

# ANNUAL REPORTS for HART'S LOCATION, NH



Field work in progress for Floodplain Mapping Project:  
Surveying Equipment near Third Iron on Saco River

School Year Ending June 30, 2020  
Town Year Ending December 31, 2020

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Cover Photo courtesy of Jeff Sires, HEB Engineers

**TOWN OF HART'S LOCATION  
ELECTED OFFICERS...2020**

**MODERATOR** (2 year term)

Leslie E.Schoof                      Term Expires 2022

**BOARD OF SELECTMEN** (3 year term)

Mark Dindorf, Chair              Term Expires 2021

Guy Putnam                      Term Expires 2022

John Gallagher                  Term Expires 2023

**TOWN CLERK** (3 year term)

Katie Landry                      Term expires 2021

**SUPERVISORS OF THE CHECKLIST** (3 year term)

Nancy Ritger                      Term Expires 2023

Christine Glinski                  Term Expires 2021

Susan Wilder                      Term Expires 2022

**TRUSTEE OF FUNDS** (1 year term)

Position Vacant                  Term Expires 2021

**ROAD AGENT** (1 year term)

Rick Greenwood                  Term Expires 2021    (1 year term)

**DEPUTY TOWN CLERK / TAX COLLECTOR (3 year term)**

**TREASURER** (3 year term)

**TAX COLLECTOR** (3 year term)

**AUDITOR** (1 year term)

**PLANNING BOARD** (5 year term)

Selectmen's Representative

**FIRE WARDEN** (1 year term)

**DEPUTY FIRE WARDENS** (1 year term)

Jon Goodreau	Appointed	2019	Term Expires 2021
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## Position Vacant



**2021 Hart's Location Town Warrant  
State of New Hampshire**

To the inhabitants of the Town of Hart's Location in the County of Carroll, State of New Hampshire, qualified to vote in town affairs: You are hereby notified to meet at the **Josiah Bartlett School Gymnasium on US Route 302 in Bartlett NH on Tuesday, March 9, 2021 at 5:00pm** to act on the following:

Articles 1 & 3 will be by ballot vote. Polls will be open for this purpose on Tuesday March 9, 2021 starting at 8:00 am at the Notchland Inn at 2 Morey Road, Hart's Location, and will not close before 4:00pm. Voting between the hours of 4:30 pm and 5:00 pm will take place at the Josiah Bartlett School Gymnasium. The ballot vote for Article 3 shall take place during the meeting.

**Article 1:** To choose all necessary town officers for the coming year. Ballot Vote

**Article 2:** To see if the town will vote to raise and appropriate the sum of **\$51,100.00** for general municipal operations.

a. Town Officers' Stipends	\$13,500
b. Financial Administration	\$ 8,000
c. Fire/Rescue	\$ 5,000
d. Ambulance	\$ 500
e. Solid Waste Collection	\$ 7,700
f. Highway Expenses	\$ 7,500
g. Town Insurance	\$ 2,200
h. Advertising & Regional Associations	\$ 1,300
i. Town Building Electric/Gas/Telephone	\$ 3,000
j. Revaluation / Cyclical Assessment	\$ 1,400
k. Capital Investment – Transfer Station	<u>\$ 1,000</u>
<b>Total Proposed Budget</b>	<b>\$51,100.00</b>

Recommended by Board of Selectmen (3,0,0). (Majority vote required)

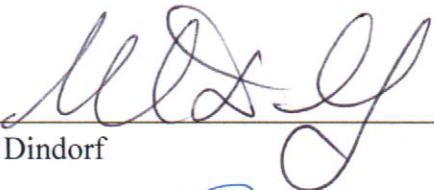
**Article 3:** To see if the town will vote to raise and appropriate the sum of \$75,000.00 for the purpose of completing Flood Plain Mapping within the Town of Hart's Location and conducting multi-jurisdictional Corridor Management Planning for the Saco & Swift Rivers within the towns of Hart's Location, Bartlett, Conway & Albany, in accordance with the NHDES CWSRF Loan Principal Forgiveness Program and to authorize the issuance of not more than \$75,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; Recommended by Board of Selectmen (3,0,0) (3/5 ballot vote required)

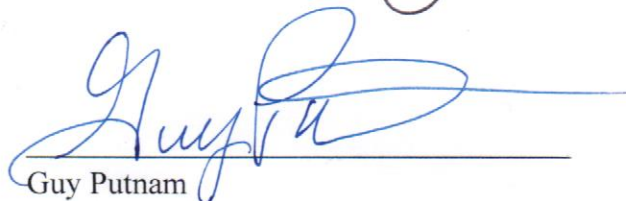
**Article 4:** To see if the Town of Hart's Location will vote to authorize the Selectmen to appoint two (2) volunteer representatives from the Town to serve on the Carroll County Broadband "Communications District Planning Committee" for the purpose of drafting a "Communications District Agreement" under NH RSA Chapter 53-G:2 – Communications District Planning Committee; Formation and Responsibilities. Recommended by Board of Selectmen (3,0,0)

**Article 5:** To see if the town will vote to discontinue ownership of a specific portion of the former Burke Road, starting at Route 302 between Lots 37 & 37.1, heading west, and then north to the existing cul-de-sac on Burke Road, consistent with an agreement made between the town planning board and the previous owners of record in 1991, but not recorded at the Carroll Country Registry of Deeds. Ownership of this section of discontinued roadway shall revert to the abutting land owners of record. Burke Road, as it currently exists, shall remain a town road and is not affected by this vote. Recommended by Board of Selectmen (3,0,0)

**Article 6:** To conduct any other business that may legally come before the town

A TRUE COPY OF THE WARRANT, ATTEST:

  
Mark Dindorf

  
Guy Putnam

  
John Gallagher

Board of Selectmen, Town of Hart's Location, NH

## **2020 Board of Selectmen Report**

2020 was quite a year for us in Hart's Location. We kicked off the Presidential Primary Season with our First in the Nation midnight voting in early February, which included live television feed from town hall. We then had the biggest turnout ever at Annual Town and School Meetings in March, where we unanimously approved funding for Floodplain Mapping and voted to participate in the Bartlett Jackson Transfer Station, all as the reality of the Covid-19 pandemic was just becoming something to reckon with.

Our Emergency Management Director, Guy Putnam, has spent countless hours on the phone with NH Homeland Security and the Governor's Covid-19 Task Force engaging in wide ranging discussions about keeping our communities safe during the pandemic. Our Thanks are due to Guy for his time and efforts. As of press time for these reports, Hart's Location is the only town in all of NH that has had no active cases of Covid-19. Well done and let's hope we can all get vaccinated soon!

Katie Landry, Town Clerk and Les Schoof, Town Moderator also spent hours on phone and zoom meetings with the Secretary of State's office to ensure that we could conduct safe elections during the pandemic, which included the State Primary in September and the General Election in November. For the safety of our poll workers and residents, we opted out of the midnight vote for the Presidential General Election in November and instead conducted polling during normal voting hours. We hope to resume the tradition of midnight voting in 2024.

The Floodplain Mapping & Threat Analysis project began in June and is nearing completion. The first phase of the project covered about two thirds of the town into Crawford Notch State park just above the confluence of the Dry River and the Saco. When the floodplain maps are complete, they can be incorporated into our Floodplain Conservation Ordinance as town floodplain maps of record, which will benefit our enforcement of the regulations included in that ordinance.

The town subsequently applied for, and has received, another \$75,000 award from the NHDES Clean Water State Revolving Fund to complete the Floodplain Mapping in Hart's Location and participate in a multijurisdictional Corridor Management Planning process for the Saco & Swift Rivers in Hart's Location, Bartlett, Conway & Albany in partnership with the Saco & Swift Rivers Local

Advisory Committee. **Article 3** asks voters to approve authorization by the town to accept the \$75,000 NHDES CWSRF loan funds from their loan principal forgiveness program, as we did unanimously last year for the first phase of the floodplain mapping. The same anonymous donor who pledged to cover up to \$5000 in interest expense for the floodplain mapping project has agreed to extend that pledge to include the combined interest for both projects. This means there will be no out of pocket costs to our taxpayers to approve this article and complete these projects, which is great news for our town. We sincerely hope the town will vote to approve this article to support this important work. Please see Pages 31-39 for supporting documentation relative to these important projects.

We are making some progress bringing high speed internet to our community. Selectman John Gallagher has been the town's delegate to the Carroll County Broadband Group since its inception. **Article 4** asks the town to vote to appoint two members to the Carroll County Broadband "Communications District Planning Committee" for the purpose of drafting a "Communications District Agreement". This agreement would lead towards creation of a multi town funding capability to bring broadband internet to all the communities in Carroll County. Selectmen recommend support a vote in favor of this article.

Separately, there is very good news that Hart's Location has been included in the NH Electric Cooperative's broadband initiative to bring high speed internet to underserved communities in their service area. NHEC applied for and received funding from the FCC Rural Digital Opportunity Grant to bring high speed internet service to our town within five years. The Selectmen have had two meetings with the NHEC Broadband Director, Bob Cruickshank, and one with NHEC Commissioner Bill Darcy. Bob anticipates an accelerated timeline that could begin in 2022. He highly recommends that all Hart's Location residents and property owners in Hart's Location indicate their interest on the NH Broadband Website: <https://nhbroadband.com/> even if you have previously done so on the NHEC website. This does not obligate you to participate, but will speed the process.

**Article 5** is a housekeeping article that rectifies an oversight made in 1991 when the town Planning Board and the Lobosquet family reached an agreement to make Burke Road a Dead End road with a cul de sac rather than a through street which once passed between the Lobosquet's house and garage. (Lots 37 & 37.1).

Article 5 asks the town to vote to discontinue ownership of this specific section of the former Burke Road from the driveway entrance on Route 302 between Lots 37 & 37.1 west, and then north to the cul de Sac on Burke Road as it currently exists. This vote will not have any impact on the existing Burke Road, but it allows the discontinued portion of Burke Road to revert from Town ownership to the current owner of record of the two lots, Ed MacColl. This vote should have happened in 1991 but the need for a formal vote wasn't apparent at the time. Selectmen favor.

