

ANNUAL REPORTS HART'S LOCATION, NH



New Entrance at Hart's Location Town Hall
Photo Credit: Mark Dindorf

School Year Ending June 30, 2024
Town Year Ending December 31, 2024

Town Information:

Town of Hart's Location
979 US Route 302, PO Box 540
Hart's Location, NH 03812

Telephone: (603)374-6397 (voicemail messages are checked weekly on Mondays)

Town website: www.hartslocation.com

Town Clerk Hours: Mondays 2:00pm to 4:30pm*

*On all Federal Holidays we are Closed but will be open the next day, Tuesday 2:00-4:30pm

hartslocationtc@gmail.com (Town Clerk)

Selectmen meet the 2nd and 4th Monday of each month at 4:30pm

smallesttown@gmail.com (Board of Selectmen)

Building Permits are required for all construction projects that change the value or footprint of any structure on parcels of land in Hart's Location. Interior renovations that do not substantially change the value of a structure do not require a building permit unless the total number of bedrooms or bathrooms is being changed. Contact the Board of Selectmen for additional information. You can download building permit forms on the town website: www.hartslocation.com

Fire Permits are required for all outdoor fires.

Contact: Jon Goodreau, Fire Warden, or Michelle Goodreau, Deputy Fire Warden, 87 Bemis Rd, Hart's Location. Phone : 603 986-5092

Dog Licenses are required for all dogs owned by Hart's Location residents

Solid Waste Disposal: Bartlett-Jackson-Hart's Location Transfer Station Rt 16, Jackson, NH open 12pm to 6pm, Mon & Tues and Friday; 10am to 4pm on Saturday & Sunday. Closed on Wednesday & Thursday. Contact Town Clerk, Katie Landry, to obtain Transfer Station Stickers for your vehicles.

Interactive Town Maps: https://www.axisgis.com/harts_locationNH/

2024 Annual Reports compiled by Mark Dindorf
School Reports Compiled by SAU9
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**TOWN OF HART'S
LOCATION ELECTED
OFFICERS...2024**

MODERATOR (2 year term)

Leslie E.Schoof Term Expires 2026

BOARD OF SELECTMEN (3 year term)

Mark Dindorf, Chair Term Expires 2027

David Walker Term Expires 2025

John Gallagher Term Expires 2026

TOWN CLERK (3 year term)

Katie Landry Term expires 2027

SUPERVISORS OF THE CHECKLIST (3 year term)

Nancy Ritger Term Expires 2026

Marielle Brown Term Expires 2027

Susan Wilder Term Expires 2025

TRUSTEE OF FUNDS (1 year term)

Karen Capone Term Expires 2025

ROAD AGENT (1 year term)

Rick Greenwood Term Expires 2025 (1 year term)

TOWN OFFICERS BY APPOINTMENT

DEPUTY TOWN CLERK / TAX COLLECTOR(3 year term)

Edward A. Butler Re-Appointed March 2024 Term Expires 2027

TREASURER (3 year term)

Nancy Hayes Re-Appointed March 2024 Term Expires 2027

TAX COLLECTOR (3 year term)

Katie Landry Appointed March 2024 Term Expires 2027

AUDITOR (1 year term)

Laraine Cormack Re-Appointed March 2024 Term Expires 2025

PLANNING BOARD (5 year term)

Edward A. Butler, Chairman Re-Appointed 2021 Term Expires 2026

Position Vacant / William King resigned 2023 Term Expires 2027

Position Vacant / Chuck Landry resigned 2023 Term Expires 2028

Jon Goodreau Re-Appointed 2024 Term Expires 2029

Selectmen’s Representative

Mark Dindorf Re-Appointed 2024 Term Expires 2027

FIRE WARDEN (1 year term)

Jon Goodreau Re-Appointed 2024 Term Expires 2025

DEPUTY FIRE WARDEN (1 year term)

Michelle Goodreau Re-Appointed 2024 Term Expires 2025

EMERGENCY MANAGEMENT DIRECTOR

Guy Putnam Appointed Feb 2017

E-911 COORDINATOR

Mark Dindorf

HEALTH COMMISSIONER - VACANT

ZONING BOARD OF ADJUSTMENT

Jon Goodreau, Nancy Ritger, Karen Capone & Gary Bergeron

Alternates: Guy Putnam & Doug Brown

**2025 Hart's Location Town Warrant
State of New Hampshire**

To the inhabitants of the Town of Hart's Location in the County of Carroll, State of New Hampshire, qualified to vote in town affairs: You are hereby notified to meet at the **Hart's Location Town Hall, 979 US Route 302 in Hart's Location, NH on Tuesday, March 11, 2025 at 5:00pm** to act on the following:

Articles 1, 6 & 7 will be by ballot vote. Polls will be open for this purpose on Tuesday March 11, 2025 starting at 11:00 am at the Notchland Inn at 2 Morey Road, Hart's Location, and will not close before 4:00pm. Voting between the hours of 4:30 pm and 5:00 pm will take place at the Hart's Location Town Hall.

Article 1: Select Town Officers

To choose all necessary town officers for the coming year. Ballot Vote

Article 2: Town Budget

To see if the town will vote to raise and appropriate the sum of **\$62,551.00** for general municipal operations.

a. Town Officers' Stipends	\$19,400
b. Financial Administration	\$10,500
c. Fire/Rescue	\$ 5,000
d. Ambulance	\$ 2,000
e. Solid Waste Collection	\$ 7,750
f. Highway Expenses	\$ 6,500
g. Town Insurance	\$ 3,000
h. Advertising & Regional Associations	\$ 1,500
i. Town Building Electric/Gas/Telephone	\$ 4,500
j. Revaluation / Cyclical Assessment	\$ 1,400
k. Capital Investment – Transfer Station	\$ 1,000
l. Tax Anticipation Note	<u> 1</u>
Total Proposed Budget	\$62,551.00

Recommended by the Board of Selectmen (3-0-0). (Majority vote required)

Article 3: Add to Town Hall Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the **Town Hall Capital Reserve Fund** previously established.

Recommended by the Board of Selectmen (3-0-0). (Majority vote required.)

Article 4: Add to Emergency Response Capital Reserve Fund

To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the **Emergency Response Capital Reserve Fund** previously established.

Recommended by the Board of Selectmen (3-0-0). (Majority vote required.)

Article 5: Capital Outlay of \$10,000.00 towards Purchase of New Ambulance by Bartlett/Jackson Ambulance Service (total cost \$360,000) to be paid in 2 annual installments of \$5000.00

To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of contributing to the cost of a new Ambulance by the Bartlett & Jackson Ambulance Service (total cost \$360,000), to be paid in two annual installments of \$5000. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V.

Recommended by the Board of Selectmen (3-0-0). (Majority vote required).

Article 6: Amend Floodplain Conservation District Ordinance to adopt Town Floodplain Maps as additional Maps of Record

Are you in favor of the adoption of Amendment No. 2025:1-10 as proposed by the Planning Board for Hart's Location Land Use Ordinances as follows: amend Appendix B - Flood Plain Conservation District Ordinance as necessary to adopt the Saco River Floodplain Maps and FEMA Flood Insurance Rate Maps into the Flood Plain Conservation District and add and amend applicable definitions and regulations to apply to both maps, and delete references to the town's flood plain map based on alluvial soils and associated language?

Recommended by the Planning Board (3-0-0) (Ballot Vote, Majority Required)

The entire amended Flood Plain Conservation District Ordinance and Summary of the proposed amendments can be found here: www.hartslocation.com/townservices

Article 7: Clean Water State Revolving Fund - Loan Principal Forgiveness Award

To see if the town will vote to raise and appropriate the sum of \$100,000 for the purpose of implementing a water quality monitoring program to assess and better understand the conditions of the Saco River and the creation and promotion of an ESRI StoryMap of the 2023 *Saco & Swift Rivers Corridor Management Plan* and to authorize the issuance of not more than \$100,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the conditions and rate of interests thereon; and, to further authorize the Board of Selectmen to offset a portion of said appropriation by applying for the Clean Water State Revolving Funds (CWSRF) it being understood that repayment of the loan funds may include up to 100% principal forgiveness in the amount up to \$100,000.

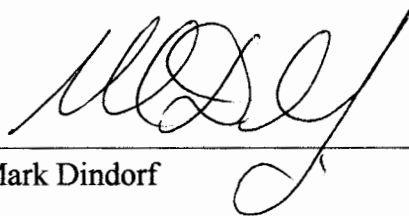
Recommended by the Board of Selectmen (3-0-0) (3/5 Ballot vote required)

Article 8: Other Business

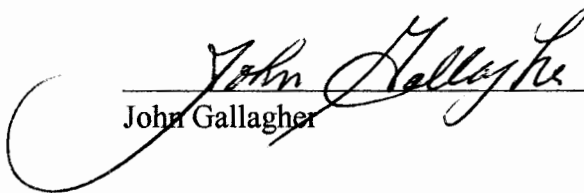
To conduct any other business that may legally come before the town.

POSTED ON: FEBRUARY 24, 2025

A TRUE COPY OF THE WARRANT, ATTEST:



Mark Dindorf



John Gallagher



David Walker

Board of Selectmen, Town of Hart's Location, NH

Selectmen’s Report – February 2025

There are a lot of good things happening in Hart’s Location these days. Please take a moment to read this report to better understand what’s on the Annual Town Meeting Warrant and why and other news of interest to our town residents.

What’s on the ballot and why?

There are three warrant articles that require a ballot vote this year. **Ballot voting occurs without the benefit of discussion prior to the vote** except at publically noticed Public Hearings that were held on February 3rd and February 11th. The following information and the information in the Appendixes elsewhere in this report are meant to help you make an informed decision when completing your ballot.

The remaining warrant articles will be decided during the business portion of Annual Town Meeting by voice vote and are described on pages 8-10.

Ballot Articles:

Article 1: To choose all necessary town officers for the coming year.

We are fortunate to have incumbent candidates willing to continue their service to the town. David Walker as Selectman, Susie Wilder as Supervisor of the Checklist, Karen Capone as Trustee of Funds and Rick Greenwood as Road Agent.

Article 6: Amend Floodplain Conservation District Ordinance to adopt Town Floodplain Maps as additional Maps of Record

Short version: This Warrant Article amends the language of the Floodplain Conservation District Ordinance to include the recently created Town Floodplain Maps as additional Maps of Record. This was always the end goal of the Floodplain Mapping Project and will enable the Board of Selectmen to reference the new floodplain maps and make informed decisions about permit applications in areas where flooding is known to occur.

For Additional Information, please see **Appendices B, B1 & B2** on pages 43-55.

The Board of Selectmen and the Planning Board are in favor of these amendments (3-0-0) and request your support by voting in favor of Article 6.

(Ballot Vote, majority required to pass)

Article 7: Clean Water State Revolving Fund - Loan Principal Forgiveness Award

Short version: This warrant article enables the town to apply for and receive up to \$100,000 in Clean Water State Revolving Fund (CWSRF) funding **in the form of a loan principal forgiveness award** for implementation of a water quality monitoring program on the upper Saco & Swift Rivers and for the creation of a GIS Story Map that graphically, geographically & narratively represents the findings of the 2023 Corridor Management Plan for the Saco & Swift Rivers. *(The Saco & Swift Rivers Corridor Management Plan can be viewed at: <https://sacoswift.org>)*

Please note that although this is an appropriation article, there will be no direct cost to the town or taxpayers if approved. The appropriation language as well as reference to long term bonds and notes and negotiating interest rates, thereon etc; is required language to secure eligibility for CWSRF funding. As with our prior successful CWSRF projects that funded our Floodplain Mapping in two separate phases, the Saco & Swift Rivers Corridor Management Plan and a Threat Analysis of the upper Saco River, the funding is awarded as a loan with the principal forgiven at the completion of the project.

In 2025, our project has been selected for additional advance funding by the **New England Environmental Finance Center**, which **has contributed an additional \$48,958** to kick start our project and assist with the CWSRF pre-application process. Again, **this funding was awarded at no cost to our town or taxpayers** and enables our continued leadership in water resource planning and protection for the Saco & Swift Rivers.

For Additional Information please see **Appendices C, C1, C2, C3 & C4** on pages 56-63

The Board of Selectmen are in favor of this article (3-0-0) and request your support by voting in favor of Article 7. (Ballot Vote, 3/5 majority required to pass)

Warrant Articles to be decided during business portion of Town Meeting:

Article 2: Town Budget

On February 11, 2025, a budget hearing for the School District followed by a budget hearing for the Town was held at Hart’s Location Town Hall. The purpose of these hearings is to present the proposed budget to voters within the town and to enable discussion and or amendment of any budget items to be included in the annual town and school district warrants. **Please note that discussions and/or amendments to the budget are intended to take place at the public hearings, and not during the business portion of annual town meeting.**

Summary of changes to the annual town budget in 2025:

The most significant change to the budget this year is an increase to Town Officer’s Stipends. In January, the Board of Selectmen received a request from our Town Clerk & Tax Collector for an increase in her hourly wage to be better aligned with the rate of compensation paid to Town Clerks & Tax Collectors elsewhere in the state. The Board of Selectmen agreed and recommended an increase to the hourly wage. John Gallagher suggested that we review other stipends as well to determine if adjustments are warranted. It was also suggested that we consider establishing new stipends for positions that previously had not been compensated, in recognition of the commitment and responsibilities required to serve the town in elected or appointed positions. New stipends this year include stipends for the Supervisors of the Checklist, members of the Planning Board and the Health Officer. In the case of the Planning Board and the Health Officer, the stipends are intended to serve as an incentive to serve the town, as we have vacancies in both categories.

