy Putman, Ed Butler, Dudley Davis, Wendy and Nancy Holmes.

The Polls closed at 5PM for ballot counting, a total of 20 ballots were cast. Moderator Les Schoof called meeting to order at 5:15 PM for the reading of the results, March 12, 2019 voting.

Results:

Selectman: Guy Putman
Trustee of the Funds: Mike Glinski (write in)
Road Agent: Rick Greenwood (write in)
Supervisor of the Checklist: Susie Wilder
School Board: Nancy Ritger
School Treasurer: Nancy Hayes (write in, appointed by selectboard)

Guy Putnam, Nancy Ritger and Susie were sworn in by the Town Clerk, Katie Landry. To be sworn in: Mike Glinski and Rick Greenwood.

Article 1: To choose all necessary town officers for the coming year.
Total number ballots cast was 20 total. Results as above.

Article 2: To see if the municipality will vote to amend the Land Use Ordinances, specifically Article 4, Section 1, to authorize the Board of Selectmen to set and amend fees for building Permits and Safety & Code Inspections, pursuant to RSA 674:51 (Board of Selectmen and Planning Board Recommend) Ballot Vote, Majority vote to pass.

Article 3: To see if the town will vote to adopt the NHDES Model Groundwater Protection Ordinance and to authorize the Planning Board to establish a Groundwater Protection District within its boundaries. Recommended by the Board of Selectmen (3-0-0) and by the Planning Board (3-2-0).. Ballot Vote, Majority required to pass.

Vote to accept All Articles 1, 2& 3: Unanimous

Article 4: To approve the Town Budget for the ensuing year and make appropriations of the same:

a. Town Officers' Stipends	11,000
b. Financial Administration	7,250
c. Fire/Rescue	5,000
d. Ambulance	500
e. Solid Waste Collection	7,500
f. Highway Expenses	7,000
g. Town Insurance	1,800
i. Advertising & Regional Associations	1,250
j. Town Building Electric/Gas/Telephone	3,000
k. Revaluation / Cyclical Assessment	<u>1,900</u>
Total Proposed Budget	\$46,200

Motion to Accept: Jon Goodreau

Second: Guy Putman

Discussion: Mark Dindorf explained that in 2018, actual appropriations exceeded the approved budget by just \$160. For 2019, the appropriations budget has increased by a total of \$950 to \$46,200. The changes: Financial Administration increased \$250.00 as billing for the mapping system was previously split over 2 fiscal years, and will be billed in total during this fiscal year. Town Building expenses exceeded the budget last year by \$317, so that line item was increased by \$300 for 2019. Highway Expenses exceeded the budget in 2018 by \$670.00 so that line item was increased by \$1000. Highway Expenses include plowing and sanding the Town Hall driveway and parking lot and our one town road, Burke Road, as well as shoveling the town hall steps and roof when required. We have already spent \$5500 in 2019 with no bill for March yet. This budget also covers the beginning of winter in November and December 2019. Mark Dindorf suggested amending the Highway Expenses line to cover larger than anticipated plowing and sanding expenses. We do have an "Unexpended Reserve Fund" that are monies raised but not spent, that we could use if we go over. The state requires us to maintain a 10-17% surplus. We currently have about \$13,000 in this fund. Our option is to raise the Highway Expense line item by \$1000 or use the money from the Unexpended Reserve Fund if costs exceed budget.

Motion to Amend Article 4 as Amended by Jon Goodreau; To raise our Highway Expenses by \$1000, changing it from \$7000 to \$8000, for a total appropriations budget of \$47,200.00

Second: Guy Putman

Vote to accept Article 4 as amended: Unanimous

Article 5- Other Business:

1. Mark Dindorf brought up that we might have another line item for our budget, a possible welfare need but we have no specifics yet.

2. Mark Dindorf updated our status re: Recycling & Large Item fee disposal, which was discussed last year but still do not offer. Thus far there has yet to be a meeting with the joint Boards of Selectmen from Bartlett and Jackson to pursue this further. Prior to tonight's meeting Mark received an email from Vicki Garland of the Bartlett Board of Selectmen. The joint boards suggest that a \$10,000 initial investment for infrastructure did not seem unreasonable and then there would be ongoing use fees. Although this seems like a significant expense, we currently budget \$7500 each year for solid waste disposal. Jon Goodreau mentioned that Berlin offers single day recycling at \$50/day. The Conway transfer station may also offer outside recycling for a fee.

Discussion: Should we continue our current arrangements for solid waste disposal with North Conway Incinerator or move forward and investigate recycling, large item fee disposal and possible use of the trash compactor with Bartlett & Jackson? Mark Dindorf would like the selectmen to meet with the joint boards of Bartlett & Jackson to better understand their proposal. Ed Butler said it might be worth giving up the dumpster but we would need a special town meeting to amend the budget if solid waste disposal costs increase. Jon Goodreau said the state requirement is to have fencing around the "solid waste disposal facility." Mark noted that we do have Town Hall Cash Reserve funds that could be used for concrete block and fencing if needed. Dudley Davis mentioned Rob Clark and "the Recycle Mobile" and the Town of Conway transfer station as possible options. Mark indicated we could have a supplemental budget vote later this year if necessary to address this issue. In terms of hazardous waste disposal, Mark mentioned that we have not been included in the annual Hazardous Waste Disposal Days at the transfer station in Conway. The selectmen will make a request to participate moving forward. A question about disposal of waste oil was raised, Donny Ryder in Bartlett may have a waste oil stove in his garage. Individual arrangements would have to be made. The selectmen will continue to pursue dialog with the joint boards of Bartlett & Jackson on waste disposal, recycling and large item fee disposal. No decisions were made.

3. Mark provided an update on the status of closing the cell service gap in our community. After last year's implementation of a new Personal Wireless Service Facilities Ordinance, two separate feasibility studies have been conducted that indicate that it is physically possible to close the gap with the construction of one or more towers on private land within the community. Apparently, the two major carriers in our area, AT&T and Verizon Wireless are no longer building towers and rely on colocation on existing towers or new towers built by independent tower companies. Finding an independent tower company that wants to work with our small town is our best option at this point. The new Glen House Hotel in Pinkham Notch has been working with an independent tower company to bring cell service to their hotel. John Gallagher has had some dialogue with this company and the board will attempt to pursue a proposal with this company. Cell service is NOT imminent.