Lastly, all indications are that the transition to our town's use of the Bartlett-Jackson- Hart's Location Transfer Station for solid waste disposal and recycling has gone smoothly. The Selectmen of Bartlett & Jackson recently complimented hart's Location residents for our good mannered compliance with Transfer Station rules and protocols. It is our hope that residents and property owners have all been able to take full advantage of the opportunities that this facility provides including recycling, large item fee disposal including tires, mattresses and box springs, appliances, metal and construction debris, as well as the hazardous waste collection day in Conway in the fall. We know that not all of our voters supported this transition, but we sincerely believe that it provides added value to our community in terms of the full range of solid waste disposal options available to us. **Article 2**, the annual municipal budget, includes a new line item of \$1000 for Capital Investment – Transfer Station. This was part of the warrant article approved by the voters in 2020. We voted to contribute \$10,000 in total over 6 years as an investment in the infrastructure of this facility, \$5000 in 2020 and \$1000 per year for the next five years.

In conclusion, 2021 brings us a new opportunity to complete the floodplain mapping in our town and participate in the multi-jurisdictional Corridor Management Plan for the Saco & Swift Rivers, which will provide a guidance document regarding activities in the river corridor to all four communities that can be incorporated in their Master Plans and inform decisions related to permit applications, etc. We sincerely hope you will support this measure.

Respectfully Submitted,



Mark Dindorf, Chair, Board of Selectmen





Proposed Budget  
Hart's Location

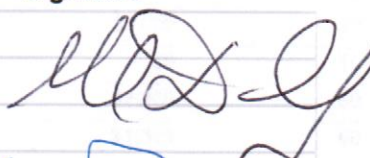

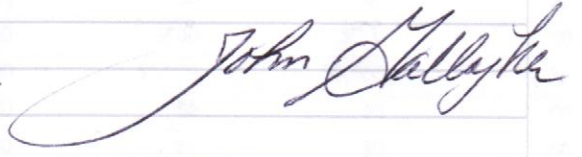
For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: February 22, 2021

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Mark Dindorf	Chair, Selectmen	
Guy PUTNAM	Selectmen	
John Gallagher	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$13,325	\$12,500	\$13,500	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0
4150-4151	Financial Administration	02	\$7,612	\$8,500	\$8,000	\$0
4152	Revaluation of Property	02	\$1,900	\$1,900	\$1,400	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0
4194	General Government Buildings	02	\$3040	\$3,000	\$3,000	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0
4196	Insurance	02	\$2073	\$1,650	\$2,200	\$0
4197	Advertising and Regional Association	02	\$1263	\$1,250	\$1,300	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$29213</b>	<b>\$28,800</b>	<b>\$29,400</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police		\$0	\$0	\$0	\$0
4215-4219	Ambulance	02	\$500	\$500	\$500	\$0
4220-4229	Fire	02	\$5,000	\$5,000	\$5,000	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$3,865	\$7,500	\$7,500	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$3,865</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$0</b>



## Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
					(Recommended)	(Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	02	\$7,693	\$7,500	\$7,700	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$7,693	\$7,500	\$7,700	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0
Welfare						
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$0	\$0	\$0	\$0
Culture and Recreation						
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$0	\$0	\$0	\$0





### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
					(Recommended)	(Not Recommended)
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	02	\$64,919	\$80,000	\$1,000	\$0
<b>Capital Outlay Subtotal</b>			<b>\$64,919</b>	<b>\$80,000</b>	<b>\$1,000</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$51,100</b>	<b>\$0</b>



**Special Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
4191-4193	Planning and Zoning	03	\$75,000	\$0
<i><b>Purpose:</b> Flood Plain Mapping &amp; Corridor Management Planning</i>				
4915	To Capital Reserve Fund		\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$75,000</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0



## Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes	02	\$8372	\$8,372	\$8,372
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$0	\$91	\$25
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$8372</b>	<b>\$8,463</b>	<b>\$8,397</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$15,058	\$13,000	\$15,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	02	\$470	\$400	\$500
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$15,528</b>	<b>\$13,400</b>	<b>\$15,500</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$2328	\$2,232	\$2,328
3353	Highway Block Grant	02	\$2143	\$1,511	\$2,143
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	02	\$9098	\$9,098	\$9,097
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$13,569</b>	<b>\$12,841</b>	<b>\$13,568</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	02	\$0	\$75	\$60
3503-3509	Other		\$1393	\$1,393	\$0
<b>Miscellaneous Revenues Subtotal</b>			<b>\$1393</b>	<b>\$1,468</b>	<b>\$60</b>



### Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	03	\$59,919	\$75,000	\$75,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$59,919</b>	<b>\$75,000</b>	<b>\$75,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$98,781</b>	<b>\$111,172</b>	<b>\$112,525</b>



### Budget Summary

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<b>Item</b>	<b>Period ending 12/31/2021</b>
Operating Budget Appropriations	\$51,100
Special Warrant Articles	\$75,000
Individual Warrant Articles	\$0
Total Appropriations	\$126,100
Less Amount of Estimated Revenues & Credits	\$112,525
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$13,575</b>

<b>Town of Hart's Location Municipal Appropriations Comparison Chart</b>	<b>2021 Proposed</b>	<b>2020 Actual</b>	<b>2020 Proposed</b>
Town Officers Stipends	\$ 13,500.00	\$ 13,325.00	\$ 12,500.00
Financial Administration	\$ 8,000.00	\$ 7,612.00	\$ 8,500.00
Fire & Rescue	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Ambulance	\$ 500.00	\$ 500.00	\$ 500.00
Damages & Legal	\$ -	\$ -	\$ -
Solid Waste Collection	\$ 7,700.00	\$ 7,693.00	\$ 7,500.00
Highway Expenses	\$ 7,500.00	\$ 3,865.00	\$ 7,500.00
Insurance	\$ 2,200.00	\$ 2,073.00	\$ 1,650.00
Advertising & Regional Associations	\$ 1,300.00	\$ 1,263.00	\$ 1,250.00
Town Building: Electric/Gas/ telephone /Internet	\$ 3,000.00	\$ 3,040.00	\$ 3,000.00
Welfare	\$ -	\$ -	\$ -
Assessment Services	\$ 1,400.00	\$ 1,900.00	\$ 1,900.00
Capital Expenses: Transfer Station	\$ 1,000.00		\$ -
<b>Total</b>	<b>\$ 51,100.00</b>	<b>\$ 46,271.00</b>	<b>\$ 49,300.00</b>

<b>TREASURER'S REPORT</b>				<b>Page One</b>
<b>12/31/2020</b>				
			<b>Revenue</b>	<b>Total</b>
	<b>Balances</b>	<b>Revenues</b>	<b>Subtotals</b>	<b>Balances &amp; Revenues</b>
<b>BALANCES ON HAND 01/01/2020</b>				
Money Market Account 01/01/2020	\$ 15,021.66			
Town Checking Account 01/01/2020	\$ 1,149.58			
Petty Cash 01/01/2020	\$ 50.00			
<b>Total Balances on Hand 01/01/2020</b>	<b>\$ 16,221.24</b>			<b>\$ 16,221.24</b>
<b>REVENUES RECEIVED 2020</b>				
<b>Taxes</b>				
<b>Property Tax 2019</b>		\$ 47,901.09		
<b>Property Tax 2020</b>		\$ 135,573.56		
PILT (Federal Payment in Lieu of Taxes)		\$ 8,372.00		
2019 Interest on Delinquent Taxes		\$ 71.57		
2019 Penalties on Delinquent Taxes		\$ 102.00		
<b>Total Taxes</b>			<b>\$ 192,020.22</b>	
<b>Licenses, Permits and Fees</b>				
Motor Vehicle Permit Fees		\$ 15,058.50		
Building Permits (Inspection Reimb 2018/19)		\$ 1,393.25		
Dog Lic., Filing, Misc., Transfer Sta. Stkrs.		\$ 115.50		
<b>Total Licenses, Permits and Fees</b>			<b>\$ 16,567.25</b>	
<b>State Sources</b>				
Meals & Rooms Tax Distribution		\$ 2,327.72		
Highway Block Grant		\$ 2,143.12		
Other (Includes Railroad User Fee Pd 2020)		\$ 9,097.67		
From other governments/Election Cost Reim		\$ 163.19		
Statewide Checklist		\$ 275.00		
Municipal Aid State of NH		\$ 180.98		
Checklist Copy/NH UCC		\$ 80.00		
Fire Supression Grant		\$ 306.81		
<b>Total State Sources</b>			<b>\$ 14,574.49</b>	
<b>Misc. Revenues</b>				
Interest on Investments (Bank Interest 2020)		\$ 60.14		
<b>Total Misc. Revenues</b>			<b>\$ 60.14</b>	
<b>Other Financing Sources</b>				
Clean Wtr. St. Revolving Fund Loan Proceeds		\$ 59,919.31		
<b>Total Other Financing Sources</b>			<b>\$ 59,919.31</b>	
<b>Total 2020 Revenues</b>		<b>\$ 283,141.41</b>	<b>\$ 283,141.41</b>	<b>\$ 283,141.41</b>
<b>Total Balances on Hand 01/01/2020 &amp;</b>				<b>\$ 299,362.65</b>
<b>Total 2020 Receipts</b>				