A thorough review of **Town Officer Stipends**, the recommended increases and justification can be found in **Appendix A** on pages 41-42.

Other changes to the budget are minimal and reflect adjustments based on most recent expenditures and anticipated trends in these expense categories.

The Board of Selectman adopted the Town Budget at the Town Budget hearing on February 11th and Recommend approval (3-0-0) (Voice vote during business meeting)

Article 3: Add to Town Hall Capital Reserve Fund

The Board of Selectmen recommend an addition of \$10,000 to the Town Hall Capital Reserve Fund to provide for ongoing and upcoming capital expenses at town hall. In 2024 we added \$10,000 but we also made improvements to the front entrance and handicap ramp entrance, and anticipate replacement of both doors in the coming months. Since we are the beneficiaries of a low tax rate once again in 2024, it makes sense to replenish this fund in 2025.

The Board of Selectman approved this warrant article at the Town Budget hearing on February 11th and Recommend approval (3-0-0) (Voice vote during business meeting)

Article 4: Add to Emergency Response Capital Reserve Fund

The Board of Selectmen recommend an addition of \$10,000 to the Emergency Response Capital Reserve Fund to continue to build a financial buffer in the event of unbudgeted expenses due to an Emergency Response within the town. We established this fund in 2023 after the Bemis Fire

(which cost over \$39,000) and added \$10,000 last year. The board recommends adding to this fund annually until we have at least \$50,000 in reserve for Emergency Response.

The Board of Selectman approved Article 4 at the Town Budget hearing on February 11th and recommend approval (3-0-0) (Voice vote during business meeting)

Article 5: Capital Outlay of \$10,000.00 towards Purchase of New Ambulance by Bartlett/Jackson Ambulance Service (total cost \$360,000) to be paid in 2 annual installments of \$5000.00

At the end of January, we received a request from the Board of the Bartlett Jackson Ambulance Service for a payment of \$10,000 towards the cost of a new ambulance. The total cost of a new ambulance is \$360,000.

We had not anticipated this expense, and indicated that it would have been appropriate to include the town in any conversation pertaining to a capital outlay towards the purchase of a new ambulance. Jackson Board of Selectman Chair and Chair of the Bartlett & Jackson Ambulance Board, Barbara Campbell, agreed that we should have been included in that conversation and pledged to include us in future Bartlett Jackson Ambulance Board Meetings.

We depend on the Bartlett Jackson Ambulance Service for Emergency Response Services and count on them to show up when we need them the most. The Bartlett Jackson Ambulance Service has two ambulances currently, one of which is older and overdue for replacement. While unexpected, the Board of Selectmen feel that this request is not unwarranted. We have informed the Bartlett Jackson Ambulance Board that, if approved, this payment would be made in annual installments of \$5000 in 2025 and 2026.

For information on the Bartlett Jackson Ambulance budget, see Appendix D on page 64

The Board of Selectman approved Article 5 at the Town Budget hearing on February 11th and recommend approval (3-0-0) (Voice vote during business meeting).

Other Town News:

2025 is Town wide Revaluation Year:

Every 5 years the state requires a town wide revaluation to ensure that assessed valuations are consistent with market values. That process is scheduled to happen in 2025. We have a cyclical contract with Brett Purvis Associates LLC to conduct our appraisals and revaluation updates. All property owners within the town will receive notice in the summer of 2025 of their new property valuations. Based on the overall trends in real estate over the last five years, we should all be

expecting an increase in our property valuations in 2025. After the new valuations are established, there will be scheduled dates for hearings with the assessor if you have any issues or concerns about your updated property valuation. **Please note that an increase in your property valuation does not necessarily mean that you will see an increase in your property taxes.** The tax rate is determined by dividing the expenses and liabilities of the town by the overall property valuation of the entire town.

Also note that the NH Department of Revenue Municipal Service Division will be conducting random audits of the property assessments within the town as part of the revaluation process. You may receive a postcard from NHDRA that your property has been selected as part of the audit process, in which case a clearly identified representative from NHDRA may visit your property to verify the measurements and listing data used by our assessor during the assessment and revaluation process.

Town Hall Capital Improvement

The Selectmen met this summer and discussed improvements needed at Town Hall. We decided to get some estimates for painting and called a few contractors advertising in the Conway Daily Sun. Two out of 3 responded with estimates over \$10,000.00 but while we were considering that we decided monies might be better spent on another project first. The front entrance to the building was having issues with the rain gutter interfering with the door opening. We thought the best overall solution would be to add a dormer roof to extend over the landing and steps so we placed an ad in the paper requesting a quote, to which we had no response. We ended up hiring one of the contractors that had quoted the painting to do the job.

So far the landing and steps have been rebuilt and the roof/overhang and handrails installed at a cost of \$5,600.00. We have also had the decking and some railing replaced on the handicap ramp along with adding handrails for roughly \$4,000.00. A new light was purchased for the front entrance and doors special ordered for both front and rear entrances, cost approximately \$1,800.00. There was a 5 week lead time on the doors and once we receive them mid-March the contractor should be back to install.

We will revisit options to repaint Town Hall during the Spring and Summer of 2025.

Hazard Mitigation Planning

The Selectmen and Emergency Management Director have been meeting virtually with representatives from Bartlett, the Bartlett Fire Department and the Bartlett Jackson Ambulance Service to update the 5 year Multijurisdictional Hazard Mitigation Plan between Bartlett & Hart's Location. This required update is being facilitated by June Garneau of Mapping & Planning Solutions and has been funded through a Homeland Security Grant of 80% with the remaining 20% covered through matched participation time. The purpose of the Hazard Mitigation Plan update is to identify the various potential hazards that exist within our communities, including but not limited to fire, flooding, accident, etc. and how best to mitigate these hazards and best be prepared for them should they occur. The 5 year Hazard Mitigation Plan update is required by FEMA in order to remain eligible for disaster relief funding in the

event of a public emergency. We are in the final phases of the Hazard Mitigation Planning process for 2025 and the final plan will be posted on the town services page of the town website for our residents to review and become familiar with.

The corresponding 5 year Emergency Operations Plan is also due for renewal and we are working with June Garneau and the Town of Bartlett to identify funding opportunities to complete that update as well.

One of the subjects mentioned in the meetings was that many homes are not numbered, or are numbered but may not be easily found. The Bartlett Fire Department has been making some house number signs for residents and we think something similar may be a good option for Harts Location. We noticed the signs are all being made the same and are easily visible with white letters on a red background. This will be further discussed with the fire chief as they may be willing (for a fee) to make signs for us.

Master Plan and Planning Board Update:

As you may recall, in 2023 we voted to raise and appropriate \$5000 for the purposes of updating the Town’s Master Plan. The Master Plan was last updated in the 1990’s and is long overdue for an update. By state statute, updates to the Town Master Plan are supposed to occur every 10 years.

This project has been stalled due to a lack of volunteers willing to serve on the Town Planning Board, which has essentially been inactive over the last two years. Long time Planning Board Chair, Ed Butler, has expressed his intent to step down as chair as soon as a new chair can be appointed and let the new chair and a revitalized Planning Board take on the Master Plan update.

At the February Budget Hearing, the Board of Selectmen recommended establishing a stipend for Planning Board members as a means to incentivize participation on the board and begin the Master Plan update. Beginning in 2025, the Planning Board Chair will receive a stipend of \$500 and Planning Board members will each receive \$250.

Current Planning Board member and Fire Warden, Jon Goodreau, recently volunteered to serve as the new Chair of the Planning Board and was officially appointed by the Board of Selectmen at the February 27th Selectmen’s meeting. We are grateful to Jon for his willingness to step up and take on this new role in service to our town.

In addition, Michelle Goodreau, has also volunteered to serve as a Planning Board member and has been appointed by the Board of Selectmen. Ed Butler will serve the remaining year of his term as a member of the Planning Board and Mark Dindorf continues to serve as the Selectmen’s Representative to the Planning Board. **There is still one vacancy on the Planning Board** and we encourage any interested town resident to step up and serve the town in the capacity of Planning Board member.

The \$5,000 that we appropriated in 2023 is being held in a Special Projects bank account and is still available to spend on the Master Plan update. The North Country Council, (the Regional Planning Commission for our area) is ready and willing to assist the Planning Board as our paid consultants when the new Planning Board Chair reconvenes the Planning Board in April of 2025. There will likely be public hearings as the Master Plan update unfolds, and we encourage our town residents to participate in the process so that your voices are heard and incorporated into the planning process.

Thank you to Jon and Michelle Goodreau for helping to re-establish the Planning Board as an active municipal board and also to Ed Butler for his many years of service to the town.

Midnight Voting:

There is one thing worth mentioning that **didn't** happen in 2024 and that is the tradition of First in the Nation voting at midnight in Hart's Location. During the Presidential Primary in January, the consensus among voting officials was to hold regular daytime polling hours on Primary Election Day rather than vote at midnight the night before.

At town meeting last year, a committee was formed to make a recommendation to the town regarding the midnight vote during the General Election in November. Although there were proponents for resuming the midnight voting tradition, there were others who preferred the daytime polling hours. Once again, for the 2024 presidential election cycle, the decision was made to suspend the midnight voting tradition and conduct the election during regular daytime polling hours.

As we approach the next presidential election cycle in 2028, the town needs to re-evaluate whether to resume the midnight voting tradition and reclaim the spotlight as the first Town in the Nation to cast ballots during the 2028 Presidential Election Cycle. That is of course assuming that NH retains it's first in the nation primary voting status.

These are the highlights of what has been a busy and productive year in Hart's Location.

As always, the Board of Selectmen appreciates the support of the town as we work to serve the best interests of the community.

Respectfully submitted,



Mark Dindorf,

Chair Board of Selectmen



Proposed Budget
Hart's Location

For the period beginning January 1, 2025 and ending December 31, 2025
Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 24, 2025

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Mark Dindorf	Ch., Board of Selectmen	
John Gallagher	Selectman	
David Walker	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<https://www.revenue.nh.gov/about-dra/municipal-and-property-division/municipal-bureau>



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period		
			period ending 12/31/2024	for period ending 12/31/2024	ending 12/31/2025	(Recommended) (Not Recommended)	
General Government							
4130	Executive	02	\$14,055	\$14,000	\$19,400	\$0	
4140	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	
4150	Financial Administration	02	\$9,950	\$10,000	\$10,500	\$0	
4152	Property Assessment	02	\$1,400	\$1,400	\$1,400	\$0	
4153	Legal Expense		\$0	\$0	\$0	\$0	
4155	Personnel Administration		\$0	\$0	\$0	\$0	
4191	Planning and Zoning		\$0	\$0	\$0	\$0	
4194	General Government Buildings	02	\$4,142	\$4,000	\$4,500	\$0	
4195	Cemeteries		\$0	\$0	\$0	\$0	
4196	Insurance Not Otherwise Allocated	02	\$2,952	\$2,750	\$3,000	\$0	
4197	Advertising and Regional Associations	02	\$1,422	\$1,300	\$1,500	\$0	
4198	Contingency		\$0	\$0	\$0	\$0	
4199	Other General Government		\$0	\$0	\$0	\$0	
General Government Subtotal			\$33,921	\$33,450	\$40,300	\$0	
Public Safety							
4210	Police		\$0	\$0	\$0	\$0	
4215	Ambulances	02	\$1,500	\$1,500	\$2,000	\$0	
4220	Fire	02	\$5,000	\$5,000	\$5,000	\$0	
4240	Building Inspection		\$0	\$0	\$0	\$0	
4290	Emergency Management		\$0	\$0	\$0	\$0	
4299	Other Public Safety		\$0	\$0	\$0	\$0	
Public Safety Subtotal			\$6,500	\$6,500	\$7,000	\$0	
Airport/Aviation Center							
4301	Airport Administration		\$0	\$0	\$0	\$0	
4302	Airport Operations		\$0	\$0	\$0	\$0	
4309	Other Airport		\$0	\$0	\$0	\$0	
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	
Highways and Streets							
4311	Highway Administration		\$0	\$0	\$0	\$0	
4312	Highways and Streets	02	\$6,585	\$6,000	\$6,500	\$0	
4313	Bridges		\$0	\$0	\$0	\$0	
4316	Street Lighting		\$0	\$0	\$0	\$0	
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	
Highways and Streets Subtotal			\$6,585	\$6,000	\$6,500	\$0	