Ed Butler mentioned that there is a multi-town effort in the works for broadband solutions for small rural communities and he will keep an ear open to that discussion.

4. Mark Dindorf thanked everyone for supporting and voting for our ground water protection ordinance. We all need to take common sense measures to protect our water supply and the Saco River watershed. He is proud of our town for adopting this ordinance and hopes that other towns in the Saco Watershed will follow suit.

Motion to adjourn our annual town meeting at 6:00PM: Nancy Ritger

Second: Jon Goudreau

A true record of this meeting by, Katie Landry T.C.

Katie Landry, Town Clerk on March 12, 2019

Katie Zink, Watershed Specialist
Watershed Assistance Section
Watershed Management Bureau
Water Division, NH Department of Environmental Services
29 Hazen Drive, PO Box 95, Concord, NH 03302-0095

October 1, 2019

Mark Dindorf, Chair, Board of Selectmen
Town of Hart's Location, NH
PO Box 540
Hart's Location, NH 03812

Dear Mr. Dindorf,

Congratulations on being selected for a Clean Water State Revolving Fund loan with loan forgiveness to complete the stormwater planning project titled ***Upper Saco Floodplain Mapping and Threat Analysis*** in your community. Please see the attached letter for information on the next steps you must take to continue this process. **As you are aware, towns will need to put the full loan amount on a warrant article for authority to borrow regardless that it is forgiven.** Please feel free to contact me at Katherine.Zink@des.nh.gov or Deb Loiselle at Deborah.Loiselle@des.nh.gov to discuss any questions you have on the work scope or any of the other steps.

We look forward to working with you!

Katie Zink and Deb Loiselle

Katie Zink, Watershed Specialist
Watershed Assistance Section
Watershed Management Bureau
Water Division, NH Department of Environmental Services
29 Hazen Drive, PO Box 95, Concord, NH 03302-0095
Tel (603) 271-8475



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

October 1, 2019

Mark Dindorf
Chairman, Board of Selectmen
PO Box 540
Harts Location, NH 03812

Re: CWSRF Planning Loans

Dear Mr. Dindorf:

Congratulations! By submitting a pre-application for a Clean Water State Revolving Fund (CWSRF) loan to develop a Stormwater Planning Project, you have taken a step toward creating a planning project that will address stormwater conveyance and treatment needs, and consider solutions that promote energy efficiency, water quality, and/or flood resiliency. Loan forgiveness for these CWSRF loans for planning projects is available as long as the following important steps are taken:

1. **Project Consultation:** Contact Deb Loiselle at 271-1352 to discuss the project.
2. **Authority to Borrow:** Communities must obtain the authority to borrow the full amount of the loan, including the principal to be forgiven. For New Hampshire towns, this means putting the full amount of the loan on a resolution/warrant article for approval at town meeting. NHDES recommends that the resolution/warrant article be checked for completeness and appropriateness by the city/town counsel.
3. **Qualifications-Based Selection (QBS) Procurement Process (if applicable):**
Planning projects require professional services and the loan recipient must issue a Request for Qualifications (RFQ) to select the most qualified consulting firm. The RFQ does not consider cost as a selection criterion. After the most qualified consulting firm has been identified, the loan recipient and the consulting firm will attempt to negotiate a fair and reasonable price for the services provided. If an agreement cannot be reached, the loan recipient may move to the next most qualified consulting firm(s) until an agreement can be reached. If the loan recipient is already working with a consultant that was selected using the QBS process, the loan recipient should provide certification that the selected firm was hired using the QBS process.
4. **Standard Engineering Contract:** The standard engineering contract is available on the NHDES website at: https://www.des.nh.gov/organization/divisions/water/wweb/documents/grant_report.doc
5. **Work Scope Approval:** Prior to submitting a loan application, the planning project work scope must be reviewed and approved by NHDES to ensure compliance with the minimum requirements of the program. Software and equipment purchases and equipment rentals must follow the current CWSRF procurement process. The work scope should be submitted in DRAFT form along with the standard engineering report phase contract. A copy of the CWSRF Wastewater and Stormwater Planning Guidance Document outlining these requirements is available under Incentive Programs at: <http://des.nh.gov/organization/divisions/water/wweb/grants.htm>

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • (603) 271-2867 • TDD Access: Relay NH 1-800-735-2964

6. **NHDES Coordination:** At a minimum NHDES must attend the kick-off meeting, a mid-level progress update meeting, and the wrap-up meeting for planning projects, which should be noted in the work scope. NHDES requests to be notified in advance of other meetings relative to the project. All draft and final documents must be submitted to NHDES.
7. **Loan Application:** Completed loan applications must include the approved scope of work and pre-approved engineering contract. Loan applications are due by:
 - May 1, 2020 if town or city approval takes place by the end of March, or;
 - June 30, 2020 if your town meeting is in April or May.

Application forms and instructions are available on the NHDES website under Applications & Forms at:
<http://des.nh.gov/organization/divisions/water/web/grants.htm#cwsrf>

Note: If you are unable to complete the above steps by the full application deadline you must submit a new pre-application to continue to be considered for a CWSRF loan.

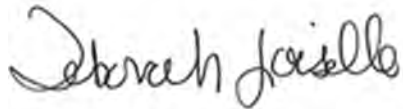
Please contact the individuals below with questions about the planning program:

Deb Loiselle at Deborah.Loiselle@des.nh.gov or (603) 271-1352 for work scope, engineering contract and general project questions.

Kathie Bourret Kathleen.Bourret@des.nh.gov or (603) 271-2902 or
Beth Malcolm Beth.Malcolm@des.nh.gov or (603) 271-2978 for loan agreement questions.

We look forward to working with you on this exciting project.