<b>TREASURER'S REPORT</b>					<b>Page Two</b>
<b>12/31/2020</b>					
	<b>2020</b>		<b>Total</b>		<b>Total</b>
<b>EXPENSES</b>	<b>Payments</b>	<b>Subtotals</b>	<b>Payments</b>	<b>Balances</b>	<b>Paymts &amp; Bals</b>
<b>Advertsing &amp; Regional Assoc.</b>					
NH Assoc. of Assessing Officials	\$ 20.00				
NH City & Town Clerk's Assoc.	\$ 20.00				
NH Municipal Association	\$ 1,082.00				
NH Tax Collector Association	\$ 20.00				
North Country Council	\$ 121.35				
<b>Total Ads &amp; Regional Assoc.</b>		<b>\$ 1,263.35</b>			
<b>Assessing &amp; Reval Services 2020</b>		<b>\$ 1,900.00</b>			
<b>Capital Expenses</b>					
Bartlett/Jackson Transfer Sta.	\$ 5,000.00				
Burke Road	\$ 500.00				
Fire Suppression Equipment	\$ 613.63				
<b>Total Capital Expenses</b>		<b>\$ 6,113.63</b>			
<b>CWSRF Flood Plain Mapping</b>		<b>\$ 59,919.31</b>			
<b>Executive Stipend</b>					
Emergency Manager Guy Putnam	\$ 500.00				
Fire Warden Bill King	\$ 100.00				
Moderator Les Schoof	\$ 200.00				
Selectman Mark Dindorf	\$ 3,000.00				
Selectman John Gallagher	\$ 1,375.00				
Selectman Guy Putnam	\$ 1,500.00				
Tax Collector/Clerk Katy Landry	\$ 5,150.00				
Treasurer Nancy Hayes	\$ 1,500.00				
<b>Total Executive Stipend</b>		<b>\$ 13,325.00</b>			
<b>Financial Administration</b>					
2020 Soc. Sec./Medicare Expense	\$ 1,019.44				
Avitar Prog. Maint. (Tax Coll)	\$ 1,501.75				
Bank Fees & NSF Check Fee	\$ 61.51				
Building Inspection	\$ 209.48				
CAI Tech 03/19/2019-03/18/2020	\$ 2,400.00				
Computer Parts & Support	\$ 249.57				
Hart's Location Website Hosting	\$ 268.76				
Office Equipment	\$ 39.49				
Office Supplies	\$ 388.65				
Payroll File W-2's	\$ 46.00				
PO Box Rent & Postage	\$ 330.23				
Town Report Printing	\$ 895.00				
Transfer of Property Deeds fee	\$ 52.55				
Zoom Meeting Subscription	\$ 149.90				
<b>Total Financial Administration</b>		<b>\$ 7,612.33</b>			
<b>Fire &amp; Rescue</b>					
2020 Bartlett Emergency Service	\$ 5,000.00				
2020 Bartlett/Jackson Ambulance	\$ 500.00				
<b>Total Fire &amp; Rescue</b>		<b>\$ 5,500.00</b>			
<b>CONTINUED NEXT PAGE</b>					

<b>TREASURER'S REPORT</b>					<b>Page Three</b>
<b>12/31/2020</b>					
	<b>\$ 2,020.00</b>		<b>Total</b>		<b>Total</b>
<b>EXPENSES CONTINUED</b>	<b>Payments</b>	<b>Subtotals</b>	<b>Payments</b>	<b>Balances</b>	<b>Paymts &amp; Bals</b>
<b>General Government Building</b>					
Internet Service	\$ 719.76				
Telephone	\$ 565.48				
Electric	\$ 441.00				
Propane	\$ 957.80				
Town Hall Improvements	\$ 356.64				
<b>Total General Gov't Bldg</b>		<b>\$ 3,040.68</b>			
<b>Highway Expense</b>					
R. Greenwood Plow & Sand	\$ 3,510.00				
<b>Total Highway Expense</b>		<b>\$ 3,510.00</b>			
<b>Insurances, Bonds</b>					
Property/Liability Insurance	\$ 1,630.00				
Workman's Comp Insurance	\$ 442.94				
<b>Total Insurances, Bonds</b>		<b>\$ 2,072.94</b>			
<b>School Assessment 2019/2020</b>		<b>\$ 31,615.00</b>			
<b>School Assessment 2020/2021</b>		<b>\$ 5,000.00</b>			
<b>Solid Waste Collection</b>					
Bart/Jackson Qtrly Transfer Station	\$ 7,500.00				
Hazardous Waste Day	\$ 192.57				
<b>Total Solid Waste</b>		<b>\$ 7,692.57</b>			
<b>Trsr Carroll County</b>		<b>\$ 21,943.00</b>			
<b>Total Expenses 2020</b>		<b>\$ 170,507.81</b>	<b>\$ 170,507.81</b>		<b>\$ 170,507.81</b>
<b>Balances on Hand 12/31/20</b>					
<b>Accounts Receivable</b>					
2019 Tax Lien given by Tax Collector				\$ 38.08	
Checks rcvd 12/31/20, not deposited				\$ 22,001.36	
<b>Accounts Payable</b>					
TD Bank deposited another customer's money to Hart's Loc, not removed by yearend				\$ (1,000.00)	
CWSRF Invoice owed				\$ (2,629.50)	
Money Market Account 12/31/2020				\$ 100,747.32	
Town Checking Account 12/31/2020				\$ 8,647.58	
CWSRF Checking Account 12/31/2020				\$ 1,000.00	
Petty Cash 12/31/2020				\$ 50.00	
<b>Ttl 12/31/20 Balances on Hand</b>				<b>\$ 128,854.84</b>	<b>\$ 128,854.84</b>
<b>Total 2020 Expenses &amp; Total</b>					
<b>12/31/20 Balances on Hand</b>					<b>\$ 299,362.65</b>
<b>Total Balances on Hand 01/01/2020 &amp;</b>					
<b>Total 2020 Receipts (from Page One)</b>					<b>\$ 299,362.65</b>

**TOWN OF HARTS LOCATION  
FISCAL YEAR 2020  
CLERK'S REPORT of DEPOSITS REMITTED to TREASURER**

Motor Vehicle Registrations	\$15,058.50
Dog Licenses	34.00
Property Taxes 2020	135,573.56
Property Taxes 2019	47,881.74
Property Tax 2019 Interest	71.34
Property Tax 2019 Penalties	83.50
UCC	30.00
RR User	9,097.67
Highway Block Grants	2,143.12
Rooms & Meals Tax 2020	2,327.72
State of NH Checklist	275.00
Election Checklist	50.00
Election Reimbursement	163.19
Municipal Aid	180.98
Miscellaneous Fee	1.00
Filing Fee	72.50
Fire Suppression Grants	306.81
Building Inspections 2018-19	1,393.25
Transfer Station Stickers	8.00
<b>TOTAL:</b>	<b>214,751.88</b>

**Vital Records:** Marriage: Joseph Michael Bastardo and Shawna Marie Hersberger married 8/15/2020 filed in Harts Location

**Respectively submitted by Katie Landry, Town Clerk/Tax Collector  
12/31/2020**

**2020 Hart's Location Capital Reserve and Trust Funds**

Date of Creation:	1992	1992
Name of Trust Fund:	<b>Town Road</b>	<b>Town Hall</b>
Type of Fund:	Capital Reserve	Expendable Trust
Purpose of Trust:	Road Maintenance	Capital Improvements & Maintenance
How Invested:	Business Savings	Business Savings
Balance 01/01/2020	\$ 10,919.92	\$ 9,189.66
Additions:	\$ -	\$ -
Withdrawals:	\$ -	\$ -
Interest Income:	\$ 5.46	\$4.59
Balance 12/31/2020	\$ 10,925.38	\$ 9,194.25

**2020 Hart's Location School District Capital Reserve & Trust Funds**

Date of Creation:	1992	1992
Name of Trust Fund:	<b>School Tuition Reserve</b>	<b>School Special Education</b>
Type of Fund:	Expendable Trust	Expendable Trust
Purpose of Trust:	Tuition	Special Education
How Invested:	Business Savings	Business Savings
Balance 0 1/1/2020	\$ 85,690.96	\$ 39,980.98
Additions:	\$ 4,000.00	\$4,000.00
Note: 2019/2020 School Yr		
Additions:		\$8,000.00
Note: 2020/2021 School Yr.		
Withdrawals:	\$ -	
Interest Income:	\$ 44.62	\$ 21.79
Balance 12/31/20	\$ 89,735.58	\$ 52,002.77



## Tax Rate Breakdown Hart's Location

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$10,220	\$20,706,153	<b>\$0.50</b>
County	\$21,943	\$20,706,153	<b>\$1.06</b>
Local Education	\$79,176	\$20,706,153	<b>\$3.82</b>
State Education	\$32,673	\$20,131,053	<b>\$1.62</b>
<b>Total</b>	<b>\$144,012</b>		<b>\$7.00</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$144,012
War Service Credits	(\$100)
Village District Tax Effort	
Total Property Tax Commitment	\$143,912

James P. Gerry  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

11/23/2020

## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$129,300	
Net Revenues (Not Including Fund Balance)		(\$110,688)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$9,300)
War Service Credits	\$100	
Special Adjustment	\$0	
Actual Overlay Used	\$808	
<b>Net Required Local Tax Effort</b>	<b>\$10,220</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$21,943	
<b>Net Required County Tax Effort</b>	<b>\$21,943</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$111,849	
Net Cooperative School Appropriations		
Net Education Grant		\$0
Locally Retained State Education Tax		(\$32,673)
<b>Net Required Local Education Tax Effort</b>	<b>\$79,176</b>	
State Education Tax	\$32,673	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$32,673</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$20,706,153	\$16,816,271
Total Assessment Valuation without Utilities	\$20,131,053	\$16,406,271
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$20,706,153	\$16,816,271

### Village (MS-1V)

Description	Current Year
-------------	--------------

## Hart's Location

### Tax Commitment Verification

#### 2020 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$143,912
1/2% Amount	\$720
Acceptable High	\$144,632
Acceptable Low	\$143,192

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2020 commitment amount on the property tax warrant.**

<b>Tax Collector/Deputy Signature:</b>	<b>Date:</b>
--	--------------

### Requirements for Semi-Annual Billing

#### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Hart's Location	Total Tax Rate	Semi-Annual Tax Rate
Total 2020 Tax Rate	\$7.00	\$3.50

#### Associated Villages

No associated Villages to report

## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$75,000</b>
<b>General Fund Operating Expenses</b>	<b>\$188,092</b>
<b>Final Overlay</b>	<b>\$808</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2020 Fund Balance Retention Guidelines: Hart's Location	
Description	Amount
<b>Current Amount Retained (10.03%)</b>	<b>\$18,864</b>
17% Retained <i>(Maximum Recommended)</i>	\$31,976
10% Retained	\$18,809
8% Retained	\$15,047
5% Retained <i>(Minimum Recommended)</i>	\$9,405



**2020 Hart's Location Town Meeting Minutes**  
**State of New Hampshire**  
**March 10, 2020**

In the Town of Hart's Location in the County of Carroll, State of New Hampshire:

The Annual Town Meeting was held on **Tuesday, March 10<sup>th</sup>, 2020 at 5:00PM** to act on the following articles, including election of officers.