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2024	Appropriations for period ending 12/31/2024	Proposed Appropriations for period ending 12/31/2025	
					(Recommended)	(Not Recommended)
Sanitation						
4321	Sanitation Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	02	\$7,668	\$7,700	\$7,750	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$7,668	\$7,700	\$7,750	\$0
Water Distribution and Treatment						
4331	Water Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric						
4351	Electric Administration		\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0
Health						
4411	Health Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals		\$0	\$0	\$0	\$0
4419	Other Health		\$0	\$0	\$0	\$0
	Health Subtotal		\$0	\$0	\$0	\$0
Welfare						
4441	Welfare Administration		\$0	\$0	\$0	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0
	Welfare Subtotal		\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2025	
			12/31/2024	12/31/2024	(Recommended)	(Not Recommended)
Culture and Recreation						
4520	Parks and Recreation		\$0	\$0	\$0	\$0
4550	Library		\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$0	\$0	\$0	\$0
Conservation and Development						
4611	Conservation Administration		\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$0	\$0	\$0	\$0
Debt Service						
4711	Principal - Long Term Bonds, Notes, and Other Debt		\$0	\$0	\$0	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt		\$0	\$0	\$0	\$0
4723	Interest on Tax and Revenue Anticipation Notes	02	\$0	\$0	\$1	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$0	\$1	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0
4903	Buildings		\$5,600	\$0	\$0	\$0
4909	Improvements Other than Buildings	02	\$1,000	\$1,000	\$1,000	\$0
	Capital Outlay Subtotal		\$6,600	\$1,000	\$1,000	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2024	Appropriations for period ending 12/31/2024	Proposed Appropriations for period ending 12/31/2025	
					(Recommended)	(Not Recommended)
Operating Transfers Out						
4911	To Revolving Funds		\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$62,551	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2025	
			(Recommended)	(Not Recommended)
4902	Machinery, Vehicles, and Equipment	05	\$10,000	\$0
	<i>Purpose: Capital Outlay towards Purchase of New Ambulance by Bartlett/Jackson Ambulance Service (total cost \$360,000) to be paid in 2 annual installments of</i>			
4909	Improvements Other than Buildings	07	\$100,000	\$0
	<i>Purpose: Clean Water State Revolving Fund - Loan Principal Forgiveness Award</i>			
4915	To Capital Reserve Funds	03	\$10,000	\$0
	<i>Purpose: Add to Town Hall Capital Reserve fund</i>			
4915	To Capital Reserve Funds	04	\$10,000	\$0
	<i>Purpose: Add to Emergency Response Capital Reserve Fund</i>			
Total Proposed Special Articles			\$130,000	\$0



New Hampshire
 Department of
 Revenue Administration

**2025
MS-636**

Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2025	
			(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2024	Estimated Revenues for period ending 12/31/2024	Estimated Revenues for period ending 12/31/2025
Taxes					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes		\$0	\$0	\$0
3186	Payment in Lieu of Taxes	02	\$14,185	\$14,196	\$14,185
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$0	\$0	\$25
Taxes Subtotal			\$14,185	\$14,196	\$14,210
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$13,772	\$18,500	\$14,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	02	\$603	\$500	\$600
Licenses, Permits, and Fees Subtotal			\$14,375	\$19,000	\$14,600
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
From Federal Government Subtotal			\$0	\$0	\$0
State Sources					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$6,606	\$6,380	\$6,606
3353	Highway Block Grant	02	\$2,463	\$2,330	\$2,463
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution	02	\$22,781	\$19,789	\$22,781
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$0	\$0	\$0
3379	Intergovernmental Revenues - Other		\$0	\$0	\$0
State Sources Subtotal			\$31,850	\$28,499	\$31,850



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2024	Estimated Revenues for period ending 12/31/2024	Estimated Revenues for period ending 12/31/2025
Charges for Services					
3401	Income from Departments		\$0	\$0	\$0
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$0	\$0
Miscellaneous Revenues					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	02	\$2	\$50	\$5
3503	Rents of Property		\$0	\$0	\$0
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified		\$0	\$0	\$0
Miscellaneous Revenues Subtotal			\$2	\$50	\$5
Interfund Operating Transfers In					
3911	From Revolving Funds		\$0	\$0	\$0
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0	\$0
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$5,600	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$5,600	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long-Term Notes/Bonds/Other Sources	07	\$0	\$0	\$100,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$100,000
Total Estimated Revenues and Credits			\$66,012	\$61,745	\$160,665



Budget Summary

Item	Period ending 12/31/2025
Operating Budget Appropriations	\$62,551
Special Warrant Articles	\$130,000
Individual Warrant Articles	\$0
Total Appropriations	\$192,551
Less Amount of Estimated Revenues & Credits	\$160,665
Estimated Amount of Taxes to be Raised	\$31,886

Town of Hart's Location

Municipal Appropriations Comparison Chart

	2025 proposed	2024 Actual	2024 Proposed	2023 Actual	2023 Proposed
Town Officers Stipends	\$19,400.00	\$14,055.00	\$14,000.00	\$12,905.00	\$14,000.00
Financial Administration	\$10,500.00	\$9,949.76	\$10,000.00	\$6,698.00	\$8,000.00
Fire & Rescue	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Ambulance	\$2,000.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
Damages & Legal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Solid Waste Collection	\$7,750.00	\$7,667.57	\$7,700.00	\$7,571.00	\$7,700.00
Highway Expenses	\$6,500.00	\$6,585.00	\$6,000.00	\$5,160.00	\$5,000.00
Insurance	\$3,000.00	\$2,952.00	\$2,750.00	\$2,538.00	\$2,500.00
Advertising & Regional Associations	\$1,500.00	\$1,421.50	\$1,300.00	\$1,336.00	\$1,300.00
Town Building: Electric/Gas/ telephone /Internet	\$4,500.00	\$4,140.60	\$4,000.00	\$3,768.00	\$4,500.00
Welfare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Services	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
Capital Expenses: Transfer Station	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Tax Anticipation Note	\$1.00	\$0.00	\$1.00		
Total	\$62,551.00	\$55,671.43	\$54,651.00	\$48,376.00	\$ 51,400.00

TREASURER'S REPORT				Page One	
12/31/2024					
			Revenue	Total	
	Balances	Revenues	Subtotals	Balances & Revenues	
BALANCES ON HAND 01/01/2024					
Money Market Account 01/01/2024	10941.66				
Town Checking Account 01/01/2024	2671.41				
Special Projects Checking 01/01/2024	5000.00				
Petty Cash 01/01/2024	50.00				
Checks Rcvd. Not deposited 01/01/2024	4152.50				
Total Balances on Hand 01/01/2024	22815.57			22815.57	
REVENUES RECEIVED 2024					
Taxes					
2023 Property Tax		9673.88			
2023 Property Tax Overpayment		8.65			
2023 Property Tax Interest		4.37			
2024 Property Tax		22769.00			
PILT (Federal Payment in Lieu of Taxes)		14185.00			
Total Taxes			46640.90		
Licenses, Permits and Fees					
Motor Vehicle Permit Fees		13772.00			
Dog Lic. Marr. Lic. Stkrs. Tax Cd. Vital R.		141.00			
Total Licenses, Permits and Fees			13913.00		
State Sources					
Meals & Rooms Tax Distribution		6606.21			
Quarterly Highway Block Grant		2463.12			
Other (RR User Fee/Mtn. Miles Pd 2023)		22780.63			
Statewide Checklist		425.00			
NH UCC		30.00			
Total State Sources			32304.96		
Interfund Operating Transfers in					
Reimbursement from Town Hall Cap Fund		5600.00			
Total Interfund Operating Transfers In			5600.00		
Misc. Revenues					
Interest Investments (Bank Interest)		2.50			
Total Misc. Revenues			2.50		
Proceeds from long term notes & bonds					
Proceeds from long term notes & bonds			0.00		
Total 2024 Revenues		98461.36	98461.36	98461.36	
Total Balances on Hand 01/01/2024 & Total 2024 Revenue				121276.93	
Continued on next page					

TREASURER'S REPORT					Page Two
12/31/2024					
	2024		Total		Total
EXPENSES	Payments	Subtotals	Payments	Balances	Paymts & Bals
Advertsing & Regional Assoc.					
Newspaper/Conway Daily Sun	97.50				
NH Assoc. of Assessing Officials	20.00				
NH City & Town Clerk's Assoc.	20.00				
NH Municipal Association	1159.00				
NH Tax Collector Association	20.00				
North Country Council	105.00				
Total Ads & Regional Assoc.		1421.50			
Assessing & Revaluation					
		1400.00			
Capital Expenses					
Bartlett/Jackson Transfer Sta.	1000.00				
Town Hall Capital Account (Deposit)	10000.00				
Emer. Response Cap Account (Deposit)	10000.00				
Total Capital Expenses		21000.00			
Executive Stipend					
Emergency Manager Guy Putnam	500.00				
Fire Warden Jon Goodreau	100.00				
Fire Warden, Asst. Michelle Goodreau	50.00				
Moderator Les Schoof	300.00				
Selectman Mark Dindorf	3375.00				
Selectman John Gallagher	2000.00				
Selectman David Walker	1000.00				
Tax Collector/Clerk Katy Landry	5205.00				
Treasurer Nancy Hayes	1500.00				
Trustee Karen Capone	25.00				
Total Executive Stipend		14055.00			
Financial Administration					
2024 Social Security/Medicare Match	1038.93				
Avitar Prog. Maint. (Tax Coll)	1713.00				
Bank Fees	20.00				
WEBGIS Mapping Renewal CAI	3000.00				
Clerk Education	125.00				
Computer Parts & Support	951.93				
Dog Fees paid to State	15.00				
Hart's Loc Website Hosting	243.76				
Office Equipment	1655.00				
Office Supplies	319.60				
Payroll W2/W3	64.00				
PO Box Rent & Postage	370.71				
2023 Prop. Tax Overpayment Refunded	3573.00				
Town Report Printing	432.83				
Total Financial Administration		13522.76			
Fire & Rescue					
2024 Bartlett Emergency Service	5000.00				
2024 Bartlett/Jackson Ambulance	1500.00				
Total Fire & Rescue		6500.00			

TREASURER'S REPORT					
12/31/2024					Page Three
EXPENSES CONTINUED	2024		Total		Total
	Payments	Subtotals	Payments	Balances	Paymts & Bals
General Government Building					
Internet Service	1326.67				
Telephone	968.47				
Electric	584.02				
Propane	1222.46				
Town Hall Repairs/Improvements	5639.98				
Total General Gov't Bldg		9741.60			
Highway Expense					
R. Greenwood Plow & Sand	5005.00				
Burke Road Repairs	450.00				
Total Highway Expense		5455.00			
Insurances, Bonds					
Property/Liability Insurance	2401.00				
Workman's Comp Insurance	551.00				
Total Insurances, Bonds		2952.00			
Payments to other Governments					
School Assessment 2023/2024	0.00				
Carroll County Property Taxes	18599.00				
Total Payments to Other Governments		18599.00			
Solid Waste					
Bart/Jackson Qtrly Transfer Station	7500				
Hazardous Waste Collection	167.57				
Total Solid Waste		7667.57			
Total Expenses 2024		102314.43	102314.43		102314.43
Balances on Hand 12/31/2024					
Town Money Market 12/31/2024				11935.29	
Town Checking 12/31/2024				1977.21	
Special Projects 12/31/2024				5000.00	
Petty Cash 12/31/2024				50.00	
Total Balances on Hand 12/31/2024					18962.50
Total 2024 Expenses and Total					
12/31/2024 Balances on Hand					121276.93
MATCHES					
Total Balances on Hand 01/01/2023 &					
Total Revenue 2023 from Page One					

TOWN OF HART'S LOCATION

FISCAL YEAR 2024

CLERK'S REPORT of DEPOSITS REMITTED to TREASURER

Motor Vehicle Registrations	\$13,772.00
Licenses & Fees	\$141.00
(Vital Records, Dog Licenses, Marriage License, Transfer Station)	
Property Taxes 2023	\$9,673.88
Property Tax Overpayment 2023	\$8.65
Property Tax Interest 2023	\$4.37
Property Tax 2024	\$22,769.00
UCC	\$30.00
RR User/Mountain Miles	\$22,780.63
Payment in Lieu of Taxes (PILT)	\$14,185.00
Quarterly Highway Block Grants	\$2,463.12
Room & Meals Tax Paid by State 2024	\$6,606.21
State of NH Checklist	\$425.00
Total	\$92,858.86

Respectfully submitted by Katie Landry, Town Clerk/Tax Collector

12/31/2024

2024 Hart's Location Capital Reserve Funds

	1992	1992	2023
Date of Creation:			
Name of Trust Fund:	Town Road	Town Hall	Emergency Response
Type of Fund:	Capital Reserve	Expendable Trust	Capital Reserve
Purpose of Trust:	Road Maintenance	Capital Imprvmts/Maintain	Natural/Human Emergencies
How Invested:	Business Savings	Business Savings	Savings
Bal. 01/01/24	\$ 9,937.20	\$ 14,204.71	\$ 10,000.08
Additions:	0.00	\$ 10,000.00	\$ 10,000.00
Withdrawals:	0.00	\$ 5,600.00	0.00
Interest Income:	\$ 4.97	\$6.99	\$ 2.01
Bal. 12/31/24	\$ 9,942.17	\$ 18,611.70	\$ 20,002.09