Sincerely,



Deborah Loiselle, Stormwater Coordinator
NH Department of Environmental Services
Watershed Assistance Section
29 Hazen Drive, PO Box 95, Concord, NH 03302-0095
Tel (603) 271-1352

Cc: Beth Malcolm, Grants Management Administrator
Dennis Greene, Design Review Section Supervisor
Kathie Bourret, CWSRF Federal Provisions Administrator
Katherine Zink, Watershed Specialist
Jeff Marcoux, Watershed Supervisor



**PRE-APPLICATION FOR THE
CLEAN WATER STATE REVOLVING FUND
FFY 2019 LOANS
Water Division
Wastewater Engineering Bureau**



RSA/Rule: RSA 486:14

Applicant: Town of Hart's Location, NH

Project Name: Upper Saco River Floodplain Mapping and Threat Analysis

Location: PO Box 540 Hart's Location, NH 03812

Proposed Project Description and Need: (use additional pages as necessary)

Hart's Location is situated at the headwaters of the Saco River as it flows from Crawford Notch toward the Mount Washington Valley. This largely rural, residential community surrounded by the White Mountains currently experiences low pressure from development on the Saco, its floodplain, and the associated wetlands. There is, however, a need for proactive, forward-looking data collection to aid planning efforts to maintain the high quality of the Saco's waters for Hart's Location, downstream users, and the many visitors who comprise the robust tourist economy.

This project proposes two components that will fill data gaps: 1) an extension of the Carroll County floodplain maps of record to cover the entirety of the Saco floodplain (the existing maps stop 500 feet west of the Bartlett/Hart's Location line); and 2) a water quality threat analysis that assesses current and potential nonpoint source pollution (NPS) sites.

The floodplain mapping component addresses a clean water protection need for complete maps left by the incomplete 2013 FEMA flood insurance study, of which Hart's Location was a participant. By extending the floodplain delineation from where the 2013 study left off, Hart's Location will have the tools necessary to enforce its Flood Plain Conservation District Ordinance, which goes above and beyond the minimum requirements of FEMA-participating communities to restrict land uses in the floodplain.

The threat analysis component addresses an additional clean water protection need for up-to-date NPS assessment in the Saco headwaters within Hart's Location. Culverts and stream crossings are often sites that generate significant concerns for erosion and sedimentation, and if undersized or improperly functioning can compromise connectivity for aquatic life.

This project has been discussed with and is supported by the newly-formed Saco Headwaters Alliance, a collaborative of organizations focused on conservation and protection of the Upper Saco River Watershed. An additional benefit to this flood plain mapping and threat analysis project by Hart's Location concerns the emerging drinking water/aquifer protection role model that Hart's Location is becoming in the community of municipalities in the head waters region of the Saco River. In 2018 the Town passed the NH DES Model Drinking Water Protection Ordinance. This year Hart's Location is the first municipality to join the newly forming Saco Headwaters Alliance (SHA) dedicated to protecting and conserving the quality of the surface and groundwater of the Saco Headwaters region. The SHA intends to leverage initiatives such as those being implemented by Hart's Location to engage other municipalities to follow suit, including the eventual development of a watershed-based plan (EPA 319, a - i). One prime area of current interest is supporting the strengthening of defenses from flooding due to the increased frequency and intensity of storm related flooding as a consequence of climate change.

(603) 271-3503

PO Box 95 Concord, NH 03302-0095

www.des.nh.gov

2019-04-23

Page 1 of 7

These efforts require an upgrading of infrastructure such as culverts, dams, bridges, septic systems and riparian buffers. (Initial participating organizations include, in addition to Hart's Location, the North Conway Water Precinct, Saco River Corridor Commission, Upper Saco Valley Land Trust, Great Lovell Land Trust, NRCS, NH DES Rivers and Lakes Program, Green Mountain Conservation Group, Appalachian Mountain Club, Lower Bartlett Water Precinct, National Forest Service, Tin Mountain Conservation Center, FB Environmental Associates. Additional information is available upon request.)

The following is a preliminary draft outline of the scope of work for this proposed project that will eventually be developed into an RFP/RFQ for competitive bid:

- Task 1. Project management and administration
- Task 2. Coordination and synthesis of existing floodplain data
- Task 3: Field surveys
- Task 4: Hydrological and Hydraulic study of Saco River and tributaries
- Task 5: Preparation of new Flood Insurance Rate Maps (FIRMs)
- Task 6: Threat analysis

Please check only one project category:

- ☐ Wastewater
- ☒ Stormwater/Nonpoint Source
- ☐ Wastewater with Stormwater/Nonpoint Source component(s)

ESTIMATED TIMELINE AND COST INFORMATION

	Start Date	Completion Date	Cost
1. Authority to Borrow Funds			
2. Design Engineering*			
3. Construction			
4. 5% Construction Contingency			
5. Construction Engineering*			
6. Other Costs (Please Specify):			
Floodplain mapping and NPS surveys			
Total Estimated Costs			\$75,000

Notes: * CWSRF funding for engineering services requires the use of the Qualifications Based Selection process described in Env-Wq 509.

RATIONALE FOR COST ESTIMATES

Are the cost estimates for the project supported by a document (e.g., facility plan, preliminary design report, etc.) that is signed by an engineer? If **yes**, please reference the document and identify the engineer: No. This work is not prescribed by any preexisting wastewater or stormwater planning or regulatory document but rather is designed to provide critical data to support a future watershed planning process.

If **no**, describe the rationale for the cost estimates (attach additional information if necessary): At this time Hart's Location is gathering information to support the development of a full scope of work and attendant cost estimates. It is likely that the proposed project's cost will exceed the \$75,000 principle forgiveness loan for planning; Hart's Location is prepared to reduce the scope accordingly with guidance from NHDES and consultant/engineer project partners.

TYPE OF PROJECT
Asset Management

- ☐ Check here if the project includes asset management for wastewater assets
- ☐ Check here if the project includes asset management for stormwater assets

Percentage or dollar value of **Total Estimated Costs** (page 1) directly related to asset management: _____

Planning Evaluations

- ☒ X Check here if the project includes a planning evaluation or evaluations

Percentage or dollar value of **Total Estimated Costs** (page 1) directly related to planning evaluation(s): 100%

Septage Receiving Facilities

- ☐ Check here if the project includes construction of a new or upgraded septage receiving facility

Percentage or dollar value of **Total Estimated Costs** (page 1) directly related to the septage receiving facility: _____

Brown Grease Receiving Facilities

- ☐ Check here if the project includes construction of a new or upgraded brown grease receiving facility

Percentage or dollar value of **Total Estimated Costs** (page 1) directly related to the brown grease receiving facility: _____

Comprehensive Energy Audit Measure Implementation:

- ☐ Check here if the project includes the implementation of comprehensive energy audit measure(s)

Percentage or dollar value of **Total Estimated Costs** (page 1) directly related to the implementation of comprehensive energy audit measures: _____

Has a comprehensive energy audit been conducted at the facility? Yes ____ No ____ Planned ____;

If "Yes" or "Planned", when? _____

Please indicate specific measure(s) to be implemented from the energy audit report:

Sewer Extensions

- ☐ Check here if the project includes the extension of sewers to provide service to areas without existing sewers.