**Present:** In attendance: Les Schoof, Helen Brandon, Nancy Ritger, Mark Dindorf, Guy Putnam, Troy Dighello, David & Deborah Walker, Katie Landry, Nancy Holmes, Ed Butler, Mike & Christine Glinski, Jon & Michelle Goodreau, Maria Mencio, Dave Shugrue, John McKinnon, Karen Capone, Sheryl Hoover, William Hoover, Chuck Landry, Susan Wilder and Dora DiMarco. Non Resident Taxpayers: Nancy Hayes, Don Aubrecht and Tom Gross as nonresident/non voter who spoke on behalf of flood plain mapping article.

The Polls closed at 5PM for ballot counting for School Board and Town vacancies, a total of 27 ballots were cast. Moderator Les Schoof called the meeting to order at 5:15 PM for the reading of the results:

Results:

Selectman: John Gallagher

Moderator: Les Schoof

Supervisor of the Checklist: Nancy Ritger

Trustee of the Funds: Write in for Mike Glinski

Road Agent: Write in for Rick Greenwood

School Board Member: Write in for William Hoover

School Treasurer: Write in for Nancy Hayes

John Gallagher, Les Schoof and Nancy Ritger were sworn in by Town Clerk, Katie Landry. To be notified and sworn in: Mike Glinski. Rick Greenwood was sworn in 3/16/20. To be appointed as school treasurer is Nancy Hayes.

Reading for the Articles were waived and will be read individually. It was requested for ballot voting for Articles 3 & 4. Motion was made by Ed Butler and seconded by Jon Goodreau.

**Article #1:** Completed as above

**Article #2:** Town Budget.

Motion made to accept: Guy Putman

Second: Karen Capone

Discussion: Ed Butler wanted explanation of MS636. Mark Dindorf explained that this was the full budget and required by state. More complete income and expense appropriations and will be used to estimate taxes needed to be raised.

**Voted to accept Article #2: Unanimous vote to accept.**

**Article #3:** Flood Plain Mapping

Motion to accept: Ed Butler

Second: Jon Goodreau

Discussion:

Mark Dindorf explained our acceptance by the NHDES CWSRF Loan Principal Forgiveness Program would allow Hart's Location to be issued not more than \$75,000 of bonds or notes for the purpose of conducting Flood Plain Mapping of our town. We would be one of 6 towns that have been awarded opportunity, the 1<sup>st</sup> time in 18 years. This would provide accurate information about our properties and address the needs of the selectman granting future building permits. Flood plain mapping would locate properties that would be most likely to be impacted by storm waters. This information would also benefit our town as a whole and the Saco River watershed. An anonymous donor has agreed to provide us up to \$5000 for any interest accrued. Accepting this article would be a win/ win to the community.

Karen Capone asked about the agreement with this anonymous donor, verbal vs. written. Do we need one? No there is no reason to believe they would not fully support this town. Known by Tom Gross who noted this person is not a commercial entity and committed to protecting our watershed.

Ed Butler asked about who manages the \$75,000. EPA by the state. The previous damage to campground was helped by FEMA . He understands the need for flood plain mapping for our protection and for future.

Don Albrecht questioned if this will help us with infrastructure in the future.

Mark Dindorf noted information of mapping will be at DOT i.e.: culvert assessment study would be one way to facilitate improvement for our town.

Tom Gross. Flooding can cause deaths, ecological damages, tributary changes. Our drinking water is still untreated! Votes counted.

**Voted to accept Article #3 by Ballot vote: Unanimous ballot vote to Accept.**

**Article #4:** Jackson/Bartlett Transfer Station

Motion to accept: Jon Goodreau

Second: Helen Brandon

Discussion:

Nancy Holmes: Found a raccoon in her trash. It's a long trip for her 32 miles round trip.

Mark explained the benefits to using the transfer station, no large waste removal. Took almost 3 years of effort to negotiate this. Having a dumpster at the Town Hall building did not meet requirements with DPOA. We would need to have alternative plans. There are private vendors for recycling and waste removal.

Sheryl Hoover. What do you do if we don't pass this? What is the town going to provide?

Mark Dindorf. Don't know from a sanitation point of view yet and our arrangements end March 31<sup>st</sup>.

David Shugrue. 4<sup>th</sup> Iron Campground and Crawford Notch Campground have dumpsters. Why cant we?

Mark Dindorf. Private businesses are allowed as they are not a municipality and not subject to regulations.

Mike Glinski. Security issues: we will be putting in cameras for Town Hall security and this would keep unwanted people from using our dumpster. Why are we paying \$10,000 to Bartlett/Jackson and not for our own construction?

Not convenient time and hours. He wanted to know if we had been cited by the state? For recycling, we could have extra dumpsters. There's no guarantee B/J won't increase rates on our town.

Nancy Ritger. Nancy will take trash for people if needed.

Ed Butler. Supportive of transfer station.

Mark Dindorf. The initial \$5000 for B/J agreement is only available for transfer agreement infrastructure, not for Harts Location. We have \$7500 in budget for trash removal.

Katie Landry. Voicing comments from property owner not present: How did we get committed when we thought this was only an inquiry? Mark explained we had an opportunity and the town voted last year to pursue this idea.

Jon Goodreau. Ground water protection would be required.

Les Schoof. There would be a lot of management of our own facility.

Ed Butler. Let's vote.

Votes counted.

**Voted to accept Article #4 by Ballot vote: Ballot vote count: 15/10 to Accept.**

**Article #5: Raise sum of \$5000 for Town Hall Capital Reserve Fund.**

Mark Dindorf. Recommended by the select board to add to this fund in view of needed upgrades on security to town hall. This upgrade was proposed by Katie Landry Town Clerk after attending a conference by Conway Police and Active Shooters presentation. A second egress at the least would be required for fire safety. This was also presented before the new residents moved in to town with school age children.

**Article #5. Fails to Pass.**

**Article #6 Other Business**

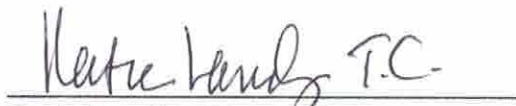
Karen Capone asked if there were any ordinances concerning residential dumpster placement on properties. None noted by Mark Dindorf.

Ed Butler offered a name of someone who would be willing to provide trash removal.

Names would be available for recycling as well to others in town not able to use the transfer station.

**Meet Adjourned 6:55 PM**

**A True Attest of the Meeting,**

  
Katie Landry, Town Clerk



The State of New Hampshire  
**Department of Environmental Services**



**Robert R. Scott, Commissioner**

September 29, 2020

Mark Dindorf  
Chairman, Board of Selectmen  
Town of Hart's Location  
PO Box 540  
Harts Location, NH 03812

Re: 2020 CWSRF Planning Loans - Saco-Swift River CMP and Expanded Floodplain Mapping for the Upper Saco River

Dear Mr. Dindorf:

Congratulations! By submitting a pre-application for a Clean Water State Revolving Fund (CWSRF) loan to develop a Stormwater Planning Project, you have taken a step toward creating a planning project that will address stormwater conveyance and treatment needs, and consider solutions that promote energy efficiency, water quality, and/or flood resiliency. Loan forgiveness for these CWSRF loans for planning projects is available as long as the following important steps are taken:

1. **Project Consultation:** Contact your CWSRF Project Manager Deb Loiselle at [deborah.loiselle@des.nh.gov](mailto:deborah.loiselle@des.nh.gov) 271-1352 to set up a time to discuss the project.
2. **Authority to Borrow:** Communities must obtain the authority to borrow the full amount of the loan, including the principal to be forgiven. For New Hampshire towns, this means putting the full amount of the loan on a resolution/warrant article for approval at town meeting. NHDES recommends that the resolution/warrant article be checked for completeness and appropriateness by the city/town counsel. You may also reach out to the Department of Revenue Administration with questions. For New Hampshire Municipal Association (NHMA) members who are seeking assistance with drafting warrant articles that will employ the State Revolving Fund as a funding source they can contact the NHMA Legal Advisory Service.
3. **Qualifications-Based Selection (QBS) Procurement Process (if applicable):**  
Planning projects require professional services and the loan recipient must issue a Request for Qualifications (RFQ) to select the most qualified consulting firm. The RFQ does not consider cost as a selection criterion. After the most qualified consulting firm has been identified, the loan recipient and the consulting firm will attempt to negotiate a fair and reasonable price for the services provided. If an agreement cannot be reached, the loan recipient may move to the next most qualified consulting firm(s) until an agreement can be reached. If the loan recipient is already working with a consultant that was selected using the QBS process, the loan recipient should provide certification that the selected firm was hired using the QBS process.
4. **Standard Engineering Contract:** The standard engineering contract, [Engineering Report Phase Contract for Professional Services for Treatment Works](#), must be submitted before project work can begin.

5. **Work Scope Approval:** Prior to submitting a loan application, the planning project work scope must be reviewed and approved by NHDES to ensure compliance with the minimum requirements of the program. A quality assurance document may be required. Software and equipment purchases and equipment rentals must follow the current CWSRF procurement process. The work scope should be submitted in DRAFT form along with the standard engineering report phase contract. The [CWSRF Wastewater and Stormwater Planning Guidance Document](#) outlines these requirements.
6. **NHDES Coordination:** At a minimum NHDES must attend the kick-off meeting, a mid-level progress update meeting, and the wrap-up meeting for planning projects, which should be noted in the work scope. NHDES requests to be notified in advance of other meetings relative to the project. All draft and final documents must be submitted to NHDES.
7. **Loan Application:** A completed loan application must include the approved scope of work and pre-approved engineering contract. The [application forms and instructions](#) are available on the NHDES website.
  - Loan applications are due by June 30, 2021.
  - Applications are considered using a rolling deadline.

*Note: If you are unable to complete the above steps by the full application deadline you must submit a new pre-application to continue to be considered for a CWSRF loan.*

Please contact the individuals below with questions about the planning program:

Deb Loiselle at [Deborah.Loiselle@des.nh.gov](mailto:Deborah.Loiselle@des.nh.gov) or (603) 271-1352 for work scope, engineering contract and general project questions.