2024 Hart's Location School District Capital Reserve and Trust Funds

	1992	1992
Date of Creation:		
Name of Trust Fund:	School Tuition Reserve	School Special Education
Type of Fund:	Expendable Trust	Expendable Trust
Purpose of Trust:	Tuition	Special Education
How Invested:	Business Savings	Business Savings
Bal. 01/01/24	\$ 75,470.23	\$ 71,068.48
Withdrawals:		
Additions:		
Interest Income:	\$ 37.75	\$ 35.54
Bal. 12/31/24	\$ 75,507.98	\$ 71,104.02

Karen M. Capone
2/15/25



New Hampshire
 Department of
 Revenue
 Administration

2024 \$2.81

Tax Rate Breakdown Hart's Location

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$15,027	\$21,405,197	\$0.70
County	\$18,599	\$21,405,197	\$0.87
Local Education	(\$3,480)	\$21,405,197	(\$0.16)
State Education	\$28,962	\$20,661,097	\$1.40
Total	\$59,108		\$2.81

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$59,108
War Service Credits	(\$200)
Village District Tax Effort	
Total Property Tax Commitment	\$58,908

 Sam Greene Director of Municipal and Property Division New Hampshire Department of Revenue Administration	12/11/2024
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Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$74,651	
Net Revenues (Not Including Fund Balance)		(\$60,318)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$200	
Special Adjustment	\$0	
Actual Overlay Used	\$494	
Net Required Local Tax Effort	\$15,027	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$18,599	
Net Required County Tax Effort	\$18,599	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$25,482	
Net Cooperative School Appropriations		
Net Education Grant		\$0
Locally Retained State Education Tax		(\$28,962)
Net Required Local Education Tax Effort	(\$3,480)	
State Education Tax	\$28,962	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$28,962	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$21,405,197	\$21,158,956
Total Assessment Valuation without Utilities	\$20,661,097	\$20,481,456
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$21,405,197	\$21,158,956

Village (MS-1V)

Description	Current Year
-------------	--------------

Hart's Location

Tax Commitment Verification

2024 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$58,908
1/2% Amount	\$295
Acceptable High	\$59,203
Acceptable Low	\$58,613

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2024 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
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Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Hart's Location	Total Tax Rate	Semi-Annual Tax Rate
Total 2024 Tax Rate	\$2.81	\$1.41

Associated Villages

No associated Villages to report

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$118,732
Final Overlay	\$494

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2024 Fund Balance Retention Guidelines: Hart's Location	
Description	Amount
Current Amount Retained (60.71%)	\$72,082
17% Retained (<i>Maximum Recommended</i>)	\$20,184
10% Retained	\$11,873
8% Retained	\$9,499
5% Retained (<i>Minimum Recommended</i>)	\$5,937

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

Selectmen's Note: We do not have confidence in the amount of Fund Balance Retained as indicated by this report. This figure was generated as part of the MS-535 Financial Report for 2024 in order to reconcile the report and generate a tax rate for 2024.

**2023 Hart's Location Annual Town Meeting Minutes
State of New Hampshire**

In the Town of Hart's Location in the County of Carroll, State of New Hampshire: the Annual Town Meeting was held on **Tuesday, March 12, 2024 at 5:00pm** to act on the following articles, including election of officers.

Present: Les Schoof, Ed Butler, Jon & Michele Goodreau, Katie Landry, Mark Dindorf, Nancy Ritger, John Gallagher, David & Debbie Walker, Karen Capone, Stacie Dunat, Don & Beverly Harrison and Doug & Marielle Brown for a total of 16 people in attendance.

The Polls closed at 5PM for counting 18 total ballots. Moderator Les Schoof called meeting to order at 5:04 PM for the reading of the results, March 28, 2022 voting.

Article 1: Results - Elected by Ballot vote:

Selectman: David Walker, write in, 1 year term
Selectman, Chair: Mark Dindorf, write in, 3 year term
Road Agent: Rick Greenwood, write in
Supervisor of the Checklist: Marielle Brown, second write in
Trustee of Funds: Karen Capone, write in
Moderator: Les Schoof, write in
Town Clerk: Katie Landry, write in

School Board member: Helen Brandon, write in
School Clerk: Mark Dindorf, write in
School Moderator: Les Schoof, write in

To be Appointed:

Treasurer: Nancy Hayes
Tax Collector: Katie Landry
Deputy Tax Collector, Ed Butler
Fire Warden: Jon Goodreau
Deputy Fire Warden: Michelle Goodreau

David Walker, Mark Dindorf, Marielle Brown, Karen Capone, Les Schoof were sworn in by the Town Clerk, Katie Landry. Katie Landry was sworn in by Moderator, Les Schoof. Rick Greenwood will be sworn in by end of March 2024.

Nancy Hayes (Treasurer), Katie Landry (Tax Collector) and Jon & Michelle Goodreau (fire Warden & deputy Fire Warden) were appointed by selectboard.

Motion to waive reading of the articles: Made by
Marielle Brown

short. Again, Nancy said we should be able to meet our bills. We would be borrowing against tax revenue at the end of the year.

Article 2 to accept budget: Unanimous by hand vote.

Article 3: To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the **Town Hall Capital Reserve Fund**. Recommended by the Board of Selectmen 3-0-0. (Majority Vote Required)

Motion to Accept: Ed Butler, Second, Doug Brown

Discussion:

Ed Butler asked current balance. Mark Dindorf discussed the balance of \$14,204.71 as listed on pg 24 of the Annual Town Report.

Article 3 Approved by a unanimous hand vote and **PASSED**

Article 4. To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the **Emergency Response Capital Reserve Fund** previously established. Recommended by the Board of Selectmen 3-0-0. (Majority Vote Required)

Motion to Accept: Karen Capone, Second, Jon Goodreau
No discussion.

Article 4. Approved by a unanimous hand vote and **PASSED**

Article 5. To discuss any other business that may legally come before the town.

Karen Capone asked about the **Railroad leaving RR ties and brush in the woods** and what could be done about this fire hazard.

Mark Dindorf has tried to reach out to the current owner of Conway Scenic Railroad but had no response. Board of Selectmen can draft a letter to send to him and agreed it is a fire and safety hazard. This is a combined responsibility of NH Bureau of Rails and Conway Scenic Railroad. It is in our town but we have no immediate jurisdiction. Mark would appreciate help approaching this problem. RR ties are not considered “toxic” sitting on the ground.

Jon Goodreau: During the Bemis Fire of last year the fire fighters were recommended not to fight fires involving RR ties.

Mark Dindorf, Burning RR ties are toxic, static RR ties are not toxic.

Karen Capone made a **Motion to Authorize the selectmen to compose a certified letter to State of NH Bureau of Rails, Conway Scenic RR, Rep Mark McConkey (and other appropriate state Representatives, cc to Jeb Bradley, Anita Burroughs, and Gov. Chris Sununu) stating our concern re: a combination of combustible materials left along the Railroad corridor in our town that are a fire and safety hazard and should be removed.**

Second John Goodreau

This motion approved by a unanimous hand vote and PASSED

Katie Landry asked about **midnight voting for the November General Election.** Are we doing a midnight vote or not? There's now a lot more paperwork to do and it will be a quick vote but not a quick tally.

Doug and Marielle Brown would vote no for midnight voting.

Les Schoof commented that it was moved out of Marion Varney's cellar and the requirements are much stricter now.

Ed Butler loves the tradition of midnight voting, it made Harts Location special. I will mourn the loss of that tradition.

Mark Dindorf, 1st in the Nation began in 1948 for the railroad workers. 1952 started with the midnight voting to 1964. The town voted to suspend the midnight vote due to press overwhelming to the town's people. It was resurrected by Ed and Les for the 1996 vote to 2020. General election in November 2020 was suspended due to the pandemic. The Moderator decided for standard hours of elections since. Do we suspend the midnight voting for 2024 and revive in 2028? It can't be just election officials doing the tradition. People need to pitch in and make it happen as a town group.

Les Schoof, we need a committee dedicated to midnight vote i.e. looking at space for about 100 people now, with parking space, lighting for voting. In the past 5 or 6 people helped. We need help directing traffic outside and financial help maybe as the ballot room may need extra lighting in the town hall or do we move to a larger space? There are 50 people in town now and about the same if you count the media.

Mark Dindorf, do we vote to suspend and revisit in 2028 or do we vote to continue?

Ed, a committee can still make it happen for 2024

David Walker, a committee would be a good idea.

Les Schoof, we are interested in moving it back to Notchland Inn and be a part of the committee. In the Town Hall it would be tough to be clear headed at 1AM in bad lighting to fill out all the forms now. Anyone under 65 yrs old are welcome to join!

Jon, can we have a 7AM vote instead and make sure each voter has been represented?

Les Schoof, we will NOT be 1st in the Nation as we have more people now than Dixfield Notch. He explained a lot of “Ballot butt kicking” with Dixfield Notch in the past.

Do we have an agreement of formation of a committee for elections?

Ed Butler, Yes. Debbie Walker and I will be on this committee and propose to poll the town for questions and challenges and outcome for November. Don Harrison asked to join this committee.

Les Schoof, by September we will have a sense of what we will do for the general election. Ed asked for a list of towns people from Katie Landry.

New topic, **Town building.**

John Gallagher, the porch is in bad shape.

Mark Dindorf , we welcome a building committee to help with infrastructure improvement. We need help from the townspeople and step up and lets work together.

Karen Capone, we need a town spring cleaning work party. Doug Brown asked for a building inspector to look at town hall deficiencies. Kevin Bennett from Jackson would give us suggestions. Would this inspection then make the repairs enforceable?

Mark Dindorf suggested the Building Committee, Doug Brown come to a selectmen’s meeting and work with the Board of Selectmen. They would make a list of repairs i.e., front entrance, stairs need to be replaced, handicap ramp needs work.

Mark Dindorf, a disproportionate number of people have to make things happen so thank you for all coming.

Motion to adjourn our annual town meeting at 6:12 PM:

Made by Jon Goodreau

Second, Katie Landry

A true record of this meeting by, Katie Landry T.C.

Katie Landry, Town Clerk on March 12, 2024

APPENDIX A

Hart's Location Stipend Worksheet	Recipient	2025 Proposed	2024 Actual
1) Town Clerk/Tax Collector	K. Landry	\$6,500.00	\$5,205.00
2) Selectman/Chair	M. Dindorf	\$4,000.00	\$3,375.00
3) Selectman	J. Gallagher	\$2,000.00	\$2,000.00
4) Selectman	D. Walker	\$1,500.00	\$1,000.00
5) Treasurer	N. Hayes	\$1,500.00	\$1,500.00
6) Moderator	L. Schoof	\$500.00	\$300.00
7) Fire Warden	J. Goodreau	\$500.00	\$100.00
8) Emergency Management Director	G. Putnam	\$500.00	\$500.00
9) Deputy Fire Warden	M. Goodreau	\$250.00	\$50.00
10) Trustee of Funds	K. Capone	\$100.00	\$25.00
11) Health Officer	Positon Vacant	\$250.00	\$0.00
12) Planning Board Chair	J. Goodreau	\$500.00	\$0.00
13) Planning Board/ Selectman's Rep	M. Dindorf	\$250.00	\$0.00
14) Planning Board	E. Butler	\$250.00	\$0.00
15) Planning Board	M. Goodreau	\$250.00	\$0.00
16) Planning Board	Position Vacant	\$250.00	\$0.00
17) Supervisor of Checklist	N. Ritger	\$100.00	\$0.00
18) Supervisor of Checklist	Susie Wilder	\$100.00	\$0.00
19) Supervisor of Checklist	Marielle Brown	\$100.00	\$0.00
Totals:		\$19,400.00	\$14,055.00

I Notes:

- 1) Recommended Increase in hourly rate from \$20 per hour to \$25 per hour
- 2) 8th term Selectma (rate based on \$500/term served after first term @ \$500)
(* amended from \$3500 to \$4000 by vote at public budget hearing)
- 3) 3rd term Selectma (rate based on \$500/term served after first term @ \$1000)
- 4) 2nd term Selectma: (rate based on \$500/term served after first term @ \$1000)
- 5) Rate initially based on \$500/term serve (Nancy declined offer of \$500 increase)
- 6) Recommend \$500 fixed stipend current rate \$100 per election/ meeting
- 7) Recommend increase based on responsibilities of position
- 8) Recommend maintain current stipend
- 9) Recommend increase based on responsibilities of position
- 10) Recommend increase based on responsibilities of office
- 11) Recommend New Stipend / Difficult to fill this position/ lots of emails to review
- 12) Recommend New Stipend / Difficult to fill position, work on MasterPlan update
(* amended from \$250 to \$500 by vote at public budget hearing)
- 13) Recommend New Stipend / work on MasterPlan update
- 14) Recommend New Stipend / work on MasterPlan update
- 15) Recommend New Stipend / Difficult to fill position, work on MasterPlan update
- 16) Recommend New Stipend / Difficult to fill position, work on MasterPlan update

- 17) New Stipend recommended based on responsibilities of office
- 18) New Stipend recommended based on responsibilities of office
- 19) New Stipend recommended based on responsibilities of office

Appendix B

Article 6: Amend Floodplain Conservation District Ordinance to adopt Town Floodplain Maps as additional Maps of Record

This is the final phase of our Floodplain Mapping Project. When we conducted the two phases of Floodplain Mapping with funding from the Clean Water State Revolving Fund (CWSRF), the end goal was to create accurate Floodplain maps to adopt as Maps of Record in our Floodplain Conservation District Ordinance. The 2013 Carroll County Floodplain Maps only extend 500 feet into Hart’s Location beyond the Bartlett town line. Beyond that point, the Board of Selectmen had to rely on Carroll County Soils Maps to make decisions about permitting in the floodplain based on the presence or absence of alluvial soils. The new floodplain maps show a much greater level of detail and accuracy about where the floodplain exists in our community.