Describe the goal of the project and characterize the anticipated wastewater sources in the proposed collection area, and quantify the contributions from existing and future sources. For existing sources, describe and quantify any septic system failures or issues.

PROJECT RANKING DATA
1. All Projects:**Water Quality & Public Health - Check all that project would address:**

- a. ☐ Federal/State administrative order/consent decree
- b. ☐ Surface water quality impairment

If impaired indicate the following:

Waterbody affected _____

Assessment Unit ID: NH _____

letters numbers

(use the map tool [NHDES Surface Water Quality Assessment Viewer](#) to determine Assessment Unit ID and a water quality report card to determine impairment status).

Which water quality parameters are impaired? _____

How will the project address the impairment? _____

- c. ☐ Chronic NPDES compliance issue(s)

Indicate water quality parameters that are in non-compliance _____

- d. ☒ Surface water quality in unimpaired waters

Describe how water quality will be improved: The headwaters of the Saco River, including its headwater tributaries such as Sawyer Brook, are high-quality waters. The successful completion of this project would protect the Saco floodplain from development and provide critical data on water quality threats, all in order to ensure that water quality remains high.

- e. ☐ NPDES MS4 Compliance Issue(s)

Describe MS4 compliance issues and how they will be addressed: _____

If the project implements a plan recommendation in the [2014 New Hampshire Nonpoint Source Management Program Plan](#), a watershed-based plan, or the [2010 Piscataqua Region Comprehensive Conservation and Management Plan](#), cite the specific plan recommendation being implemented, including the page number and document referenced: No a-i watershed-based plan currently exists for the Saco River headwaters, but this project would fulfill elements of a watershed-based plan, thus supporting the development of such a plan in the future.

2. Traditional Wastewater Projects: (Stormwater/Nonpoint Source go to Section 3)**Population Served by Wastewater Treatment Facility**

Population Receiving Collection:	Resident Population			Non-Resident Population*		
	Present	Projected	Projected Year	Present	Projected	Projected Year
At this facility						
From system that discharges to this facility (if any)						

*The portion of the population that does not live within the service area, but utilizes the system infrastructure. Non-resident population includes transient, seasonal, and commuter workers and tourists.

Green Project Reserve:

Percentage or dollar value of the **Total Estimated Costs** (page 1) allocated to the following and the relevant section number(s) from 2012 CWSRF Green Project Reserve guidance:

<http://des.nh.gov/organization/divisions/water/wweb/documents/gpr-guidance.pdf>

Section Number(s) _____
 Water Efficiency _____ Energy Efficiency _____
 Green Infrastructure _____ Environmentally Innovative _____

Sustainability - Check all that project would address:

- a. ☐ Project will address a pollutant or flow loading that exceeds 80% design capacity.
 List the pollutant(s) and loading(s), as percentage of design capacity, that exceed, on an average monthly basis, 80% design loading capacity: _____
- b. ☐ Project will address aging infrastructure
- c. ☐ Project will implement climate change adaptation or mitigation measure(s)

Climate change adaptation or mitigation strategy outlined by USEPA's *Adaptive Response Framework for Drinking Water and Wastewater Utilities* at
<http://water.epa.gov/infrastructure/watersecurity/climate/upload/epa817f12009.pdf>.

For a list of adaptation measures, see page 17 of USEPA's *Adaptation Strategies Guide for Water Utilities* at
<http://water.epa.gov/infrastructure/watersecurity/climate/upload/epa817k13001.pdf>.

Mitigation measures will be related to energy efficiency improvements as approved by NHDES.

Yes___ No___

How will the project implement climate change adaptation or mitigation measure(s)?: _____

- d. ☐ Project will address excessive infiltration and inflow.

- e. ☐ Project will provide for reuse or recycling of:

stormwater _____,
 wastewater _____, or
 treatment products _____.

3. Stormwater and Nonpoint Source Projects:

Water Quality & Public Health - Check all that project would address:

- a. ☐ NPDES MS4 Compliance Issue(s)

Describe how the project will address the permit requirement(s):

b. ☒ Chronic flooding

Describe the water quality problem caused by flooding and how the project will address it:

Although a water quality problem caused by flooding has not been identified at the time of this application, Hart's Location does experience flooding on the Saco River and its tributaries including Sawyer Brook. As a largely rural residential community, Hart's Location currently experiences only a very limited amount of commercial, residential or other development in areas subjected to frequent flooding. This project would prevent future development from occurring in the Saco floodplain, and thus prevent the associated water quality risks from septic systems, erosion and sedimentation, etc.

Green Project Reserve, Green Infrastructure - Check all that project would address:

a. ☐ Disconnection of impervious cover from a stormwater drainage system

Estimate # of square feet of impervious cover disconnected: _____

b. ☒ Protection or restoration of natural hydrology, floodplains, and wetlands

Describe how the project will protect or restore natural hydrology, floodplains, and wetlands:

Hart's Location has an ordinance establishing a Flood Plain Conservation District defined by the presence of alluvial soils, necessitated by the lack of complete mapping of the 1% annual chance flood. Land use in the District is strictly limited to prevent alteration of the natural hydrology, floodplains, or wetlands. There have been individual cases in recent years, however, where residences were built in areas that were originally considered as part of the Flood Plain Conservation District due to the presence of alluvial soils, which were later determined through field visits of a professional geologist to be glaciofluvial deposits not indicative of modern flood deposition. Flood damage during the 2011 Hurricane Irene flooding and the 2017 flooding of the Saco River indicated that this judgement was in error. The extension of the Carroll County Floodplain Maps of Record will therefore allow the Town of Hart's Location to effectively enforce its Flood Plain Conservation District and prevent alteration to the floodplain.