Kathie Bourret [Kathleen.Bourret@des.nh.gov](mailto:Kathleen.Bourret@des.nh.gov) or (603) 271-2902 or  
Beth Malcolm [Beth.Malcolm@des.nh.gov](mailto:Beth.Malcolm@des.nh.gov) or (603) 271-2978 for loan agreement questions.

We look forward to working with you on this exciting project.

Sincerely,



Deborah Loiselle, Stormwater Coordinator  
NH Department of Environmental Services  
Watershed Assistance Section  
29 Hazen Drive, PO Box 95, Concord, NH 03302-0095  
Tel (603) 271-1352

Cc: Beth Malcolm, Grants Management Administrator  
Dennis Greene, Design Review Section Supervisor  
Kathie Bourret, CWSRF Federal Provisions Administrator  
Katherine Zink, Watershed Specialist  
Stephen Landry, Supervisor, Watershed Assistance Section / NPS Program  
Tracie Sales, Rivers & Lakes Programs Manager

# MEMORANDUM | 2020 CWSRF DRAFT WORK PLAN



**TO:** Jeff Sires & Mark Dindorf, Saco-Swift River Local Advisory Committee  
**FROM:** Forrest Bell, FB Environmental Associates (FBE)  
**SUBJECT:** Saco-Swift River Corridor Management Plan: Draft Work Plan for 2020 CWSRF Pre-Application  
**DATE:** June 12 2020  
**CC:** Maggie Mills, Rich Brereton, FB Environmental Associates (FBE); Tom Gross, Saco Headwaters Alliance

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The purpose of this memorandum is to provide the Town of Hart's Location in collaboration with the Saco-Swift River Local Advisory Committee (SSRLAC) with our recommendations for a draft workplan and budget to complete one combined Corridor Management Plan (CMP) for the Saco and Swift Rivers. This document is intended to support a pre-application for a principle forgiveness loan from the New Hampshire Department of Environmental Services (NHDES) Clean Water State Revolving Loan Fund (CWSRF). It is our understanding that this CMP would cover the full main stem length of these rivers from their headwaters to the Maine border, approximately 26 miles on the Swift River and 40 miles on the Saco River. In addition, RSA 483 defines the corridor to include the land area on either side of the channel ¼-mile of the normal high-water mark or the landward extent of the 100-year floodplain as designated by the Federal Emergency Management Agency, whichever is larger. Please note that the workplan and budget presented below are for one CMP that would address both rivers.

## NH RIVER CORRIDOR MANAGEMENT PLAN REQUIREMENTS

**RSA 483: NH Rivers Management and Protection Program – Section 483:10: River Corridor Management Plans** (last revised 2018, sourced from <https://www.gencourt.state.nh.us/rsa/html/L/483/483-10.htm>)

- I. The rivers coordinator shall provide technical assistance to local river management advisory committees, regional planning commissions, and municipalities, and shall encourage the development and implementation of local river corridor management plans pursuant to RSA 483:8-a, III(c).<sup>1</sup> In developing these plans, the department shall coordinate with the department of natural and cultural resources, the department of fish and game, the office of strategic initiatives, the department of agriculture, markets, and food, the department of transportation, the department of safety, and the division of historical resources.
- II. River corridor management plans developed pursuant to paragraph I shall include, but not be limited to, the following:
  - a. Permitted recreational uses and activities.
  - b. Permitted non-recreational uses and activities.
  - c. Existing land uses.
  - d. Aquatic connectivity.
  - e. Protection of flood plains, meander belts, wetlands, wildlife and fish habitat, and other significant open space and natural areas.
  - f. Dams, bridges, and other water structures.
  - g. Access by foot and vehicles.
  - h. Setbacks and other location requirements.
  - i. Dredging, filling, mining, and earth moving.
  - j. Prohibited uses.
  - k. State-owned lands within the corridor and tributary drainage areas thereof. The plan shall include a description of the importance of those lands to the characteristics for which the river was designated.
  - l. Fluvial geomorphology and risk reduction.
- III. River corridor management plans developed according to this section may include tributary drainage areas as determined by the local river management advisory committee.
- IV. State agencies shall collaborate with and assist the rivers coordinator and the local river management advisory committee with the implementation of river corridor management plans.

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<sup>1</sup> The Local River Management Advisory duties can be found at <https://www.gencourt.state.nh.us/rsa/html/L/483/483-8-a.htm>

**(2) Background on the NH Rivers Management and Protection Program** (source: NH CMP Guidance document, pages v-viii)

- Rivers Management and Protection Act was established in 1988 to help communities accommodate a wide range of river uses without negatively affecting the river. The Saco and Swift Rivers were among first rivers designated in 1990; original plans were published in 1994.
- Responsibility is divided into two:
  - State protects instream resources
  - Local residents develop and implement river corridor management plans to further protect shorelines and adjacent lands
    - CMPs encompass multiple communities throughout river's watershed (they are NOT contained within a single community)
- Instream Resource Protection (State responsibility) – rivers are classified as (a) natural, (b) rural, (c) rural-community, or (d) community
  - For each river classification, there are distinct instream resource protection measures related to dams, water quality, protected flows, channel alterations, inter-basin transfers, waste disposal facilities, and motorized boating. NHDES is responsible for their enforcement.

## DRAFT WORK PLAN

### Task 1: Project Management & Administration

This includes invoicing, scheduling, staffing, and other necessary project management. Additionally, this includes communication between the client and consultant, as well as stakeholder communication not directly related to Tasks 2:7.

Estimated Cost: \$3,870

### Task 2: Project Steering Committee Meetings and Municipal Engagement

This task includes four steering committee meetings set-up to guide Plan development. The steering committee will be comprised of Saco-Swift River Local Advisory Committee members, guests from complementary organizations (e.g. Saco Headwaters Alliance), and project consultants, as well as municipal representatives from the four participating Towns (Albany, Bartlett, Conway, and Hart's Location) and representatives from the NHDES CWSRF Program and Water Division. Four meetings will take place over the course of the project and are listed below with the recommended meeting topic.

**Meeting 1:** Kick-off meeting with NHDES to outline loan requirements, set workplan, timeframe, and strategy for public involvement.

**Meeting 2:** Identify the values and threats to both the Saco and Swift Rivers.

**Meeting 3:** Create an action plan for the draft CMP.

**Meeting 4:** Review draft CMP and discuss feedback and edits for final Plan development.

Estimated Cost: \$5,235 (labor); \$290 (mileage)

### Task 3: Resource Identification

This task includes a desktop assessment of the resources in the Saco and Swift River corridors. This background research will be tailored to cover the requirements from the State of NH and will fall into the four listed categories:

- (1) Natural Resources (e.g. water resources, wildlife, riparian ecosystems)
- (2) Managed Resources (e.g. impoundments, flowage rights)
- (3) Cultural and Historical Resources (e.g. archaeological, community)
- (4) Recreational Resources (e.g. fishing, public access, scenery)



This assessment will be summarized in the draft and final CMP to be reviewed by the steering committee and NH state representatives. Summarized resources will be presented to support stakeholders with permit review in the corridor.

Estimated Cost: \$4,465

#### **Task 4: Land Use Regulations and Ordinance Review**

This task will include a full ordinance review for the four Towns encompassing the Saco and Swift Rivers: Albany, Bartlett, Conway, and Hart's Location. The ordinance review will identify regulations relevant to corridor management, such as overlay districts, master planning, lot sizes, permitted uses, and prohibited uses. Additionally, we will provide a succinct summary of relevant State and Federal regulations for consultation during corridor management. Included in this task is time to communicate directly with representatives from each community to engage their local insight on strengths and weaknesses of their regulations.

Included in this task, we will draft Master Plan language that is specific to each Town that would strengthen corridor management in that community. The land use and ordinance review will include a matrix that identifies vulnerabilities specific to each community with recommendations for addressing that vulnerability.

Estimated Cost: \$5,115

#### **Task 5: Public Participation**

To ensure that each participating community is included, we suggest one charette-style public meeting to engage members of the public. The goal of this meeting would be to work with members of the community to identify values and threats to both river systems.

Additionally, we suggest disseminating an online survey for the public to obtain feedback on the threats and values to the river. This survey would enhance the results of the first meeting, accessing a broader range of individuals.

Estimated Cost: \$4,025 (labor); \$225 (printing and mileage)

#### **Task 6: Draft and Final River Corridor Management Plan**

This task includes the development of one full draft and final River Corridor Management Plan that meets the NH State requirements for the Saco and Swift rivers (one combined CMP). The presented budget reflects one round of edits from the steering committee, and one round of edits from NHDES staff. Draft documents will be submitted to NHDES in electronic form as outlined in the CWSRF Wastewater and Stormwater Principal Planning Guidance Document.

Estimated Cost: \$9,040

#### **Task 7: Presentation to Participating Communities**

This task includes consultant attendance at four public town meetings at each of the participating communities. We expect that these meetings will be included on the agenda of a pre-scheduled town meeting (e.g. select board meeting) and as such, will be kept to a brief overview of the results of the draft CMP. Any feedback received during these presentations will be included in the final CMP. We understand that NHDES CWSRF representatives will attend the final project presentation to adhere to the requirements of the principal forgiveness loan.

Estimated Cost: \$4,725 (labor); \$340 (printing and mileage)



## ESTIMATED COST SUMMARY

**TOTAL LABOR: \$36,475**

**TOTAL MILEAGE & SUPPLIES: \$855**

**Total CMP Development Cost: \$37,330**

It is important to note that if funded, these resources would be proportionately allocated to vulnerable portions of the Saco and Swift Rivers (i.e. the headwaters of the Swift River are protected by the National Forest and do not need a review as thorough as the more developed portions of the Swift River in Albany). Allocation was not addressed in this draft workplan, which focuses on the entirety of the two corridors.

## ADDITIONAL TASKS

### **Task A: Current and Historical Land Use Assessment**

This task will include an assessment of current land use in the watershed and temporal changes in land use within the Saco and Swift River corridors. We will use the 2001 NH land cover assessment database (satellite imagery augmented by digital aerial photography, digital raster scans, vector layer data, and digital elevation models) as the backbone of our assessment. Because this database is 20 years old, we will update the land use using recent aerial imagery to accurately quantify current land use in the river corridors. We will then use historical imagery data from NH GRANIT and Google imagery to quantify changes in land use over (at least) the last 50 years. Following the desktop assessment discussed above, we will spend two days performing field verification of the current land use dataset. Using the updated files on current and historical land use, we will identify patterns in development within the river corridor area to inform managers of current and historical development practices in the corridor.