The proposed amendments reflect the adoption of the new floodplain maps as Maps of Record, while retaining reference to the 2013 Carroll County Floodplain Maps. This is important to maintain our eligibility for continued participation in the National Flood Insurance Program (NFIP). The amendments update definitions to be consistent between the two sets of maps, and eliminate reference to the Carroll County Soils Maps.

Details of the proposed amendments can be seen on the summary page in **Appendix B-1**, and the full amended ordinance can also be viewed in **Appendix B-2**. Both documents are also available for review on the Town Services Page of our website. <https://hartslocation.com/town-services/>

The Floodplain Maps are viewable in the Town’s Interactive Online GIS Maps. There is a link to the maps on the Town Services Page on our website, or you can view them directly at: https://www.axisgis.com/Harts_LocationNH/

To view the floodplain maps, select the Layers tab on the left of the screen, then select the Water Resources tab for a drop down menu for water resource features within the town.

Select Floodplain Mapping Project to show the areas within the town identified as within the Floodplain. Additional technical details and reports about the Floodplain Mapping Project are available to review on the Town Services page of the town website

The Board of Selectmen and the Planning Board are in favor of these amendments (3-0-0) and request your support by voting in favor of Article 6.

**Summary of Amendments to Appendix B Flood Plain Conservation District Ordinance of the
Town of Hart's Location Land Use Ordinances**

Section 2:01 Definitions

Amended by adding the new term “base flood elevation” to define term added to ordinance and new term “Saco River Floodplain Maps” to define new maps incorporated into the Flood plain Conservation District. With the addition of the two new terms, remaining terms are renumbered.

Amended the term “Special flood hazard area” by adding the references to both the FEMA Flood Insurance Rate Maps and the Saco River Floodplain Maps.

Section 2.02 Establishment of District

Amended to add reference to the FEMA Flood Insurance Study and associated Flood Insurance Rate Maps and the Saco River Floodplain Maps to adopt both maps into the Flood Plain Conservation District.

Amended to delete the Town Flood Plain map language that was based on the identification of alluvial soils due to the addition of the FEMA Flood Insurance Rate Maps and the Saco River Floodplain Maps into the Flood Plain Conservation District.

Section 2.03 Adjustment of District Boundaries

Amended to delete language that referred to the alluvial soil mapping, which is being removed from the Flood Plain Conservation District.

Amended to delete item B language and add it to Section 3.

Section 2.04 Relation to Districts

Amended the section due to the removal of Section 203

Section 3 Permitted Uses

Amended to add language from Section 2.03, item B and the last paragraph of the ordinance that references compliance with federal and state laws and regulations to be located under the permit requirement language

Section 7 Variances and Appeals

Amend to delete “level” and add “elevation” throughout the section to replace with a more accurate term.

Section 10 Certification

Amend to delete “Zone AE” and add “special flood hazard area,” which is being amended to reference both the FEMA Flood Insurance Rate Maps and the Saco River Floodplain Maps. The regulations in this section would apply to both maps.

Amend to delete “NGVD” and add “NAVD” to update the vertical datum reference to match the vertical datum used on the FEMA Flood Insurance Rate Maps and the Saco River Floodplain Maps.

Section 10 Watercourses

Amend to renumber section to Section 11 due to Section 10 already assigned to Certification section.

Amend by adding reference to the FEMA Flood Insurance Rate Maps to Item 3 to clarify which maps include watercourses with a designated Regulatory Floodway.

Section 11 Special Flood Hazard Areas

Amend to renumber section to Section 12 due to Section 10 Watercourses being renumbered Section 11.

Amend to delete “100 year” and add “base” throughout the section to replace with a more accurate term.

Amend to delete “level” and add “elevation” throughout the section to replace with a more accurate term.

Amend to add a new item b. under Item 1 to include language where the Board of Selectmen will refer for refer for base flood elevation data in a special flood hazard area that is not designated as Zone AE and located on the Saco River

Amend to delete “Zone AE” and add “special flood hazard area,” which is being amended to reference both the FEMA Flood Insurance Rate Maps and the Saco River Floodplain Maps. The regulations in this section would apply to both maps.

General Amendments throughout Ordinance

General housekeeping amendments made to remove notes.

Blue Text—~~Those amendments made at the 2009 Town Meeting~~
Red Text—~~Those amendments adopted at the 2012 Town Meeting~~

(~~Strikethrough~~ text means delete, and *red italic* text means add)

APPENDIX B

FLOOD PLAIN CONSERVATION DISTRICT ORDINANCE

Section 1. Purpose and Intent

In the interest of public health, safety and welfare, the regulations of the Flood Plain Conservation District are intended to control and guide the uses of land areas subject to flooding. It is intended that the provisions of this District shall:

1. Promote the general health, safety and welfare of the community through certain restrictions on the use of land located within the flood plain.
2. Prevent the erection of structures in areas unfit for human usage by reason of danger from flooding, unsanitary conditions or other hazards.
3. Reduce the financial burdens imposed on the community, its governmental units and its individuals by frequent and periodic floods and overflow of lands.
4. Permit appropriate uses to be located in the flood plain as herein defined, which will not impede the flow of flood waters, or otherwise cause danger to life and property at or above or below their locations along the floodway.
5. Permit only those uses in the flood plain compatible to the preservation of natural conditions which are conducive to the maintenance of constant rates of water flow throughout the year *(a) withholding rapid water runoff contributing to downstream flooding, and
(b) providing area for groundwater absorption for maintenance of the subsurface water supply.

Section 2. District Boundaries 2:01

Definitions

1. "Base Flood" means the flood having a one-percent possibility of being equaled or exceeded in any given year.
2. *"Base Flood Elevation" means the height above sea level that floodwaters are estimated to reach during a one percent chance flood event in any given year.*
3. "Basement" means any area of a building having its floor subgrade on all sides.
4. "Development" means any man-made change to improved or unimproved real

estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavating or drilling operation or storage of equipment or materials.

5. "Flood Insurance Rate Map" (FIRM) means the official map incorporated with this ordinance, on which FEMA has delineated both the special flood hazard areas and the risk premium zones applicable to the Town of Hart's Location.
6. "Flood Insurance Study" (FIS) means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e. mudflow) and/or flood-related erosion hazards.
7. "Flood" or "Flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:
 - a. the overflow of inland or tidal waters, or
 - b. the unusual and rapid accumulation or runoff of surface waters from any source.
8. "Floodplain" or "Floodprone area" means any land area susceptible to being inundated by water from any source (see definition of "Flooding").
9. "Historic Structure" means any structure that is:
 - a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
 - b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
 - c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
 - d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - i. by an approved state program as determined by the Secretary of the Interior, or
 - ii. directly by the Secretary of the Interior in states without approved programs.
10. "Lowest Floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of

vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance.

11. "Manufactured Home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" includes park trailers, travel trailers, and other similar vehicles placed on site for greater than 180 consecutive days. This includes manufactured homes located in a manufactured home park or subdivision.
12. "Manufactured Home Park or Subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.
13. "Recreational Vehicle" is defined as:
 - a. built on a single chassis;
 - b. 400 square feet or less when measured at the largest horizontal projection;
 - c. designed to be self-propelled or permanently towable by a light duty truck; and
 - d. designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.
14. "Regulatory floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.
15. *"Saco River Floodplain Maps" means the maps produced based on hydrologic and hydraulic analyses to delineate a floodplain area subject to a flood having a one-percent possibility of being equaled or exceeded in any given year. The maps were produced as part of Hart's Location Floodplain Mapping Project.*
16. "Special flood hazard area" is the land in the floodplain within the Town of Hart's Location subject to a one-percent or greater possibility of flooding in any given year. ~~The~~ *This area includes: (1) areas is designated on the FEMA Flood Insurance Rate Map FIRM as Zone AE and (2) areas within the base flood on the Saco River Floodplain Maps.*
17. "Structure" means for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured home.
18. "Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage

occurred.

19. "Substantial Improvement" means any combination of repairs, reconstruction, alteration, or improvements to a structure in which the cumulative cost equals or exceeds fifty percent of the market value of the structure. The market value of the structure should equal:
- the appraised value prior to the start of the initial repair or improvement, or
 - in the case of damage, the value of the structure prior to the damage occurring.

For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. This term includes structures that have incurred substantial damage, regardless of actual repair work performed. The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

20. "Variance" means a grant of relief by a community from the terms of a flood plain management regulation.
21. "Violation" means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44CFR § 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

~~2:02 Establishment of District The limits of the Flood Plain Conservation District is hereby determined to be areas subject to frequent periodic flooding *the base flood* and includes: (1) *all lands designated as special flood hazard areas by the Federal Emergency Management Agency (FEMA) in its "Flood Study for the County of Carroll, NH" dated March 19, 2013, together with the associated Flood Insurance Rate Maps dated March 19, 2013, and (2) all lands designated as floodplain areas on the Saco River Floodplain Maps. all such areas delineated on the Town Flood Plain Map. The Flood Plain Map is based on the identification of alluvial soils by the Soil Conservation Service, United States Department of Agriculture in data and maps comprising the Soil Survey of Carroll County, dated 1977. Although infrequent floods will exceed the limits of alluvial soils, these alluvial soils represent the areas most often inundated by flood waters and represent the most realistic flood plain for the purpose of this district.*~~

~~2:03 Adjustment of District Boundaries Insofar as various natural conditions, including the flood plain as herein defined, may change, such change can be validated by detailed on-site survey techniques approved by the Soil Conservation Service, United States~~

~~Department of Agriculture. delineation of the flood plain boundary as shown on the soil maps can be modified by the Board of adjustment upon receipt of findings of the detailed on-site survey techniques by the petitioner. The Board of Adjustment shall act upon the recommendations of the Planning Board and the validation of the Soil Conservation Service and/or other appropriate agencies.~~

~~The following is inserted by vote of town meeting on March 14, 1995):~~

~~A. Any lands or parcels of lands located "within the Flood Plain District" upon being considered for building purposes shall have a minimum of one acre of land free of any alluvial soils.~~

~~B. Any right of ways, access roads, driveways, bridges, etc., connecting existing roads to proposed building lots within the Flood Plain District shall be constructed in accordance with state and federal regulations~~

2:043 Relation to Districts Where the Flood Plain Conservation District is superimposed over another zoning district, the more restrictive regulations shall apply.

Section 3. Permitted Uses

All proposed development in any special flood hazard area shall require a permit.

The Board of Selectmen shall not grant a building permit until the applicant certifies that all necessary permits have been received from those governmental agencies from which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U. S. C. 1334. Any right of ways, access roads, driveways, bridges, etc., connecting existing roads to proposed building lots within the Flood Plain District shall be constructed in accordance with state and federal regulations.

The following uses are permitted **in** the Flood Plain Conservation District:

1. Cultivation and harvesting of crops according to recognized soil conservation practices.
2. Pasture, grazing lands.
3. Outdoor plant nursery, orchards.
4. Recreation use such as: park, picnic area, golf course, hunting and fishing, excluding structures.
5. Forestry-Tree Farming, excluding storage and mill structures.

6. Harvesting of any wild crops such as ferns, moss or berries.
7. Wildlife refuge, woodland *preserve*, arboretum.
8. Sealed public water supply wells.
9. Utility transmission lines.

Section 4. Conditional Uses

The following uses shall be permitted in the Flood Plain Conservation District upon approval by the Board of Adjustment *as a special exception*:

1. Residential front, side and/or rear yards and uses customarily incidental thereto, except that no structures shall be permitted. Inclusion of flood plain lands within the residential lots in order to meet minimum lot area or yard requirements *is* contingent upon complying with the purpose and intent of this ordinance and with any other pertinent municipal regulations. If such compliance cannot be shown, the land area within the flood plain conservation district shall not be calculated for purposes of determining lot areas or yard requirements.

2. Non-paved parking areas where required by the regulations for any other district.

3. Front, side and/or rear yards of any other class or district, except that an area so utilized shall not be inconsistent with the purpose and intent of this ordinance.

Section 5. Prohibited Uses

1. All structures and buildings with the exception of flood retention dams, culverts and bridges which are in compliance with other municipal and state regulations.