c. ☒ Improved stream connectivity with respect to aquatic life

Describe how project will improve stream connectivity with respect to aquatic life:

Not only will the threat analysis provide an assessment of culverts and stream crossings with regards to water quality, but it is anticipated that this new floodplain mapping will provide critical data for future watershed water quality planning efforts with respect to informing the assessment of stormwater and stream crossing infrastructure for compatibility with the support of aquatic habitat connectivity.

d. ☐ Smart Growth as defined in RSA 9-B:3

Describe how the project will address water quality goals through Smart Growth:

APPLICANT INFORMATION

Name: Mark Dindorf

Signature*: 

Title: Chair, Hart's Location Board of Select

Date: June 10, 2019Email: mdindorf@wildblue.netPhone No.: 603 374-6644

*Must be signed by applicant to be included as a demonstrated need in Clean Watershed Needs Survey
<https://www.epa.gov/cwns>.

Return by June 14, 2019 to:Kathleen.Bourret@des.nh.gov

NH Department of Environmental Services

29 Hazen Drive

PO Box 95

Concord, NH 03302-0095

Town of Hart's Location

New Hampshire

Board of Selectmen

Mark Dindorf, Chair
Guy Putnam
John Gallagher

Town Clerk/ Tax Collector

Katie Landry

September 10, 2019

Boards of Selectmen

Towns of Bartlett & Jackson, NH

RE: Agreement between the Towns of Hart's Location, Bartlett & Jackson for use of the Bartlett-Jackson Transfer Station by Hart's Location Residents & Property Owners

The Boards of Selectmen of Hart's Location, Bartlett & Jackson, hereby agree that residents and property owners of Hart's Location shall be entitled to full use of transfer station facilities effective October 1, 2019 through March 31, 2020.

In exchange for this use, the Town of Hart's Location agrees to remit to the two towns the prorated equivalent of our annual solid waste disposal budget for 2019, which is currently \$7500.00.

A payment in the amount of \$1875.00 will be sent on the effective date of October 1, 2019 for the 4th Quarter of 2019 and a payment of \$1875.00 will be sent on January 1, 2020 for the 1st Quarter of 2020.

The Town of Hart's Location shall place a warrant article on the Annual Town Meeting Warrant in March 2020, affirming this agreement and approval of an infrastructure investment in the transfer station in the amount of \$10,000.00. This infrastructure investment will be paid in an initial installment of \$5000.00 after voter approval at Annual Town Meeting in March 2020, followed by five annual installments of \$1000.00 in 2021 through 2025.

In exchange for the infrastructure investment, the Towns of Bartlett & Jackson will confer a minimum of 10 years access rights for full use of the Bartlett-Jackson transfer station facilities to the residents and property owners of Hart's Location, with an option to continue beyond 2030, contingent on a review of anticipated capital expenditures.

If Hart's Location residents vote against the warrant article, then this agreement shall terminate. New terms may be renegotiated at that time or a decision to terminate use of the transfer station by Hart's Location may be made by any of the three communities. If this agreement is terminated for any reason, the Towns of Bartlett and Jackson agree to allow for a thirty-day transition period prior to revoking use of transfer station privileges for Hart's Location residents and property owners.

The Town of Hart's Location agrees to pay an annual solid waste disposal fee equal to our current annual solid waste disposal budget of \$7500.00 for an estimated 610 cubic yards of solid waste per year. This annual fee will be paid in quarterly payments of \$1875. The solid waste disposal fee may be renegotiated annually based on the prevailing market costs for the disposal of an equivalent volume of solid waste at comparable facilities, or if the solid waste volume from Hart's Location changes significantly due to fluctuations in population or other factors.

Any income derived from Hart's Location's use of the recycling facilities at the transfer station shall be applied to the overall costs of operation of transfer station facilities.

The Town of Hart's Location agrees to notify residents and property owners of the rules & regulations of the transfer station and the fees for disposal of construction materials, electronics, appliances, mattresses & box springs, tires etc. and to provide information about the separation of recyclables from solid waste.

The Town of Hart's Location agrees to print and distribute, at our own expense, appropriate Transfer Station Stickers, authorizing Hart's Location residents full use of the transfer station facilities. In exchange for these considerations, the Towns of Bartlett and Jackson agree to determine between themselves which solid waste compactors Hart's Location residents will use and how the annual disposal fees will be apportioned.

It was agreed at the Joint Board meeting on September 9, 2020 that Hart's Location residents and property owners may alternate use of compactors on a quarterly basis. Signage will be posted clearly indicating which compactor is to be used by Hart's Location residents and property owners.

It is mutually agreed that use of the transfer station by Hart's Location residents and property owners shall not result in added costs to the towns of Bartlett or Jackson.

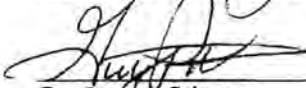
The Boards of Selectmen of Hart's Location, Bartlett & Jackson hereby accept the terms of this agreement effective October 1, 2019.

Town of Hart's Location, NH



Mark Dindorf, Chair, Board of Selectmen

9/23/19
Date



Guy Putnam, Selectman

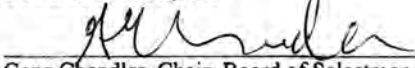
9/23/19
Date



John Gallagher, Selectman

9/23/19
Date

Town of Bartlett, NH



Gene Chandler, Chair, Board of Selectmen

9/30/19
Date



David Patch, Selectman

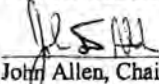
9/30/19
Date



Vicki Garland, Selectman

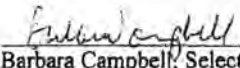
9/30/19
Date

Town of Jackson, NH



John Allen, Chair, Board of Selectmen

9/27/19
Date



Barbara Campbell, Selectman

9/29/19
Date

Bob Thompson, Selectman

Date

Town of Hart's Location

New Hampshire

Board of Selectmen

Mark Dindorf, Chair

Guy Putnam

John Gallagher

Town Clerk/ Tax Collector

Katie Landry

September 16, 2019

IMPORTANT NOTICE TO ALL RESIDENTS AND PROPERTY OWNERS IN HART'S LOCATION

Dear Neighbors,

We have exciting news to share. We have entered into a preliminary agreement with the Towns of Bartlett & Jackson for Hart's Location Residents and Property Owners to use the Bartlett-Jackson Transfer Station effective October 1, 2019.