Estimated Cost: \$10,965 (labor); \$185 (travel) = \$11,150

### **Task B: Completion of 100-Year Floodplain Maps for Remaining Unmapped Sections**

A key data gap for management of the Saco corridor is a section of the Saco that has not been included in Federal Emergency Management Agency (FEMA) flood insurance studies and therefore does not have maps of the 100-year floodplain. This unmapped section consists of approximately 12 river miles from the headwaters at Saco Lake to the terminus of current mapping at a point approximately 500 feet upstream of the Hart's Location-Bartlett line. This data gap negatively affects Hart's Location's ability to administer its Flood Plain Conservation District Ordinance (which is currently soils-based for the unmapped sections of the Saco corridor), and would also hamper efforts to write a comprehensive corridor management plan in the absence of a complete dataset.

To begin addressing this data gap, Hart's Location submitted a 2019 CWSRF loan preapplication for Phase 1 of floodplain mapping that was selected for funding. The 2019 project, which is expected to be underway in summer 2020, was intended from earliest discussions to serve as the first of multiple phases necessary to complete floodplain maps for the entire unmapped length of the Saco. The geographic scope made possible by the 2019 funding is the approximately 6.5-mile section from the terminus of current mapping near the town line upstream to the US-302 bridge immediately upstream of the Dry River confluence. This effort will leave a remaining data gap of approximately 5.5 miles from the US-302 bridge upstream to Saco Lake, to be completed in Phase 2. Filling this data gap will achieve two purposes in line with CWSRF program goals and the needs of municipalities and river corridor stakeholders: 1) by completing the definition of the floodplain, give the Town of Hart's Location the tools it needs to effectively implement its Flood Plain Conservation District Ordinance; and 2) similarly, complete the definition of the floodplain so that the area of coverage of the Saco River Corridor Management Plan is fully defined. An additional potential benefit of completing this floodplain dataset would be incorporation into FEMA's flood insurance study, which provides critical data for coordinating local, state, and federal efforts surrounding disaster preparedness, relief, and rebuilding. We anticipate that subtask descriptions will closely resemble the mapping tasks from the current floodplain mapping project: desktop data review, field survey, hydrologic and hydraulic modeling, and map preparation.

Estimated Cost: Up to \$26, 520

Total Cost of Additional Tasks: \$37,670

**Total Project Cost with Additional Tasks: \$75,000**



**File Code:** 1220  
**Date:** February 11, 2021

Town of Harts Location  
979 US-302  
Hart's Location, NH 03812

Dear Town of Harts Location,

The U.S. Forest Service, White Mountain National Forest submits this letter to confirm support for the Town of Hart's Location and the Saco-Swift Rivers Local Advisory Committee (SSRLAC) efforts to produce a new Corridor Management Plan (CMP) for the State-designated Saco and Swift river corridors. The Town of Hart's Location, with assistance from the SSRLAC, applied and was approved for a forgivable loan in the amount of \$75,000 through the Clean Water State Revolving Fund (CWSRF) in 2020. This loan, to be distributed in 2021 pending approval by Hart's Location voters at Annual Town Meeting, will provide funding to develop a new CMP through a process of data collection, public input, and stakeholder collaboration. Ultimately, the CMP will benefit local municipal bodies and the SSRLAC in planning and decision-making processes necessary for the protection of the rivers.

The Saco and Swift Rivers are a valuable resource to the communities of the Mount Washington Valley and the greater watershed. They are source of natural beauty, clean drinking water, and recreation, among other things. The Forest Service is a key stakeholder since a significant portion of both rivers are on the Saco Ranger District and remain protected from development; however, there are sections that are not. A new CMP for the rivers will include an assessment of the corridor, a review of current codes and regulations, recommendations for improvements at the local level, and a prioritization of key projects based on a comprehensive cost-benefit analysis. Further, through the inclusion of a public input period, the plan will accurately reflect the desires of local officials and the larger community with respect to the future of the rivers.

With recognition for the collaboration necessary to produce an effective CMP, the U.S. Forest Service, Saco Ranger District offers support, within our limited capacity, for the Town of Hart's Location and the SSRLAC in the following forms:

- Participation in and promotion of a community dialogue relevant to the creation of a new Corridor Management Plan.
- Collaboration with the Town of Hart's Location and other stakeholders in the development of a plan that will benefit the river, the public, municipal governing boards, and the SSRLAC.

Sincerely,

JAMES INNES  
District Ranger





# TOWN OF CONWAY

1634 EAST MAIN ST. • CTR. CONWAY, NEW HAMPSHIRE 03813

(603) 447-3811  
WWW.CONWAYNH.ORG

February 10, 2021

To The Voters of Hart's Location, NH,


The Town of Conway submits this letter on behalf of its Board of Selectman to confirm support for the Town of Hart's Location and the Saco-Swift Rivers Local Advisory Committee (SSRLAC) in the effort to produce a new Corridor Management Plan (CMP) for the State-designated Saco and Swift river corridors. The Town of Hart's Location, with assistance from the SSRLAC, applied and was approved for a forgivable loan in the amount of \$75,000 through the Clean Water State Revolving Fund (CWSRF) in 2020. This loan, to be distributed in 2021 pending approval by Hart's Location voters at Annual Town Meeting, will provide funding to develop a new CMP through a process of data collection, public input, and stakeholder collaboration. Ultimately, the CMP will benefit local municipal bodies and the SSRLAC in planning and decision-making processes necessary for the protection of the rivers.

The Saco and Swift Rivers are a valuable resource that the Town of Conway seeks to protect for its natural beauty and varied uses. A new Corridor Management Plan for the river will include an assessment of the corridor, a review of current codes and regulations, recommendations for improvements at the local level, and a prioritization of key projects based on a comprehensive cost-benefit analysis. Further, through the inclusion of a public input period, the plan will accurately reflect the desires of local officials and the larger community with respect to the future of the Saco and Swift Rivers.

With recognition for the collaboration necessary to produce an effective CMP, the Town of Conway offers support for the Town of Hart's Location and the SSRLAC in the following forms:

- Participation in and promotion of a community dialogue relevant to the creation of a new Corridor Management Plan for the Rivers
- Collaboration with the Town of Hart's Location and other corridor communities/SSRLAC/consultant in the development of a plan that will benefit the river, the public, municipal governing boards, and the SSRLAC

Regards,

  
C. David Weathers, Chair  
Town of Conway

# Town of Albany, New Hampshire

1972-A NH Route 16

Albany, NH 03818-7442

603-447-6038

[contact@albanynh.org](mailto:contact@albanynh.org)



February 17, 2021

To The Voters of Hart's Location, NH:

The Town of Albany, NH submits this letter on behalf of its Board of Selectmen to confirm support for the Town of Hart's Location and the Saco-Swift Rivers Local Advisory Committee (SSRLAC) in the effort to produce a new Corridor Management Plan (CMP) for the State-designated Saco and Swift river corridors. The Town of Hart's Location, with assistance from the SSRLAC, applied and was approved for a forgivable loan in the amount of \$75,000 through the Clean Water State Revolving Fund (CWSRF) in 2020. This loan, to be distributed in 2021 pending approval by Hart's Location voters at Annual Town Meeting, will provide funding to develop a new CMP through a process of data collection, public input, and stakeholder collaboration. Ultimately, the CMP will benefit local municipal bodies and the SSRLAC in planning and decision-making processes necessary for the protection of the rivers.

The SACO/SWIFT River is a valuable resource that the Town of Albany seeks to protect for its natural beauty and varied uses. A new Corridor Management Plan for the river will include an assessment of the corridor, a review of current codes and regulations, recommendations for improvements at the local level, and a prioritization of key projects based on a comprehensive cost-benefit analysis. Further, through the inclusion of a public input period, the plan will accurately reflect the desires of local officials and the larger community with respect to the future of the SACO/SWIFT River.

With recognition for the collaboration necessary to produce an effective CMP, the Town of Albany offers support for the Town of Hart's Location and the SSRLAC in the following forms:

- Participation in and promotion of a community dialogue relevant to the creation of a new Corridor Management Plan for the River(s).
- Collaboration with the Town of Hart's Location and other corridor communities/SSRLAC/consultant in the development of a plan that will benefit the river, the public, municipal governing boards, and the SSRLAC.

Sincerely,

Rick Hiland/Chairman

Joseph Ferris/Selectman

## SCHOOL DISTRICT OF HART'S LOCATION

### SCHOOL BOARD (3 year terms)

Helen Brandon, Chair	Term Expires 2021
Nancy Ritger, Vice-chair	Term Expires 2022
William Hoover	Term Expires 2023

### MODERATOR (2 year term)

Leslie E. Schoof	Term Expires 2022
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### TREASURER (3 year term)

Nancy Hayes (appointed on April 23, 2019)	Term Expires 2021
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### CLERK (3 year term)

Mark Dindorf	Term Expires 2021
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### AUDITOR Roberge & Company

### SCHOOL ADMINISTRATIVE UNIT NO. 9 STAFF (447-8368)

Kevin Richard, Superintendent of Schools  
Kathryn Wilson, Asst. Superintendent  
Pamela Stimpson, Director of Special Services  
James Hill, Director of Administrative Services  
Lilli Gilligan, Director of Budget & Finance  
Cheryl Cook, Payroll Manager  
Gail Yalenezian, Preschool Coordinator  
Gredel Shaw, Transportation Coordinator  
Christine Thompson, Grants Coordinator



## **HART'S LOCATION SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District of Hart's Location, in the County of Carroll, State of New Hampshire, qualified to vote on School District affairs:

You are hereby notified to meet at the Notchland Inn at 2 Morey Road in said Hart's Location on Tuesday, March 9, 2021, to vote for the following District Officers. Polls will be open for this purpose at 8:00 a.m. and will not close before 4:00 p.m. Voting between the hours of 4:30 p.m. and 5:00 p.m. will take place at the Josiah Bartlett Elementary School.