2. The filling of wetlands, removal of topsoil or damming or relocation of any watercourse except with the appropriate municipal and state approvals.

3. Sanitary landfill, dump, junkyard, outdoor storage of vehicles and/or materials.

4. On-site sewage disposal systems or designation of any area within the flood plain as the future site of a replacement leach field.

5. Unsealed public or private water supply wells.

Section 6. Municipal Liability

The granting of a zoning permit or approval of a subdivision plan in any flood plain district shall not constitute a representation, guarantee or warranty of any kind by the

municipality or by any official or employee thereof, or the practicability or safety of any structure, use or other plan proposed, and shall create no liability" upon, or a cause of action against such public body, official *or* employee for any damage that may result pursuant thereto.

SECTION 7. Variances and Appeals

1. Any order, requirement, decision or determination of the Board of Selectmen made under this ordinance may be appealed to the Board of Adjustment as set forth in RSA 676:5.
2. If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I (b), the applicant shall have the burden of showing in addition to the usual variance standards under state law that:
 - a. the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense.
 - b. the variance is the minimum necessary, considering the flood hazard, to afford relief.
3. The Board of Adjustment shall notify the applicant in writing that:
 - a. the issuance of a variance to construct below the base flood ~~level~~ *elevation* will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage; and
 - b. such construction below the base flood ~~level~~ *elevation* increases risks to life and property.

Such notification shall be maintained with a record of all variance actions.

4. The community shall:
 - a. maintain a record of all variance actions, including their justification for their issuance; and,
 - b. report such variances issued in its annual or biennial report submitted to FEMA's Federal Insurance Administrator.

SECTION 8. Construction Requirements

The Board of Selectmen shall review all building permit applications for substantial improvements to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is located in a special flood hazard area, all substantial improvements shall:

- a. be designed (or modified) and adequately anchored to prevent floatation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy,
- b. be constructed with materials resistant to flood damage,
- c. be constructed by methods and practices that minimize flood damages,
- d. be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment, and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

SECTION 9. Water and Sewer Systems

Where replacement water and sewer systems (including on-site systems) are proposed in a special flood hazard area the applicant shall provide the Board of Selectmen with assurance that these systems will be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters, and on-site waste disposal systems will be located to avoid impairment to them or contamination from them during periods of flooding.

Section 10. Certification

For all substantially improved structures located in *a special flood hazard area Zone-AE*, the applicant shall furnish the following information to the Board of Selectmen:

- a. the as-built elevation (in relation to ~~NGVD~~ *NAVD*) of the lowest floor (including basement) and include whether or not such structures contain a basement.
- b. if the structure has been floodproofed, the as-built elevation (in relation to ~~NGVD~~ *NAVD*) to which the structure was floodproofed.
- c. any certification of floodproofing.

The Board of Selectmen shall maintain the aforementioned information for public inspection, and shall furnish such information upon request.

Section 10/. Watercourses

1. In riverine situations, prior to the alteration or relocation of a watercourse the applicant for such authorization shall notify the Wetlands Bureau of the New Hampshire Department of Environmental Services and submit copies of such notification to the Board of Selectmen, in addition to the copies required by RSA 482-A: 3. Further, the applicant shall be required to submit copies of said notification to those adjacent

communities as determined by the Board of Selectmen, including notice of all scheduled hearings before the Wetlands Bureau.

2. The applicant shall submit to the Board of Selectmen, certification provided by a registered professional engineer, assuring that the flood carrying capacity of an altered or relocated watercourse can and will be maintained.
3. Along watercourses with a designated Regulatory Floodway *on the FEMA Flood Insurance Rate Maps*, no encroachments, including fill, new construction, substantial improvements, and other development are allowed within the floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practices that the proposed encroachment would not result in any increase in flood levels within the community during the base flood discharge.

Section 14.2. Special Flood Hazard Areas

1. In special flood hazard areas the Board of Selectmen shall determine the ~~100-year~~ *base* flood elevation in the following order of precedence according to the data available:
 - a. In Zone AE, refer to the elevation data provided in the community's *FEMA* Flood Insurance Study and accompanying ~~FIRM~~ *Flood Insurance Rate Map*.
 - b. *In special flood areas that are not designated as Zone AE and located on the Saco River Floodplain Maps, refer to the elevation data developed during the Hart's Location Floodplain Mapping Project.*
2. The Board of Selectmen's ~~100-year~~ *base* flood elevation determination will be used as criteria for requiring in ~~Zone AE~~ *a special flood hazard area* that:
 - a. All substantial improvement of residential structures have the lowest floor (including basement) elevated to or above the ~~100-year~~ *base* flood elevation.
 - b. That all substantial improvements of non-residential structures have the lowest floor (including basement) elevated to or above the ~~100-year~~ *base* flood level *elevation*; or together with attendant utility and sanitary facilities, shall:
 - i. be floodproofed so that below the ~~100-year~~ *base* flood elevation the structure is watertight with walls substantially impermeable to the passage of water;
 - ii. have structural components capable of resisting hydrostatic and

hydrodynamic loads and the effects of buoyancy; and

- iii. be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section.
- c. All manufactured homes to be placed or substantially improved within special flood hazard areas shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is at or above the base flood level *elevation*; and be securely anchored to resist floatation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors.
- d. All recreational vehicles placed on sites within ~~Zone AE~~ *a special flood hazard area* shall either:
 - i. be on the site for fewer than 180 consecutive days;
 - ii. be fully licensed and ready for highway use; or
 - iii. meet all standards of Section 3 of this ordinance and the elevation and anchoring requirements for "manufactured homes" in Section 11 (2) (c) of this ordinance.

A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

- e. For all substantial improvements, fully enclosed areas below the lowest floor that are subject to flooding are permitted provided they meet the following requirements:
 - i. the enclosed area is unfinished or flood resistant, usable solely for the parking of vehicles, building access or storage;
 - ii. the area is not a basement;
 - iii. shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two

openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.

The bottom of all openings shall be no higher than one foot above grade. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.

~~The following section was adopted in 2009 but I'm not sure where it was placed in the ordinance.~~

~~The Board of Selectmen shall not grant a building permit until the applicant certifies that all necessary permits have been received from those governmental agencies from which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U. S. C. 1334.~~

Appendix C

Article 7: Clean Water State Revolving Fund - Loan Principal Forgiveness Award

Hart's Location has become recognized as a leader in the state for our work protecting our water resources. From our adoption of the **Model Groundwater Protection Ordinance** to our two previous Clean Water State Revolving Fund (CWSRF) awards which funded **the two phases of our Floodplain Mapping Project, a Threat Analysis on the upper Saco River** and funding for the multijurisdictional **Corridor Management Plan for the Saco & Swift Rivers**, (considered the new gold standard for future corridor management plans on designated rivers in NH), we have done important work to protect the headwaters of the Saco Watershed.

Board of Selectmen Chair, Mark Dindorf, also serves as Chair of the Saco & Swift Rivers Local Advisory Committee. Mark meets monthly with Deb Loiselle who administers the CWSRF program at the NH Department of Environmental Services (NHDES) to look for ways to build off our previous work and further advance water resource protection efforts for the Saco & Swift River watersheds.

The CWSRF program makes funding available to municipalities for planning projects on designated rivers within the state. This funding comes in the form of competitive loan principal forgiveness awards. Eligible projects must apply for funding and are ranked based on set criteria focused on water quality protection.

Article 7 contains the required language to be eligible to receive this CWSRF loan principal forgiveness award funding. While the \$100k appropriation and terms like negotiating bonds and interest, etc. may seem intimidating based on our small community's budget and financial resources, **rest assured that there will be no direct cost to taxpayers in Hart's Location**. The town is considered responsible for the interest payment on the loan until the principal is forgiven. That interest is not billed until the project is completed and the principal forgiven. On our past CWSRF projects, an anonymous donor from the Saco Headwaters Alliance has paid the small amount of interest accrued while the projects were in progress. The interest rate for the 2025 project awards has yet to be set, but previous awards have had an interest rate between 1 and 2%.

Article 7 positions the town to accept a CWSRF loan principal forgiveness award in 2025 should our proposal rank competitively and be awarded funding and enables our designated consultants to begin work as soon as the Governor and Council sign off on the awards in October.

What is the project? Our 2025 project proposal has two components and seeks to implement a water quality monitoring program on the Upper Saco and Swift Rivers. A study conducted by the Saco Headwaters Alliance in 2020, entitled [Watching Our Waters](#) identified the lack of water quality monitoring on the Saco Watershed as a significant data gap. "Investments in monitoring now will inform effective actions that will in turn prevent harm to our water resources that would be much more costly to restore, or worse, irreversible." *Saco Headwaters Alliance*.

The goal is to establish a Quality Assurance Planning Program (QAPP) to guide ongoing water quality monitoring efforts on the Saco & Swift Rivers and to use that data to inform planning and implementation programs on the rivers to protect water quality now and into the future.

The other project goal is to create, update and promote a GIS Story Map of the findings detailed in the [2023 Saco & Swift Rivers Corridor Management Plan](#), a multijurisdictional plan funded by the town of Hart’s Location with CWSRF funding. The 10 year Corridor Management Plan (CMP) serves as a guidance document for municipal officials in the four river corridor towns of Hart’s Location, Bartlett, Conway and Albany. The proposed GIS Story Map will graphically and geographically represent the values and threats identified in the CMP as layers in an interactive GIS mapping format, with accompanying narrative to help inform and better understand the wide range of complex issues that exist in the Upper Saco & Swift Rivers watershed. The Story Map will evolve to incorporate real time data, such as instream flow monitoring at the USGS gauges in Bartlett & Conway as well as provide a format to include water quality monitoring data as it becomes available. The Story Map will serve as an accessible presentation of the CMP and keep the values, threats, and opportunities identified in the plan in front of municipal officials and the Mount Washington Valley community at large, as well as visitors to the area that use our water resources.

Because of our role as leaders in Water Resource Protection for the Saco & Swift watersheds, **this project has also been awarded advance funding from the New England Environmental Finance Center (NEEFC) and the New England Water Infrastructure Network (NEWIN) in the amount of \$48,958** to kick start the project development in advance of the 2025 CWSRF funding round and will provide support in the pre-application process for that funding. The NEEFC/NEWIN funding has been directed to our consultants at FB Environmental Associates, who have managed all of our past CWSRF funded projects and will carry out this project on the town’s behalf.

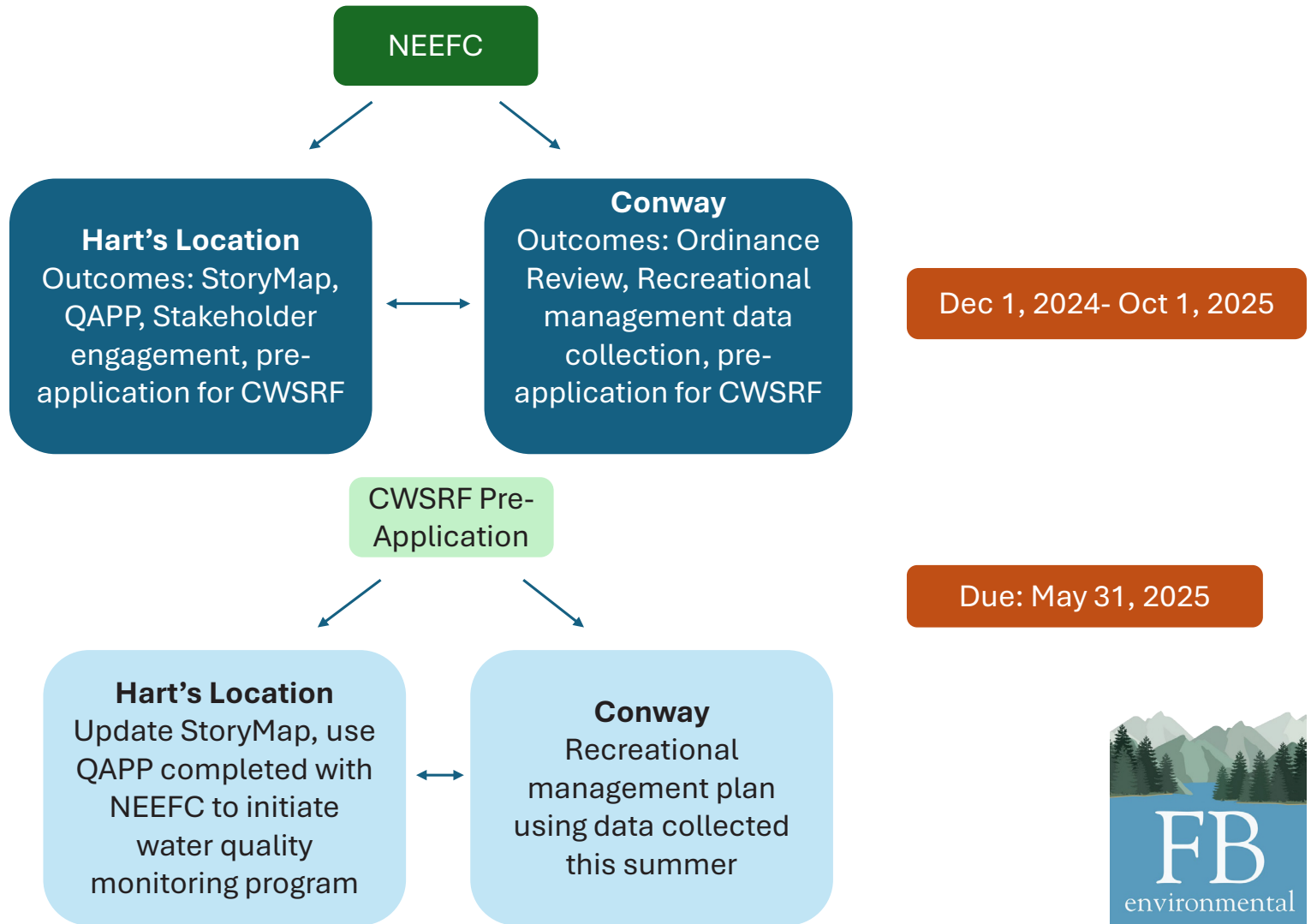
In conjunction with this effort, and building off of the findings of the CMP, we have been working with the Town of Conway to implement a Recreation Study which will gather data to inform a future Recreational Management Plan for the Saco & Swift Rivers. This project has also received advance funding from NEEFC and NEWIN and Conway will also be applying for separate CWSRF funding to accomplish a much needed Recreation Management Plan

I am extremely proud of the work that our town has been able to accomplish to protect the vital water resources in the Saco River watershed, and urge your ongoing support of these efforts by voting in favor of Article 7.