This means that our community will have full access to recycling and the large item fee disposal areas at the transfer station, as well as use of the trash compactors.

We will be discontinuing use of the dumpster at town hall on October 15th, allowing for a one-month transition period.

This will represent a shift in how we all handle our solid waste disposal moving forward. Recycling at the transfer station is mandatory, not optional. Attached to this letter is a list of recyclable materials that will need to be sorted out of your trash, as well as a fee schedule for disposal of large items and construction materials.

Hart's Location Residents and Property Owners will need to obtain a transfer station sticker for all vehicles using the transfer station. These stickers are on order and should be available at Town Hall prior to the October 1st start date. This letter will serve as your authorization to use the transfer station facilities starting October 1st until the stickers become available.

Our use of the transfer station is on a trial basis between now and Annual Town Meeting in March 2020. There will be a warrant article on the Annual Town Meeting Warrant asking voters to approve a one-time infrastructure investment of \$10,000 in the Transfer Station. This investment will be made in an initial payment of \$5000 in 2020 and \$1000 per year in 2021-2025. There will be an annual solid waste disposal fee equivalent to the \$7500 we are currently paying for solid waste disposal.

The Board of Selectmen have worked over the last two years to bring this opportunity to the town and feel that the benefits to the town are worth the infrastructure investment. The trial period will give our residents and property owners the opportunity to evaluate the benefits for themselves and make an informed vote in March. If the vote passes, our community will have access to full use of the transfer station facilities for a minimum of ten years. If the vote does not pass in March, our use of the transfer station facilities will terminate on March 31, 2021.

We realize that this transition will affect all of us in the need to sort our trash and transport it to a more distant facility with regularly scheduled operating hours. We recognize that this may represent an inconvenience to some. We feel that the advantages of being able to recycle and to dispose of large items like mattresses, box springs, appliances, tires, metal, construction material, large brush, etc. outweigh the inconvenience of sorting trash and transporting it to the transfer station.

There may be opportunities for private trash and recycling pick up by private vendors for those residents who prefer not to make the trip to the transfer station themselves. We will advise you of any vendors offering this service as we become aware of them. In addition, residents and property owners may choose to contract with private waste disposal firms if they do not wish to participate in recycling or use of the transfer station.

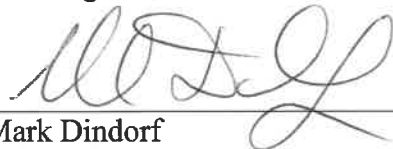
I personally am very excited and proud to bring this opportunity to our residents and property owners. It has been a personal goal to make recycling available ever since I took office as a Selectmen many years ago. The ability to offer recycling to the community has eluded us until now. And the opportunity to use the fee disposal areas represents an opportunity for all residents and property owners to dispose of a myriad of items that previously have not been accepted in the dumpster and required private contractors for disposal.

Please see the accompanying information sheet for the list of items that require mandatory recycling and also the large item disposal schedule of fees.

If you have questions or concerns, please contact the Board of Selectmen.

We hope this transition will be beneficial to our entire community.

Best Regards,



Mark Dindorf
Chair, Board of Selectmen

Town of Hart's Location

979 US Route 302, PO Box 540
Hart's Location, NH 03812-0540

Town Office: 603 374-6397 (Mondays 4-5:30pm)

Website: www.hartslocation.com

Email: smallesttown@gmail.com

Town Clerk email: hartslocationtc@gmail.com

SCHOOL DISTRICT OF HART'S LOCATION

SCHOOL BOARD (3 year terms)

Helen Brandon, Chair	Term Expires 2021
Nancy Ritger, Vice-chair	Term Expires 2022
VACANT	Term Expires 2020

MODERATOR (2 year term)

Leslie E. Schoof	Term Expires 2020
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TREASURER (3 year term)

Nancy Hayes (appointed on April 23, 2019)	Term Expires 2021
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CLERK (3 year term)

Mark Dindorf	Term Expires 2021
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AUDITOR Roberge & Company

SCHOOL ADMINISTRATIVE UNIT NO. 9 STAFF (447-8368)

Kevin Richard, Superintendent of Schools
Kathryn Wilson, Asst. Superintendent
Pamela Stimpson, Director of Special Services
James Hill, Director of Administrative Services
Lilli Gilligan, Director of Budget & Finance
Cheryl Cook, Payroll Manager
Gail Yalenezian, Preschool Coordinator
Gredel Shaw, Transportation Coordinator
Christine Thompson, Grants Coordinator

**HART'S LOCATION SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District of Hart's Location, in the County of Carroll, State of New Hampshire, qualified to vote on School District affairs:

You are hereby notified to meet at the Notchland Inn at 2 Morey Road in said Hart's Location on Tuesday, March 10, 2020, to vote for the following District Officers. Polls will be open for this purpose at 8:00 a.m. and will not close before 4:00 p.m. Voting between the hours of 4:00 p.m. and 4:30 p.m. will take place at the Town Hall.

ARTICLE 1. To elect a member of the School Board for the ensuing three years.

ARTICLE 2. To elect a Moderator for the ensuing two years.

ARTICLE 3. To elect a Treasurer for the ensuing year.

YOU ARE ALSO NOTIFIED TO MEET AT THE TOWN HALL AT 4:30 P.M. ON THE SAME DAY TO ACT UPON THE FOLLOWING ARTICLES.

ARTICLE 4. To see if the School District will vote to raise and appropriate the sum of \$116,245 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles. (Majority vote required) (Recommended by the School Board 2-0-0)

ARTICLE 5. To see if the School District will vote to raise and appropriate the sum of \$8,000 to be placed in the Capital Reserve Fund (Special Education) previously established for that purpose. (Majority vote required) (Recommended by the School Board 2-0-0) This appropriation is in addition to Warrant Article #4, the operating budget.

ARTICLE 6. To see if the School District will vote to raise and appropriate the sum of \$8,000 to be placed in the Expendable Trust Fund (Tuition Trust Fund) previously established for this purpose. (Recommended by the School Board 2-0-0) This appropriation is in addition to Warrant Article #4, the operating budget.