**ARTICLE 1.** To elect a member of the School Board for the ensuing three years.

**ARTICLE 2.** To elect a Clerk for the ensuing three years.

**ARTICLE 3.** To elect a Treasurer for the ensuing year.

**YOU ARE ALSO NOTIFIED TO MEET AT THE JOSIAH BARTLETT  
ELEMENTARY SCHOOL AT 4:30 P.M. ON THE SAME DAY TO ACT UPON  
THE FOLLOWING ARTICLES.**

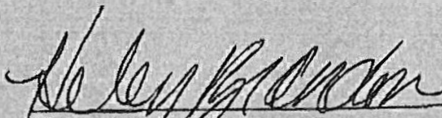
**ARTICLE 4.** To see if the School District will vote to raise and appropriate the sum of \$168,106 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles. (Majority vote required) (Recommended by the School Board 3-0-0)

**ARTICLE 5.** To see if the School District will vote to raise and appropriate the sum of \$3,000 to be placed in the Capital Reserve Fund (Special Education) previously established for that purpose. (Majority vote required) (Recommended by the School Board 3-0-0) This appropriation is in addition to Warrant Article #4, the operating budget.

**ARTICLE 6.** To see if the School District will vote to raise and appropriate the sum of \$10,000 to be placed in the Expendable Trust Fund (Tuition Trust Fund) previously established for this purpose. (Recommended by the School Board 3-0-0) This appropriation is in addition to Warrant Article #4, the operating budget.

**ARTICLE 7.** To transact any other business that may legally come before this meeting.

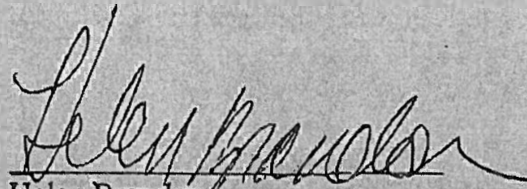
Given under our hands this 9<sup>th</sup> day of February 2021.

  
Helen Brandon

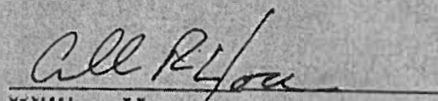
\_\_\_\_\_  
Nancy Ritger

  
William Hoover

A TRUE COPY OF WARRANT – ATTEST

  
Helen Brandon

\_\_\_\_\_  
Nancy Ritger

  
William Hoover

Given under our hands this 9<sup>th</sup> day of February 2021.

Helen Brandon

*[Signature]*

Nancy Ritger

*[Signature]*

William Hoover

A TRUE COPY OF WARRANT - ATTEST

Helen Brandon

*[Signature]*

Nancy Ritger

*[Signature]*

William Hoover



**Hart's Location School District  
FY22 General Fund Proposed Budget**

	Budget FY19 7/1/18- 6/30/19	Expended FY19 7/1/18- 6/30/19	Budget FY20 7/1/19- 6/30/20	Expended FY20 7/1/19- 6/30/20	Budget FY21 7/1/20- 6/30/21	Budget Request FY22 7/1/21- 6/30/22
<b>1100 REGULAR EDUCATION</b>						
TUITION,ELEMENTARY	\$ 23,600	\$ 22,392	\$ 23,600	\$ 19,153	\$ 47,200	\$ 63,180
TUITION,HIGH SCHOOL	\$ 35,219	\$ 35,219	\$ -	\$ -	\$ -	\$ 38,494
<b>TOTAL 1100 REGULAR EDUCATION</b>	\$ 58,819	\$ 57,611	\$ 23,600	\$ 19,153	\$ 47,200	\$ 101,674
<b>1200 SPECIAL EDUCATION</b>						
OCCUPATIONAL/PHYSICAL THERAPY	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ 100
TUITION, SPECIAL EDUCATION	\$ -	\$ -	\$ -	\$ 2,284	\$ 52,340	\$ 54,535
<b>TOTAL 1200 SPECIAL EDUCATION</b>	\$ 100	\$ -	\$ 100	\$ 2,284	\$ 52,340	\$ 54,635
<b>2140 PSYCHOLOGICAL SERVICES</b>						
TESTING/COUNSELING	\$ 100	\$ -	\$ 100	\$ -	\$ 9,000	\$ 1,000
<b>TOTAL 2140 PSYCHOLOGICAL SERVICES</b>	\$ 100	\$ -	\$ 100	\$ -	\$ 9,000	\$ 1,000
<b>2150 SPEECH SERVICES</b>						
SPEECH SERVICES	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ 100
<b>TOTAL 2150 SPEECH SERVICES</b>	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ 100
<b>2310 SCHOOL BOARD SERVICES</b>						
WORKERS COMP	\$ 400	\$ 400	\$ 400	\$ 371	\$ 400	\$ 400
AUDIT	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,100	\$ 1,100
SCHOOL BOARD EXPENSE	\$ 200	\$ 20	\$ 200	\$ 39	\$ 200	\$ 200
INSURANCE, LIABILITY	\$ 550	\$ 500	\$ 550	\$ 480	\$ 550	\$ 550
<b>TOTAL 2310 SCHOOL BOARD SERVICES</b>	\$ 2,150	\$ 1,920	\$ 2,150	\$ 1,889	\$ 2,250	\$ 2,250
<b>2320 OFFICE OF SUPT, DISTRICT SHARE</b>						
SAU #9 SHARE	\$ 3,729	\$ 3,729	\$ 3,336	\$ 3,336	\$ 4,051	\$ 4,235
<b>TOTAL 2320 OFFICE OF SUPT, DISTRICT SHARE</b>	\$ 3,729	\$ 3,729	\$ 3,336	\$ 3,336	\$ 4,051	\$ 4,235
<b>2720 PUPIL TRANSPORTATION</b>						
PUPIL TRANSPORTATION	\$ 180	\$ -	\$ 3,500	\$ -	\$ 1,404	\$ 4,212
<b>TOTAL 2720 PUPIL TRANSPORTATION</b>	\$ 180	\$ -	\$ 3,500	\$ -	\$ 1,404	\$ 4,212

**Hart's Location School District  
FY22 General Fund Proposed Budget**

	Budget FY19 7/1/18- 6/30/19	Expended FY19 7/1/18- 6/30/19	Budget FY20 7/1/19- 6/30/20	Expended FY20 7/1/19- 6/30/20	Budget FY21 7/1/20- 6/30/21	Budget Request FY22 7/1/21- 6/30/22
<b>5251 CAPITAL RESERVE/TRUST FUNDS</b>						
TRANSFER CAPITAL RESERVE/EXP TRUST FUNDS	\$ 1,500	\$ 1,500	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
<b>TOTAL 5251 CAPITAL RESERVE/TRUST FUNDS</b>	\$ 1,500	\$ 1,500	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
<b>TOTAL 61 GENERAL FUND</b>	\$ 66,678	\$ 64,760	\$ 40,886	\$ 34,663	\$ 124,245	\$ 168,106

SPED Capital Reserve Fund	\$ (1,500)	\$ (1,500)	\$ (8,000)	\$ (8,000)	\$ (8,000)	
Tuition Expendible Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	need \$47,900 for FY21
<b>GRAND TOTAL</b>	<b>\$ 65,178</b>	<b>\$ 63,260</b>	<b>\$ 32,886</b>	<b>\$ 26,663</b>	<b>\$ 116,245</b>	<b>\$ 168,106 44.6%</b>

current balances  
\$ 51,994  
\$ 89,717

**General Fund Revenue**

BANK INTEREST	\$ -	\$ 1	\$ -	\$ 1	\$ -	\$ -
OTHER LOCAL REVENUE	\$ -	\$ 188	\$ -	\$ -	\$ -	\$ -
KINDERGARTEN AID	\$ -	\$ -	\$ 1,100	\$ 220	\$ -	\$ -
NATIONAL FOREST LAND	\$ 2,545	\$ 2,545	\$ 2,000	\$ 2,637	\$ 2,700	\$ 2,637
	\$ 2,545	\$ 2,735	\$ 3,100	\$ 2,858	\$ 2,700	\$ 2,637

**Proposed WARRANT ARTICLES**

SPED Capital Reserve Fund	\$ 3,000
Tuition Expendible Trust Fund	\$ 10,000
<b>WARRANT ARTICLES TOTAL</b>	<b>\$ 13,000</b>

**Hart's Location School District  
FY22 General Fund Proposed Budget**

Budget FY19 7/1/18- 6/30/19	Expended FY19 7/1/18- 6/30/19	Budget FY20 7/1/19- 6/30/20	Expended FY20 7/1/19- 6/30/20	Budget FY21 7/1/20- 6/30/21	Budget Request FY22 7/1/21- 6/30/22
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**Tax Rate Estimate**

Fund Balance Retained	\$ 1,059	\$ 1,592	\$ 915	\$ -
Fund Balance Returned to lower Tax Rate	\$ 459	\$ 1,574	\$ 9,759	\$ 915
Town Valuation	\$ 16,374,686	\$ 16,816,271	\$ 20,706,153	\$ 20,706,153
Local Appropriation Taxes	\$ 29,000	\$ 8,778	\$ 79,176	\$ 130,148
State Education Taxes	\$ 34,674	\$ 27,837	\$ 32,673	\$ 34,406

**Tax Rate to Support the General Fund**

Local Appropriation Tax Rate	\$ 1.77	\$ 0.52	\$ 3.82	\$ 6.29
State Education Tax Rate	\$ 2.17	\$ 1.70	\$ 1.62	\$ 1.66