For more information on this project see:

- Appendix C-1: Project Overview
- Appendix C-2: Explanation of QAPP
- Appendix C-3: FBE / NEEFC / NEWIN Scope of Work and Advance Funding Budget
- Appendix C-4: NEEFC and NEWIN Acknowledgement

Project Overview





Quality Assurance Project Plan

A **Quality Assurance Project Plan (QAPP)** is a structured document that ensures environmental data collected for a project is accurate, reliable, and meets regulatory and scientific standards. It is essential for projects that involve environmental monitoring, data collection, and research, especially those funded or reviewed by government agencies like the Environmental Protection Agency (EPA).

Purpose of a QAPP

The primary goal of a QAPP is to prevent errors and standardize the approach to data collection and analysis so that findings are defensible and can be used for decision-making. By defining methods, responsibilities, and quality control measures upfront, the QAPP reduces uncertainty and ensures the project produces meaningful and reproducible results.

Key Components of a QAPP

A well-structured QAPP contains several core sections that guide the project team through the data collection and analysis process. The sections are explained below:

1. Project Overview

- Defines the project goals and objectives, including the type of data needed.
- Identifies the geographic area of study.
- Specifies any regulatory requirements or standards the project must meet.

2. Roles & Responsibilities

- Lists project personnel, including managers, field staff, data analysts, and laboratory technicians.

3. Data Collection Methods

- Describes the field sampling plan, including:
 - Sample types (e.g., water, soil, air, biological samples).
 - Frequency and location of sampling.
 - Specific instruments and techniques to be used.

4. Quality Assurance & Quality Control (QA/QC)

- Outlines steps to ensure data accuracy and precision

5. Data Management & Reporting

- Details how data will be recorded, stored, and protected.

6. Standard Operating Procedures (SOPs)

- Lists established protocols and best practices for:
 - Sample collection and preservation.
 - Laboratory testing.
 - Equipment maintenance and calibration.
 - Data recording and documentation..

Why is a QAPP Important?

- Ensures High-Quality Data – By following strict quality control measures, projects produce accurate and defensible results.
- Meets Regulatory Standards – Agencies like the EPA, state environmental programs, and funding organizations often require QAPPs to approve projects.
- Reduces Risk of Errors – A structured plan minimizes the risk of data errors, saving time and money in the long run.
- Improves Decision-Making – Reliable data supports environmental policies, resource management, and community health initiatives.



FB
environmental

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Laura Collins
Program Manager, Water + Climate
New England Environmental Finance Center
University of Southern Maine
34 Bedford Street
Portland, ME 04104

December 2, 2024

Dear Ms. Collins,

FB Environmental Associates (FBE) is pleased to submit this proposal to the New England Environmental Finance Center (NEEFC) for the creation and promotion of an ESRI StoryMap of the 2023 *Saco Swift River Corridor Management Plan (SSRCMP)*, the preparation of a Clean Water State Revolving Fund (CWSRF) loan pre-application for the town of Hart’s Location, and the development of a quality assurance project plan (QAPP) for surface water quality monitoring of the Upper Saco River. Ultimately, work completed under this proposal will aid in preparing a CWSRF pre-application to develop a surface water quality monitoring program for the Upper Saco River, further supporting Hart’s Location’s long-term water quality and recreation management goals.

The project will be undertaken collaboratively by Forrest Bell, Maggie Mills, Elliott Boardman, and Grace Little with assistance from other qualified FBE staff members. Specific project tasks are presented below.

TASK 1: PROJECT MANAGEMENT AND ADMINISTRATION

Project management includes participating in project-related phone calls and email communication, conducting project management duties (directing staff, scheduling, etc.), and other administrative duties.

TASK 2: CWSRF PRE-APPLICATION WRITING AND STAKEHOLDER MEETINGS

This task will focus on the preparation of an approximately \$100,000 CWSRF loan with principal interest pre-application for the Town Hart’s Location, specifically through the preparation of a project narrative, budget, and work plan that highlight water quality benefits. The proposed CWSRF project is to develop and implement a long-term surface water quality monitoring program for the Upper Saco River that can be eventually sustained through volunteer and/or community monitoring efforts.

Key steps include coordinating with stakeholders, such as local government and environmental groups, through meetings to gather input, confirm project scope, and ensure alignment with community needs. This collaborative approach will strengthen the pre-application by demonstrating broad support and alignment with CWSRF priorities for sustainable water resource management. Additionally, this task includes the preparation of materials for a preemptive warrant article to be completed in February 2025.

TASK 3: SACO SWIFT CORRIDOR MANAGEMENT PLAN STORYMAP CREATION

FBE will develop an ESRI StoryMap for the SSRCMP with the goal of increasing accessibility of the plan. The StoryMap will provide a clear and concise version of the SSRCMP in an interactive format. FBE, working collaboratively with a linguistics professional to provide translation quality assurance, will create additional versions of the final SSRCMP StoryMap translated to French and Spanish. Specific work to be completed in support of the StoryMap includes updating and reformatting of geospatial data previously produced by FBE for the SSRCMP, collection of high-quality photographs, and the creation of graphical products using graphic design software to improve accessibility and understanding of the SSRCMP. Note: FB Environmental has developed StoryMaps for several municipal clients including Stratham, NH, Camden, ME, Rockport, ME, and Topsham, ME.

TASK 4: STAKEHOLDER ENGAGEMENT

FBE understands that to increase the accessibility of the SSRCMP local stakeholders and the overarching community within both the Saco and Swift River corridors must be purposefully and effectively engaged. To gather feedback on the SSRCMP StoryMap from a diverse group FBE will facilitate one stakeholder engagement meeting. FBE will then incorporate feedback from this event into the final StoryMap.

TASK 5: QUALITY ASSURANCE PROJECT PLAN (QAPP)

FBE will develop a long-term (5-year) QAPP for implementing the primary and secondary data collection components of the proposed surface water quality monitoring CWSRF pre-application project. The QAPP will include detailed protocols for primary data collection (grab samples, continuous sondes) and data analysis/interpretation that volunteers can easily follow. The QAPP will be specific to the Upper Saco and Swift Rivers. FBE will submit the draft QAPP to the New Hampshire Department of Environmental Services for review and will incorporate any comments into the final QAPP for signature by key parties. This will be an important first step in developing a sustainable water quality monitoring program for the Upper Saco and Swift Rivers.

COMPENSATION

The estimated cost of FBE’s services for all tasks will be **up to \$48,958**. The cost shall not be exceeded without prior authorization from the NEEFC. Cost is based on time and materials (see table below).

Table 1. Detailed project budget presented by task.

PROJECT TASK	ESTIMATED COST
TASK 1: PROJECT MANAGEMENT AND ADMINISTRATION	
Administration and overall project management.	\$ 5,804.00
Total	\$ 5,804.00
TASK 2: CWSRF PRE-APPLICATION WRITING AND STAKEHOLDER MEETINGS	
Writing to prepare for CWSRF pre-application submission, stakeholder meetings	\$ 5,433.00
Total	\$ 5,433.00
TASK 3: SACO SWIFT RIVER CORRIDOR MANAGEMENT PLAN STORYMAP CREATION	
Development of StoryMap for SSRCMP in multiple languages.	\$ 19,992.00
Total	\$ 19,992.00
TASK 4: STAKEHOLDER ENGAGEMENT	
One stakeholder engagement meeting	\$ 4,095.00
Mileage at \$0.67/mile.	\$ 482.00
Total	\$ 4,577.00
TASK 5: QUALITY ASSURANCE PROJECT PLAN	
QAPP development for a surface water quality monitoring program for the Upper Saco River	\$ 13,152.00
Total	\$ 13,152.00
TOTAL ESTIMATED COST	\$ 48,958.00

SCHEDULE OF WORK

FBE will commence work upon signing this contract and will continue until October 2025. CWSRF pre-application writing and stakeholder meetings will occur between December 2024 and April 2025 with the final proposal to be submitted in April or May of 2025. A draft version of the SSRCMP StoryMap will be completed by May 2025 with stakeholder and community engagement meetings occurring in the summer of 2025. The Draft QAPP will be completed by May 2025 with the final version submitted by September 2025 which will include NH DES edits. Please refer to the table on the following page for a detailed project schedule by task.

Table 2. Detailed project schedule by task.

	2024	2025									
Task	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
TASK 1: PROJECT MANAGEMENT AND ADMINISTRATION											
Monthly invoicing, staffing, budgeting.											
TASK 2: CWSRF PRE-APPLICATION WRITING AND STAKEHOLDER MEETINGS											
Preparation of CWSRF pre-application											
Preparation of preemptive warrant article											
Coordination and meetings with stakeholders											
TASK 3: SACO SWIFT RIVER CORRIDOR MANAGEMENT PLAN STORYMAP CREATION											
Development of StoryMap for SSRCMP in multiple languages.											
TASK 4: STAKEHOLDER ENGAGEMENT											
One stakeholder engagement meeting.											
TASK 5: QUALITY ASSURANCE PROJECT PLAN											
QAPP development for a surface water quality monitoring program for the Upper Saco River											
Incorporation of NH DES edits into QAPP											

Acknowledgements

This project was supported by



The **New England Water Infrastructure Network (NEWIN)** helps communities access Bipartisan Infrastructure Law funding for drinking water, wastewater, stormwater, and nonpoint source pollution needs. Our technical, financial, and managerial assistance is free, and we work with a network of experienced partners across New England. To learn more, visit: neefc.org/water-infrastructure/

NEWIN is a program of the New England Environmental Finance Center and is funded by the U.S. Environmental Protection Agency.

APPENDIX D

BARTLETT JACKSON

AMBULANCE 2025 BUDGET

	BUDGET 2024	ACTUAL 2024	BUDGET 2025
BEGINNING BALANCE	22,064	22,064	36,897
HARTS LOCATION	2,000	1,000	2,500
TOWN JACKSON	61,540	-	38,600
TOWN BARTLETT	92,310	-	57,900
MEDICARE	110,000	188,459	150,000
MISC	-	1,227	-
PAYMENTS	140,000	262,895	200,000
VOID OLD CHECKS	-	-	-
FEDERAL GRANT		-	-
STATE NH GRANT		2,280	3,300
TOTAL INCOME	405,850	455,861	489,197
		477,925	
EXPENSES			
BANK CHARGES	2,000	1,024	2,000
CONTRACT SERV	12,000	20,703	20,000
RENTAL EQUIP	500	1,482	1,500
POSTAGE/PRINTING	750	1,244	1,500
SUPPLIES	30,000	66,837	71,500
TELEPHONE/INTERNET	4,600	3,176	3,500
INSURANCE	20,000	18,568	25,000
EMPLOYEE BENEFITS-HEALTH STIPEND			6,000
TRAINING	6,000	5,638	6,000
OTHER EXPENSES	2,000	1,500	2,000
PAYROLL	328,000	321,024	328,000
CAPITAL COSTS		-	-
TOTAL EXPENSES	405,850	441,198	467,000
ENDING BALANCE		36,727	22,197

Selectmen's Note: Hart's Location paid \$1500 in 2024, not \$1000 as shown

SCHOOL DISTRICT OF HART'S LOCATION

SCHOOL BOARD

(3 year terms)

Helen Brandon, Chair	Term Expires 2027
Nancy Ritger, Vice-chair	Term Expires 2025
Stacey Dunat	Term Expires 2026

MODERATOR

(2 year term)

Leslie E. Schoof	Term Expires 2026
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TREASURER

(3 year term)

Nancy Hayes	Term Expires 2025
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CLERK

(3 year term)

Mark Dindorf	Term Expires 2027
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AUDITOR

Roberge & Company

SCHOOL ADMINISTRATIVE UNIT NO. 9 STAFF (447-8368)

Dr. Aimee Frechette, Superintendent of Schools
VACANT, Assistant Superintendent
Christa Biché, Director of Curriculum & Instruction
Pamela Stimpson, Director of Student Services
Jackie Dziejic, Human Resources Manager
Michael Wade, Business Administrator
Hillary Blake, Finance Manager
Jennifer Wilder, Payroll Manager



**HART'S LOCATION SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District of Hart's Location, in the County of Carroll, State of New Hampshire, qualified to vote on School District affairs:

You are hereby notified to meet at the Notchland Inn at 2 Morey Road in said Hart's Location on Tuesday, March 11, 2025, to vote for the following District Officers. Polls will be open for this purpose at 8:00 a.m. and will not close before 4:00 p.m. Voting between the hours of 4:30 p.m. and 5:00 p.m. will take place at the Town Hall.