ARTICLE 7. To transact any other business that may legally come before this meeting.

Given under our hands this 10th day of February 2020.

Helen Brandon

Helen Brandon

Nancy Ritger

Nancy Ritger

A TRUE COPY OF WARRANT – ATTEST

Helen Brandon

Helen Brandon

Nancy Ritger

Nancy Ritger

HARTS LOCATION SCHOOL DISTRICT
2020-2021 BUDGET

<u>FUNCTION</u>	<u>OBJECT/DEPT</u>	<u>DESCRIPTION</u>	<u>ADOPTED BUDGET 2018-2019</u>	<u>ACTUALS 2018-2019</u>	<u>ADOPTED BUDGET 2019-2020</u>	<u>PROPOSED BUDGET 2020-2021</u>
1100		<u>REGULAR EDUCATION</u>				
	560-101	Tuition, Elementary	23,600	22,392	23,600	47,200
	560-103	Tuition, Sr. High	35,219	35,219	0	0
		TOTAL 1100 REGULAR EDUCATION	58,819	57,611	23,600	47,200
1200		<u>SPECIAL EDUCATION</u>				
	330-120	Occupational/Physical Therapy	100	0	100	0
	560-109	Tuition, Special Education	0	0	0	52,340
		TOTAL 1200 SPECIAL EDUCATION	100	0	100	52,340
2140		<u>PSYCHOLOGICAL SERVICES</u>				
	330-120	Testing/Counseling	100	0	100	9,000
		TOTAL 2140 PSYCHOLOGICAL SERVICES	100	0	100	9,000
2150		<u>SPEECH SERVICES</u>				
	330-120	Speech Testing	100	0	100	0
		TOTAL 2150 SPEECH SERVICES	100	0	100	0
2310		<u>SCHOOL BOARD SERVICES</u>				
	520-35	Insurance, Liability	550	500	550	550
	390-117	School Board Expenses	200	20	200	200
	260-44	Workers Compensation	400	400	400	400

HARTS LOCATION SCHOOL DISTRICT
2020-2021 BUDGET

<u>FUNCTION</u>	<u>OBJECT/DEPT</u>	<u>DESCRIPTION</u>	<u>ADOPTED BUDGET 2018-2019</u>	<u>ACTUALS 2018-2019</u>	<u>ADOPTED BUDGET 2019-2020</u>	<u>PROPOSED BUDGET 2020-2021</u>
	330-17	Audit	1,000	1,000	1,000	1,100
		TOTAL 2310 SCHOOL BOARD SERVICES	2,150	1,920	2,150	2,250
2320		<u>OFFICE OF SUPERINTENDENT</u>				
	311-104	SAU #9 Share	3,729	3,729	3,336	4,051
		TOTAL 2320 OFFICE OF SUPERINTENDENT	3,729	3,729	3,336	4,051
2720		<u>PUPIL TRANSPORTATION</u>				
	513-120	Cont. Services-Reg. Trans.	180	0	3,500	1,404
		TOTAL 2720 PUPIL TRANSPORTATION	180	0	3,500	1,404
5251		<u>CAPITAL RESERVE - Special Warrant Articles</u>				
	930-105	Transfer Reserve - Special Education	1,500	1,500	4,000	8,000
	930-105	Transfer Expendable Trust-Tuition	0	0	4,000	8,000
		TOTAL 5251 CAPITAL RESERVE	1,500	1,500	8,000	16,000
		TOTAL APPROPRIATION	\$ 66,678	\$ 64,760	\$ 40,886	\$ 132,245
						Increase 223.45%
					\$	\$ 91,359

HART'S LOCATION SCHOOL DISTRICT
ESTIMATED REVENUE

	ESTIMATED REVENUE 2017-2018	ESTIMATED REVENUE 2018-2019	ESTIMATED REVENUE 2019-2020	ESTIMATED REVENUE 2020-2021
Unencumbered Balance	1,701	1,518	3,166	0
Retained Fund Balance	-889	-1,059	-1,592	0
REVENUE FROM STATE/FEDERAL SOURCES:				
National Forest Reserve	2,565	2,545	2,697	2,700
REVENUE FROM LOCAL SOURCES:				
Earnings on Investments	1	0	0	0
Other Local	0	0	0	0
Tuition Expendable Trust	0	0	0	0
Total Revenue	3,378	3,004	4,271	2,700
STATE OF NH ADEQUACY GRANT	0	0	0	0 **
STATE OF NH EDUCATION TAX	35,643	34,674	27,837	32,673 **
DISTRICT ASSESSMENT	6,733	29,000	8,778	96,872
NET TOTAL ASSESSMENT	42,376	63,674	36,615	129,545
GRAND TOTAL APPROPRIATION AND WARRANT ARTICLES	\$45,753	\$66,678	\$40,886	\$132,245

** Per NH DOE 11/19 Report

HART'S LOCATION SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES AND REVENUES

			ACTUAL	ACTUAL
			EXPENSES	EXPENSES
<u>DESCRIPTION</u>			<u>2017-2018</u>	<u>2018-2019</u>
EXPENSES:				
5251	930-105	Capital Reserve Fund - Special Education	\$ 1,500	\$ 1,500
1200	560-109	Tuition, Special Education	\$ -	\$ -
2140	330-120	Psychological Testing/Counseling	\$ -	\$ -
2150	330-120	Audiological Testing	\$ -	\$ -
2160	330-120	Occupational/Physical Therapy	\$ -	\$ -
			-----	-----
TOTAL SPECIAL EDUCATION EXPENSES			\$ 1,500	\$ 1,500
Special Education Aid			\$ -	\$ -
Medicaid Reimbursement			\$ -	\$ -
State of NH Adequacy Grant			\$ -	\$ -
			-----	-----
TOTAL SPECIAL EDUCATION REVENUES			\$ -	\$ -

Hart's Location
2019 Annual School District Meeting Minutes
Tuesday March 12, 2019 4:30pm

In attendance: Becky Jefferson, SAU 9; Les Schoof, Moderator; Nancy Ritger, School Board; Mark Dindorf, School Clerk; Ed Butler, Dudley Davis, Jon & Michele Goodreau, Katie Landry, Nancy Holmes, Susan Wilder & Wendy Scribner (non-resident).