**\$ 3.94                      \$ 2.22                      \$ 5.44                      \$ 7.95      45.98%**

**Tax Rate to Support Warrant Articles**

SPED Capital Reserve Fund	\$ 0.14
Tuition Expendible Trust Fund	\$ 0.48

**Tax Rate Estimate Total**

**\$ 0.63**

**Hart's Location School District**  
**Special Education Expenses and Revenues**

	Expended FY18 7/1/17- 6/30/18	Expended FY19 7/1/18- 6/30/19	Expended FY20 7/1/19- 6/30/20	Budget FY21 7/1/20- 6/30/21	Budget Request FY22 7/1/21- 6/30/22
OCCUPATIONAL/PHYSICAL THERAPY	\$ -	\$ -	\$ -	\$ -	\$ 100
TUITION, SPECIAL EDUCATION	\$ -	\$ -	\$ 2,284	\$ 52,340	\$ 54,535
PSYCHOLOGICAL TESTING/COUNSELING	\$ -	\$ -	\$ -	\$ 9,000	\$ 1,000
SPEECH SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 100
SPED Capital Reserve Fund	\$ 1,500	\$ 1,500	\$ 8,000	\$ 8,000	\$ 3,000
<b>TOTAL SPECIAL EDUCATION EXPENDITURES</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 10,284</b>	<b>\$ 69,340</b>	<b>\$ 58,735</b>
SPECIAL EDUCATION AID	\$ -	\$ -	\$ -	\$ -	\$ -
MEDICAID REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -
STATE of NH ADEQUACY AID	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SPECIAL EDUCATION REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## **Town of Hart's Location Annual School Meeting Minutes, March 10, 2020**

In attendance: Les Schoof, Helen Brandon, Nancy Ritger, Mark Dindorf, Guy Putnam, Troy Dighello, David & Deborah Walker, Katie Landry, Nancy Holmes, Ed Butler, Mike & Christine Glinski, Jon & Michelle Goodreau, Maria Mencio, Dave Shugrue, John McKinnon, Karen Capone, Sheryl Hoover, William Hoover, Chuck Landry. SAU-9: Kevin Richards, Lilly Gilligan. Non Resident Taxpayers: Nancy Hayes, Don Aubrecht

4:30pm Moderator Les Schoof calls meeting to order, introduces SAU-9 officials and School Officers.

Les asks for motion of Waiver to read articles aloud. Motion by William Hoover, seconded by Jon Goodreau

**Articles 1-3:** To elect Board Officers. Ballot Vote. Results announced after meeting.

**Article 1:** School Board: William Hoover received the most votes for as a Write In candidate. Board will follow up with him to determine interest.

**Article 2:** School Moderator inadvertently left off Ballot. Board will need to contact Les Schoof and reappoint him as Moderator.

**Article 3:** School Treasurer: 7 Write in Votes for Nancy Hayes, (non resident taxpayer appointed Treasurer), 1 vote for Susan Wilder. School Board will need to follow up with Susie to determine interest, otherwise Nancy Hayes is willing to continue in her capacity as appointed School Treasurer.

**Article 4:** Annual School District Budget \$116,245: Motion by Jon Goodreau, seconded by Karen Capone

Nancy Hayes asked about Transportation Costs itemized at \$1500. Kevin Richard confirmed this should be enough to cover mileage reimbursement costs to parents.

Question raised about new students and special education costs. Kevin Richard replied there will be some expenses for current school year, and added that not all of last year's budget has been expended, remaining balance is being applied to new students. Public hearing may be required for use of Special Education Trust funds if additional funds are required.

Sheryl Hoover asked if Special Education costs increase on an annual basis. Kevin answered that the costs are based on services rendered and don't have a built in increase.

Nancy Hayes asked if the budget is based on a worst case scenario. Kevin responded that they don't budget for worst case, they budget for anticipated costs.

Mark Dindorf asked about cash flow and timing of payments to School District since this budget represents a greater expenditure by the town prior to tax revenues coming in at the end of the year. Lilly Gilligan responded that SAU-9 will work with us. Mark indicated to the residents in attendance that the date of the tax bills being sent is likely to move forward to increase cash on hand prior to school district payment due date at the end of the year. Lilly emphasized that the goal is to try to avoid the need for TAN's (Tax Anticipation Notes)

No further Discussion. Vote Called, **Article 4 passed unanimously**



**Article 5:** Add \$8,000 to Special Education Capital Reserve Fund: Mark Dindorf Jon Goodreau

Kevin Richard explained that the current Fund has \$43,970. Doesn't anticipate using much this school year(2019-20). Ed Butler asked about budget time frame. Kevin responded that Special education costs not budgeted for current school year, but there is some money available in budget because of student who left. The Budget just approved are for anticipated costs for the upcoming 2020-21 school year.

Karen Capone asked about school calendar in relation to budget and this article. Kevin explained.

Question about optimal level to maintain in this Cash Reserve Fund. Kevin suggested that for a community of our size, \$100,000 was a good target.

No Further discussion. Vote Called. All in Favor, **Article 5 passes.**

**Article 6:** Add \$8,000 to Tuition Expendable Trust Fund: Ed Butler Mark Dindorf

Ed Butler asked what is the Tuition Trust Fund? Kevin Richard explained that the Tuition Expendable Trust Fund is our community's financial buffer against the possibility of another family moving into town. The town could hold a Special School Meeting and pass a Supplemental Budget or draw from this fund.

Jon Goodreau asked if we are drawing off of this fund now? Kevin Richard answered not now.

Karen Capone asked about the recommended amount to have in this fund. Kevin reiterated that \$100,000 would be a good target and indicated that if we voted in favor of this article we would have nearly \$97,000 in the fund and we wouldn't need to add additional funds unless the fund was drawn from.

Ed Butler stated that given the large tax impact of the new school budget and no anticipated need to draw from this fund in the coming year that he was going to vote against it. Kevin indicated that he understands that sentiment and outlined costs for new students moving into town and suggested that we probably have enough to cover that possibility if we choose not to add additional funds.

No Further Discussion. Les called for a hand vote count. **Article 6 failed to pass.**

**Article 7:** Any other business:

Mark Dindorf asked what would happen to the school budget and the tax rate if the new family chose to move out of town during the school year and whether the budget could be amended. Specifically, could a Special School meeting be called and a Supplemental budget amended to reflect lower anticipated expenses.

Lilly Gilligan indicated that if a community needs to raise additional funds, a Special School Meeting could be held and Supplemental budget voted on to raise additional funds, but she is not aware of a case in which the budget could be reduced and that that question would need to be referred to counsel. Lilly indicated that with the vote in favor of the budget, the town has committed itself to raise the full amount. If those funds are not fully expended by the end of the 2020-2021 school year, then any remaining funds would go into the unexpended reserve fund, typically used to reduce taxes but could be used to offset expenses for the upcoming year.

Jon Goodreau asked if funds in the unexpended reserve balance could be applied to the Special Education Capital Reserve Fund or Tuition Trust Expendable Fund. Kevin answered that it could be. There would still need to be a vote whether to add funds to the trust/reserve funds, but that vote could direct the funds to come from the unexpended reserve balance without raising taxes.

Les asked if there was any other business to discuss.

Jon Goodreau made motion to adjourn. Karen Capone seconded.

Meeting adjourned at 4:55pm

A True Attest of the Meeting,

A handwritten signature in black ink, appearing to read "MD", is written over a horizontal line.

Mark Dindorf, School Clerk

**SCHOOL ADMINISTRATIVE UNIT NUMBER 9**

**2021 - 2022 Budget**

	<b>Adopted Budget 2020-2021</b>	<b>Hart's Location's Share .24% 2020-2021</b>	<b>Adopted Budget 2021-2022</b>	<b>Hart's Location's Share .24% 2021-2022</b>
Other Support Services	\$ 294,318	\$ 698	\$ 307,211	\$ 763
Improvement of Instruction	\$ 38,422	\$ 91	\$ 41,451	\$ 104
School Board Services	\$ 20,001	\$ 47	\$ 19,339	\$ 48
Office of Superintendent	\$ 369,494	\$ 876	\$ 329,225	\$ 823
Office of Assistant Superintendent	\$ 240,562	\$ 570	\$ 241,027	\$ 603
Office of Business and Finance	\$ 644,655	\$ 1,518	\$ 628,787	\$ 1,537
Operations and Maintenance of Plant	\$ 62,453	\$ 148	\$ 73,132	\$ 183
School Transportation	\$ 78,611	\$ 186	\$ 79,203	\$ 198
Retiree Health Insurance	\$ -	\$ -	\$ 65,429	\$ 164
 Gross Budget Total	 \$ 1,748,516	 \$ 4,134	 \$1,784,804	 \$ 4,422
Plus Federal Project or Grant Expense	\$ 10,000	\$ 24	\$ -	\$ -
Less Estimated Revenue	\$ (45,000)	\$ (107)	\$ (75,000)	\$ (188)
 Net Total Expenses	 \$ 1,713,516	 \$ 4,051	 \$1,709,804	 \$ 4,235
District Apportionment				



## **Town Information:**

Town of Hart's Location  
979 US Route 302, PO Box 540  
Hart's Location, NH 03812

Telephone: (603)374-6397 (voicemail messages are checked weekly on Mondays)

Town website: [www.hartslocation.com](http://www.hartslocation.com)

**Town Clerk Hours: Mondays 2:30pm to 5:00pm and the 4<sup>th</sup> Saturday of every month, 8am to 10am**

[hartslocationtc@gmail.com](mailto:hartslocationtc@gmail.com) (Town Clerk)

**Selectmen meet the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month at 5pm**

[smallesttown@gmail.com](mailto:smallesttown@gmail.com) (Board of Selectmen)

**Building Permits** are required for all construction projects that change the value or footprint of any structure on parcels of land in Hart's Location. Interior renovations that do not substantially change the value of a structure do not require a building permit unless the total number of bedrooms or bathrooms is being changed. Contact the Board of Selectmen for additional information. You can download building permit forms on the town website: [www.hartslocation.com](http://www.hartslocation.com)

**Fire Permits** are required for all outdoor fires. Contact Michelle or Jon Goodreau, 87 Bemis Rd, Hart's Location. Phone : 603 986-5092

**Solid Waste Disposal:** Bartlett-Jackson-Hart's Location Transfer Station Rt 16, Jackson, NH open 12pm to 6pm, Mon & Tues and Friday, Saturday & Sunday. Closed on Wednesday & Thursday. Contact Town Clerk, Katie Landry, to obtain Transfer Station Stickers for your vehicles.

**Interactive Town Maps:** [https://www.axisgis.com/harts\\_locationNH/](https://www.axisgis.com/harts_locationNH/)

2020 Annual Reports compiled by Mark Dindorf  
School Reports Compiled by SAU9  
Printed at Smith & Town Printers, Berlin, NH