ARTICLE 1. To elect a School Board Member for the ensuing three years.

ARTICLE 2. To elect a Treasurer for the ensuing three years.

YOU ARE ALSO NOTIFIED TO MEET AT THE TOWN HALL AT 4:30 P.M. ON THE SAME DAY TO ACT UPON THE FOLLOWING ARTICLES.

ARTICLE 3. To see if the School District will vote to raise and appropriate the sum of **\$45,097** for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles. (Majority vote required) (Recommended by the School Board 2-0-0)

ARTICLE 4. To see if the School District will vote to raise and appropriate the sum of **\$8,000** to be placed in the Capital Reserve Fund (Special Education) previously established for that purpose. (Majority vote required) (Recommended by the School Board 2-0-0) This appropriation is in addition to Warrant Article #3, the operating budget.

ARTICLE 5. To see if the School District will vote to raise and appropriate the sum of **\$4,000** to be placed in the Expendable Trust Fund (Tuition Trust Fund) previously established for this purpose. (Recommended by the School Board 2-0-0) This appropriation is in addition to Warrant Article #3, the operating budget.

ARTICLE 6. To transact any other business that may legally come before this meeting.

Given under our hands this 11th day of February 2025.




Helen Brandon



Nancy Ringer

Stacey Dunat

A TRUE COPY OF WARRANT – ATTEST



Helen Brandon



Nancy Ringer

Stacey Dunat

HART'S LOCATION SCHOOL DISTRICT 2025-2026 PROPOSED BUDGET

HART'S LOCATION SCHOOL DISTRICT

		Adopted Budget FY24 7/1/23- 6/30/24	Actuals FY24 7/1/23- 6/30/24	Approved Budget FY25 7/1/24- 6/30/25	Proposed Budget FY26 7/1/25- 6/30/26	
1100 REGULAR EDUCATION						
1	61-10-1100-5560-0101	TUITION,ELEMENTARY	\$ 28,206	\$ 26,788	\$ 30,941	\$ 34,182
2	61-10-1100-5560-0103	TUITION,HIGH SCHOOL	\$ -	\$ -	\$ -	\$ -
TOTAL 1100 REGULAR EDUCATION			\$ 28,206	\$ 26,788	\$ 30,941	\$ 34,182
1200 SPECIAL EDUCATION						
3	61-10-1200-5330-0120	OCCUPATIONAL/PHYSICAL THERAPY	\$ 100	\$ -	\$ 100	\$ 100
4	61-10-1200-5560-0109	TUITION, SPECIAL EDUCATION	\$ 100	\$ -	\$ 100	\$ 100
TOTAL 1200 SPECIAL EDUCATION			\$ 200	\$ -	\$ 200	\$ 200
2140 PSYCHOLOGICAL SERVICES						
5	61-10-2140-5330-0120	TESTING/COUNSELING	\$ 1,000	\$ -	\$ 1,500	\$ 1,500
TOTAL 2140 PSYCHOLOGICAL SERVICES			\$ 1,000	\$ -	\$ 1,500	\$ 1,500
2150 SPEECH SERVICES						
6	61-10-2150-5330-0120	SPEECH SERVICES	\$ 100	\$ -	\$ 100	\$ 100
TOTAL 2150 SPEECH SERVICES			\$ 100	\$ -	\$ 100	\$ 100
2310 SCHOOL BOARD SERVICES						
7	61-10-2310-5260-0044	WORKERS COMP	\$ 400	\$ 400	\$ 400	\$ 400
8	61-10-2310-5330-0017	AUDIT	\$ 1,000	\$ 950	\$ 1,000	\$ 1,000
9	61-10-2310-5390-0117	SCHOOL BOARD EXPENSE	\$ 200	\$ 46	\$ 200	\$ 200
10	61-10-2310-5520-0035	INSURANCE, LIABILITY	\$ 550	\$ 672	\$ 792	\$ 917
TOTAL 2310 SCHOOL BOARD SERVICES			\$ 2,150	\$ 2,068	\$ 2,392	\$ 2,517
2320 OFFICE OF SUPT, DISTRICT SHARE						
11	61-10-2320-5311-0104	SAU #9 SHARE	\$ 4,341	\$ 4,341	\$ 3,875	\$ 4,098

HART'S LOCATION SCHOOL DISTRICT 2025-2026 PROPOSED BUDGET

		TOTAL 2320 OFFICE OF SUPT, DISTRICT SHARE	\$ 4,341	\$ 4,341	\$ 3,875	\$ 4,098
		2720 PUPIL TRANSPORTATION				
12	61-10-2720-5513-0120	PUPIL TRANSPORTATION	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
		TOTAL 2720 PUPIL TRANSPORTATION	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
		5251 CAPITAL RESERVE/TRUST FUNDS				
13	61-10-5251-5930-0105	TRANSFER CAPITAL RESERVE/EXP TRUST FUNDS	\$ 12,000	\$ 12,000	\$ 14,000	\$ -
		TOTAL 5251 CAPITAL RESERVE/TRUST FUNDS	\$ 12,000	\$ 12,000	\$ 14,000	\$ -
		TOTAL 61 GENERAL FUND	\$ 50,497	\$ 45,197	\$ 55,508	\$ 45,097
		WARRANT ARTICLES				
14		SPED Capital Reserve Fund	\$ (8,000)	\$ (8,000)	\$ (10,000)	\$ -
15		Tuition Expendable Trust Fund	\$ (4,000)	\$ (4,000)	\$ (4,000)	\$ -
		TOTAL WARRANT ARTICLES	\$ -	\$ -	\$ -	\$ -
		GRAND TOTAL TO APPROPRIATE	\$ 38,497	\$ 33,197	\$ 41,508	\$ 45,097

HART'S LOCATION SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES/REVENUE 2022-2023, 2023-2024

EXPENSES: SPECIAL EDUCATION	ACTUAL EXPENSES <u>2022-2023</u>	ACTUAL EXPENSES <u>2023-2024</u>
1200.330.120 Occupational/Physical Therapy Serv	\$0	\$0
1200.560.109 Tuition, Special Education	\$0	\$0
2140.330.120 Psychological Testing/Counseling	\$0	\$0
5251.930.105 Transfer, Capital Reserve Special Education	\$8,000	\$8,000
	-----	-----
TOTAL SPECIAL EDUCATION EXPENSES	\$8,000	\$8,000
REVENUE: SPECIAL EDUCATION	ACTUAL REVENUE <u>2022-2023</u>	ACTUAL REVENUE <u>2023-2024</u>
NH State Adequacy Allocation	\$2,037	\$245
	-----	-----
TOTAL SPECIAL EDUCATION REVENUE	\$2,037	\$245

Hart's Location Annual School District Meeting Minutes

Tuesday, March 12, 2024 4:30pm

Hart's Location Town Hall

In Attendance: Katie Landry, Ed Butler, David & Deborah Walker, Beverly & Don Harrison, John Gallagher, Doug & Mariella Brown, Karen Capone, Jon & Michelle Goodreau;

Les Schoof - School Moderator; Nancy Ritger - School Board Member; Stacy Dunat - School Board Member; Mark Dindorf - School Clerk; Kevin Richard - SAU-9 Superintendent of Schools

Moderator Les Schoof called the meeting to order at 4:40pm.

Les requested a motion to waive the reading of the Warrant.

Motion made by Jon Goodreau

Motion seconded by Ed Butler

Motion approved unanimously.

Articles 1-4 are by Ballot Vote - Polls close at 5pm

ARTICLE 1: To elect a School Board member for the ensuing three years.

ARTICLE 2: To elect a School Clerk for the ensuing three years.

ARTICLE 3: To elect a Treasurer for the ensuing three years.

ARTICLE 4: To elect a Moderator for the ensuing two years.

ARTICLE 5: To see if the School District will vote to raise and appropriate the sum of \$41,508 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles.

(Majority vote required) (Recommended by the School Board 3-0)

Motion to accept the article: Mariella Brown

Motion seconded by Karen Capone

No Discussion

ARTICLE 5 Passes Unanimously

ARTICLE 6: To see if the School District will vote to raise and appropriate the sum of \$10,000 to be placed in the Capital Reserve Fund (Special Education) previously established for that purpose. (Majority vote required) (Recommended by the School Board 3-0) This appropriation is in addition to Warrant Article #5, the operating budget.

Motion to accept the article: Jon Goodreau

Motion seconded by Beverly Harrison

No Discussion

ARTICLE 6 passes, 15 to 1

ARTICLE 7: To see if the School District will vote to raise and appropriate the sum of \$4,000 to be placed in the Expendable Trust Fund (Tuition Trust Fund) previously established for this purpose. (Recommended by the School Board 3-0) This appropriation is in addition to Warrant Article #5, the operating budget.

Motion to accept the article: Mark Dindorf

Motion seconded by Michelle Goodreau

Discussion: Ed Butler asked what this fund is for, noting that he didn't remember. Kevin Richard, SAU-9 superintendent explained. The Expendable Tuition Trust Fund currently has a balance of approximately \$75,000. Kevin noted that if a student or two moves into town during the school year, the School Board could hold a public hearing with the intent to withdraw from the Expendable Trust Fund for the purpose of paying the additional tuition for the new students.

No further discussion.

ARTICLE 7 Passes Unanimously.

ARTICLE 8: To transact any other business that may legally come before this meeting.

Kevin Richard noted that he will be retiring {as Superintendent of Schools} in June of 2024. Kevin stated his fondness for the Hart's Location Annual Meetings and expressed his appreciation to the School Board Members present, Nancy Ritger & Stacy Dunat as well as School Clerk, Mark Dindorf. Kevin noted that the selection process for his replacement was still underway. Ed Butler reminded Kevin that our meetings are open to the public and invited him to visit during future annual meetings. Kevin said that he just might.

A unanimous round of applause in appreciation of Kevin's service as superintendent and to the town ensued.

Les asked if there was any further business.

Mark made a motion to adjourn the meeting.

Motion to adjourn accepted. Meeting adjourned at 4:47 PM

Ballot Results for Articles 1-4: (tallied by the moderator, town clerk and supervisor of the checklist at 5pm after polls closed)

(Note all results were write-ins as no-one filed for any office during the designated filing period)

ARTICLE 1: School Board member: Helen Brandon

ARTICLE 2: School Clerk: Mark Dindorf

ARTICLE 3: School Treasurer: Nancy Hayes *(Nancy Hayes is the incumbent appointed School Treasurer, a Hart's Location property owner & taxpayer, however Nancy is not a resident of Hart's Location.)* **The School Board will need to reappoint Nancy Hayes (or another individual) to serve as School Treasurer at their next meeting.**

ARTICLE 4: School Moderator: Leslie Schoof

A true attest of the meeting:

A handwritten signature in black ink, appearing to read 'M. Dindorf', written in a cursive style.

Mark Dindorf, School Clerk

**SCHOOL DISTRICT APPORTIONMENT FOR THE
SCHOOL ADMINISTRATIVE UNIT #9 BUDGET 2025-2026**

	Total Equalized	Average Daily	Percentage Equalized	Percentage Average Daily	Percentage	*	School District Share Of
School District	Valuation 2023	Membership 2023-2024	Valuation 2025-2026	Membership 2025-2026	Apport. 2025-2026	*	SAU Budget 2025-2026
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Conway	3,275,360,161	1,510.42	47.53%	88.28%	67.91%	*	\$1,562,951
Bartlett	2,279,894,958	162.88	33.09%	9.52%	21.30%	*	\$490,312
Jackson	809,929,414	37.62	11.75%	2.20%	6.98%	*	\$160,567
Albany	219,844,778	0	3.19%	0.00%	1.60%	*	\$36,715
Eaton	191,047,826	0	2.77%	0.00%	1.39%	*	\$31,906
Chatham	90,255,045	0	1.31%	0.00%	0.65%	*	\$15,073
Harts Loc.	24,537,685	0	0.36%	0.00%	0.18%	*	\$4,098
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Total	6,890,869,867	1,710.92	100.00%	100.00%	100.00%	*	\$2,301,622

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