The meeting was called to order at 4:30 pm by Moderator Les Schoof. Les requested a motion to waive reading of all the articles. Mark Dindorf made the motion, seconded by Jon Goodreau. All in favor.

Articles 1 & 2: To elect a member of the School Board and to elect a School District Treasurer. Ballot Vote tallied at end of meeting. Nancy Ritger was reelected to the School Board for a three year term. Ed Butler received 1 write in vote for school treasurer, but declined. Mark Dindorf recommended reappointment of Nancy Hayes as acting School District Treasurer for the coming year.

Article 3: To see if the School District will vote to raise and appropriate the sum of \$32,886 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles.

Motion to accept Article 3 as written: Jon Goodreau, Seconded by Mark Dindorf. Ed Butler asked for a breakdown of expenses. Becky Jefferson responded. No other discussion. Article 3 approved unanimously.

Article 4: To see if the School District will vote to raise and appropriate the sum of \$4000 to be placed in the Capital Reserve Fund (Special Education) previously established for that purpose. This appropriation is in addition to Warrant Article # 3, the operating budget.

Motion to accept Article 4 as written: Michelle Goodreau, Seconded by Jon Goodreau. Discussion: Ed Butler asked what the current value of the fund is. Becky Jefferson responded, the Capital Reserve Fund for Special Education is currently \$39,900. Article 4 approved unanimously.

Article 5: To see if the School District will vote to raise and appropriate the sum of \$4000 to be placed in the Expendable Trust Fund (Tuition Trust Fund) previously established for that purpose. This appropriation is in addition to Warrant Article # 3, the operating budget.

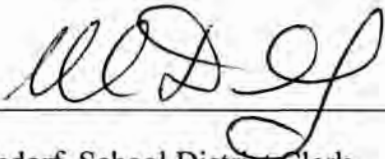
Motion to accept Article 5 as written: Ed Butler, Seconded by Jon Goodreau. Ed Butler asked what the current value of the fund is. Becky Jefferson responded, the Expendable Trust Fund Balance is currently \$85,600. Becky Jefferson provided the current annual tuition costs of \$24,000 for Elementary School students and \$35,000 for High School students. Mark Dindorf mentioned that a new family will be moving to town with school age children in the near future, and that they are currently home schooled. Mark asked if there are any associated expenses to the school district with home schoolers. Becky responded that it is possible there would be some expense if the children participate in field trips, extracurricular activities, etc. Ed asked how these expenses or possible tuition expenses for this family would be handled. Becky responded that the Expendable Trust Fund would be the source of that funding. No further discussion. Article 5 approved unanimously.

Article 6: To transact any other business that may legally come before this meeting.

Becky Jefferson was thanked for her service to SAU 9 and the school district. No other business.

Motion to Adjourn made by Les Schoof. Seconded by Jon Goodreau. Meeting adjourned at 4:40pm.

I attest these minutes to be a true and accurate record of this meeting.



Mark Dindorf, School District Clerk

SCHOOL ADMINISTRATIVE UNIT NUMBER 9

2020-2021 Budget

	Adopted Budget 2019-2020	Hart's Location Share .2% 2019-2020	Adopted Budget 2020-2021	Hart's Location Share .24% 2020-2021
Other Support Services	\$ 283,359	\$ 572	\$ 294,318	\$ 698
Improvement of Instruction	\$ 26,016	\$ 53	\$ 38,422	\$ 91
School Board Services	\$ 18,628	\$ 38	\$ 20,001	\$ 47
Office of Superintendent	\$ 324,145	\$ 654	\$ 369,494	\$ 876
Office of Assistant Superintendent	\$ 231,724	\$ 468	\$ 240,562	\$ 570
Office of Business and Finance	\$ 690,201	\$ 1,394	\$ 644,655	\$ 1,518
Operations and Maintenance of Plant	\$ 78,457	\$ 158	\$ 62,453	\$ 148
School Transportation	\$ 75,212	\$ 152	\$ 78,611	\$ 186
 Gross Budget Total	 \$ 1,727,742	 \$ 3,488	 \$ 1,748,516	 \$ 4,134
Plus Federal Project or Grant Expense:	\$ 10,000	\$ 20	\$ 10,000	\$ 24
Less Estimated Revenue	\$ (85,000)	\$ (172)	\$ (45,000)	\$ (107)
 Net Total Expenses District Apportionment	 \$ 1,652,742	 \$ 3,336	 \$ 1,713,516	 \$ 4,051

Town Information:

Town of Hart's Location
979 US Route 302, PO Box 540
Hart's Location, NH 03812

Telephone: (603)374-6397 (voicemail messages are checked weekly on Mondays)

Town website: www.hartslocation.com

Town Clerk Hours: Mondays 4pm to 5:30pm and the 4th Saturday of every month, 8am to 10am

hartslocationtc@gmail.com (Town Clerk)

Selectmen meet the 2nd and 4th Monday of each month at 5pm

smallesttown@gmail.com (Board of Selectmen)

Building Permits are required for all construction projects that change the value or footprint of any structure on parcels of land in Hart's Location. Interior renovations that do not substantially change the value of a structure do not require a building permit unless the total number of bedrooms or bathrooms is being changed. Contact the Board of Selectmen for additional information. You can download building permit forms on the town website: www.hartslocation.com

Fire Permits are required for all outdoor fires. Contact Michelle or Jon Goodreau, 87 Bemis Rd, Hart's Location. Phone : 603 986-5092

Solid Waste Disposal: Bartlett-Jackson- Hart's Location Transfer Station Rt 16, Jackson, NH open 12pm to 6pm, Mon & Tues and Friday, Saturday & Sunday. Closed on Wednesday & Thursday. (Continued use of Transfer Station pending outcome of Town Meeting Vote on Article 4.) Contact Town Clerk, Katie Landry, to obtain Transfer Station Stickers for your vehicles.

Interactive Town Maps: https://www.axisgis.com/harts_locationNH/

2019 Annual Reports compiled by Mark Dindorf
School Reports Compiled by SAU9
Printed at Smith & Town Printers, Berlin, NH

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